

STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
PURCHASING OPERATIONS
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

August 16, 2006

CHANGE NOTICE NO. 4
TO
CONTRACT NO. 071B6200135
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF VENDOR Office Max Contract, Inc. 13301 Stephens Avenue Warren, MI 48089 Kimmaylee@officemax.com	TELEPHONE: Kim Maylee 1-800-542-8787 Ext. 7036
	VENDOR NUMBER/MAIL CODE
	BUYER/CA (517) 373-7374 Joan Bosheff
Contract Compliance Inspector: Joan Bosheff OFFICE SUPPLIES, TONER & PAPER--SW	
CONTRACT PERIOD: From: January 18, 2006 To: January 18, 2009	
TERMS 1% - 10 EFT, Net 10	SHIPMENT 1-2 Days ARO
F.O.B. Delivered	SHIPPED FROM N/A
MINIMUM DELIVERY REQUIREMENTS	
No Minimum Order Requirements	

THIS CONTRACT IS EXTENDED TO LOCAL UNITS OF GOVERNMENT.

NATURE OF CHANGE (S):

Effective August 14, 2006, price increases per the attached.

All other terms and conditions, and pricing remain the same.

TOTAL ESTIMATED CONTRACT VALUE REMAINS \$ 29,654,598.00

Contract No. 071B6200135



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<u>TIER 1& 2 ITEMS</u>	<u>CURRENT PRICE</u>	<u>8-14-06 PRICE</u>
F114173	\$0.94	\$0.99
F122200	\$8.22	\$8.63
F123150 (JIT CATALOG)	\$15.45	\$16.22
F130771	\$1.00	\$1.05
F130772	\$1.29	\$1.35
F135449	\$0.64	\$0.67
F135469	\$1.56	\$1.64
F145302	\$0.63	\$0.66
F150990	\$1.97	\$2.07
F160343	\$1.40	\$1.47
F160545	\$1.23	\$1.29
F160575	\$1.71	\$1.80
F170334	\$0.70	\$0.74
F174520	\$2.15	\$2.26
F185141	\$0.75	\$0.79
F185343	\$0.60	\$0.63
F185545	\$0.89	\$0.93
F11056EL0X	\$0.86	\$0.90
F11076GL0X	\$1.03	\$1.08
F11157R	\$0.72	\$0.76
F11257BL	\$0.70	\$0.74
F11257R	\$1.19	\$1.25
F11524EB0X	\$0.36	\$0.38
F11524EG0X	\$0.45	\$0.47
F11524ER0X	\$0.36	\$0.38
F11524ET2/50X	\$0.46	\$0.48
F11524EY0X	\$0.36	\$0.38
F12257G	\$0.90	\$0.95
F12257R	\$0.86	\$0.90
F13053EL0X	\$0.96	\$1.01
F13534G0X	\$0.36	\$0.38
F17521/2	\$2.79	\$2.93
F17521/3	\$2.31	\$2.43
F17521/31	\$3.73	\$3.92
F17521/32	\$3.73	\$3.92
F17521/33	\$3.73	\$3.92
F10M97181	\$2.25	\$2.36
F10M97182	\$3.15	\$3.31
F10M97183	\$2.60	\$2.73
F10M97184	\$3.86	\$4.05
F1S14C	\$0.27	\$0.28
F1S16C	\$0.30	\$0.32
F1S24E	\$0.20	\$0.21
F1S26E	\$0.33	\$0.35
F1S34G	\$0.49	\$0.51
F1S36G	\$0.38	\$0.40
F1S53E	\$0.48	\$0.50

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F1S55E	\$0.59	\$0.62
F1S73G (JIT CATALOG)	\$0.74	\$0.78
F1S75G (JIT CATALOG)	\$1.21	\$1.27
F2DDF30X	\$2.72	\$2.86
F2PN925	\$2.41	\$2.53
F37320WHI	\$0.19	\$0.20
F37321WHI	\$0.14	\$0.15
F37420WHI	\$0.34	\$0.36
F30M97201	\$0.19	\$0.20
F30M97202	\$0.32	\$0.34
F30M97205	\$0.32	\$0.34
F523010	\$3.81	\$4.00
F581601	\$4.44	\$4.66
F5431/2	\$1.03	\$1.08
F50M97186	\$2.57	\$2.70
F50M97187	\$2.42	\$2.54
F50M97190	\$3.12	\$3.28
F8H110	\$5.32	\$5.59
F8H111D	\$8.35	\$8.77
F8H113D	\$5.85	\$6.14
F8H113D1	\$19.94	\$20.94
F8H1524E0X	\$0.60	\$0.63
L212709	\$0.53	\$0.56
L212734	\$0.53	\$0.56
L212901	\$0.40	\$0.42
L212906	\$0.37	\$0.39
L251726	\$5.58	\$5.86
L252002	\$0.31	\$0.33
L252102	\$0.31	\$0.33
L257402	\$0.30	\$0.32
L257441	\$0.51	\$0.54
L257501	\$1.65	\$1.73
L257509	\$1.65	\$1.73
L257513	\$2.91	\$3.06
L257538	\$1.56	\$1.64
L257555	\$1.65	\$1.73
L257556	\$1.65	\$1.73
L257557	\$1.65	\$1.73
L257701	\$2.91	\$3.06
L257703	\$4.79	\$5.03
L257709	\$3.28	\$3.44
L257711	\$2.91	\$3.06
L257738	\$5.05	\$5.30
L271134	\$0.56	\$0.59
L271334	\$0.43	\$0.45
L271634	\$0.67	\$0.70
P1054901	\$2.52	\$2.67
P1054904	\$3.72	\$3.89

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P1054907	\$5.70	\$5.97
P1054901P	\$2.68	\$2.81
P1MP2201BE	\$3.77	\$3.95
P1MP2201BF (JIT CATALOG)	\$3.77	\$3.95
P1MP2201CHE (JIT CATALOG)	\$3.77	\$3.95
P1MP2201CL (JIT CATALOG)	\$3.77	\$3.95
P1MP2201CM (JIT CATALOG)	\$3.77	\$3.95
P1MP2201CY (JIT CATALOG)	\$3.77	\$3.95
P1MP2201GD (JIT CATALOG)	\$3.77	\$3.95
P1MP2201GN (JIT CATALOG)	\$3.77	\$3.95
P1MP2201GY (JIT CATALOG)	\$3.77	\$3.95
P1MP2201IY (JIT CATALOG)	\$3.77	\$3.95
P1MP2201LV (JIT CATALOG)	\$3.77	\$3.95
P1MP2201OR (JIT CATALOG)	\$3.77	\$3.95
P1MP2201PK (JIT CATALOG)	\$3.77	\$3.95
P1MP2201PKN (JIT CATALOG)	\$3.77	\$3.95
P1MP2201SN (JIT CATALOG)	\$3.77	\$3.95
P1MP2201TN (JIT CATALOG)	\$3.77	\$3.95
P10X9001 (JIT CATALOG)	\$2.53	\$2.65
P10X9001P (JIT CATALOG)	\$2.96	\$3.10
P1SP8420 (JIT CATALOG)	\$13.98	\$14.64
P1SPRC20 (JIT CATALOG)	\$14.52	\$15.20
P1MP2204BE	\$37.11	\$38.85
P1MP2207BE	\$29.15	\$30.52
P243167	\$3.39	\$3.59
P243362	\$4.76	\$5.05
P243367	\$1.91	\$2.02
P243462	\$9.74	\$10.32
P243562	\$7.17	\$7.60
P243567	\$2.67	\$2.83
P243762	\$11.15	\$11.82
P244062	\$18.28	\$19.38
P250262	\$3.34	\$3.54
P290020	\$3.64	\$3.86
P290120	\$5.71	\$6.05
P290130	\$15.00	\$15.90
P20M97219	\$5.00	\$5.30
P20M97221	\$5.00	\$5.30
P20M97231	\$5.00	\$5.30
P20M97242	\$12.50	\$13.25
P20M98123	\$10.00	\$10.60
P20M98124	\$10.00	\$10.60
P34416	\$1.10	\$1.17
P363797	\$0.61	\$0.65
P374130	\$0.52	\$0.55
P374831	\$1.29	\$1.37
P374832	\$0.66	\$0.70
P321113	\$5.28	\$5.93

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P324001	\$4.80	\$5.40
P325093	\$0.28	\$0.31
P325095	\$0.28	\$0.31
P325473	\$0.75	\$0.84
P325608	\$0.73	\$0.82
P325611 (JIT CATALOG)	\$1.85	\$2.08
P326020	\$0.74	\$0.83
P326252	\$1.27	\$1.43
P30M97295	\$1.00	\$1.12
P30M97301	\$1.68	\$1.89
P30M97302	\$1.38	\$1.55
P30M97304	\$2.33	\$2.62
P30M97312	\$0.41	\$0.46
P30M97319	\$5.91	\$6.64
P30M97324	\$7.71	\$8.67
P30M97326	\$0.56	\$0.63
P30M97333	\$0.48	\$0.54
P30M97336	\$5.21	\$5.86
P30M97492	\$0.33	\$0.37
P30M97499	\$3.56	\$4.00
P30M97627	\$0.78	\$0.88
P30M98019 (JIT CATALOG)	\$0.74	\$0.83
P30M98020 (JIT CATALOG)	\$0.74	\$0.83
P46210	\$1.07	\$1.13
P47769	\$0.35	\$0.37
P47786	\$0.27	\$0.29
P40M97629	\$2.65	\$2.81
P40M97630	\$0.23	\$0.24
P40M97635	\$0.36	\$0.38
P574101	\$0.82	\$0.87

STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
PURCHASING OPERATIONS
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

July 12, 2006

CHANGE NOTICE NO. 3
TO
CONTRACT NO. 071B6200135
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF VENDOR Office Max Contract, Inc. 13301 Stephens Avenue Warren, MI 48089 Kimmaylee@officemax.com	TELEPHONE: Kim Maylee 1-800-542-8787 Ext. 7036 VENDOR NUMBER/MAIL CODE (2) 82-0477390 (001) BUYER/CA (517) 373-7374 Joan Bosheff
Contract Compliance Inspector: Joan Bosheff OFFICE SUPPLIES, TONER & PAPER--SW	
CONTRACT PERIOD: From: January 18, 2006 To: January 18, 2009	
TERMS 1% - 10 EFT, Net 10	SHIPMENT 1-2 Days ARO
F.O.B. Delivered	SHIPPED FROM N/A
MINIMUM DELIVERY REQUIREMENTS	
No Minimum Order Requirements	

THIS CONTRACT IS EXTENDED TO LOCAL UNITS OF GOVERNMENT.

NATURE OF CHANGE (S):

Effective immediately, rebate for MiDeal members is 3% and the State is 3%.
MiDeal rebate checks will be issued quarterly, and the State rebate check will be issued monthly.

All other terms and conditions remain the same.

TOTAL ESTIMATED CONTRACT VALUE REMAINS \$ 29,654,598.00

STATE OF MICHIGAN
 DEPARTMENT OF MANAGEMENT AND BUDGET
 PURCHASING OPERATIONS
 P.O. BOX 30026, LANSING, MI 48909
 OR
 530 W. ALLEGAN, LANSING, MI 48933

April 4, 2006

CHANGE NOTICE NO. 2
TO
CONTRACT NO. 071B6200135
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF VENDOR		TELEPHONE: Kim Maylee 1-800-542-8787 Ext. 7036
Office Max Contract, Inc. 13301 Stephens Avenue Warren, MI 48089 Kimmaylee@officemax.com		VENDOR NUMBER/MAIL CODE (2) 82-0477390 (001)
		BUYER/CA (517) 373-7374 Joan Bosheff
Contract Compliance Inspector: Joan Bosheff		
OFFICE SUPPLIES, TONER & PAPER--SW		
CONTRACT PERIOD: From: January 18, 2006 To: January 18, 2009		
TERMS 1% - 10 EFT, Net 10	SHIPMENT 1-2 Days ARO	
F.O.B. Delivered	SHIPPED FROM N/A	
MINIMUM DELIVERY REQUIREMENTS		
No Minimum Order Requirements		

THIS CONTRACT IS EXTENDED TO LOCAL UNITS OF GOVERNMENT.

NATURE OF CHANGE (S):

Effective April 1, 2006, paper price increases per the following:

Product Number	Description	Old Price	New Price
P1054901	8.5 X 11, WHITE, 30% RECYCLED	\$2.34	\$2.52
P1054901P	8.5 X 11, RECYCLED, 3 HOLE	\$2.49	\$2.68
P10X9001	8.5 X 11, WHITE, VIRGIN	\$2.35	\$2.53
P10X9001P	8.5 X 11, WHITE, VIRGIN, 3 HOLE	\$2.75	\$2.96
P1054904	8.5 X 11, WHITE, RECYCLED	\$3.46	\$3.72
P1054922	8.5 X 11, WHITE 100% RECYCLED	\$3.72	\$4.00
P1MP2201-COLORS	8.5 X 11 COLORS	\$3.50	\$3.77
P1SPRC20	SPLOX, RECYCLED	\$13.50	\$14.52
P1SP8420	SPLOX, VIRGIN	\$13.00	13.98

P1SP8420	11 X 17, White, Recyled	\$5.30	\$5.70
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Contract No. 071B6200135

Change Notice No. 2

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All other terms, conditions, specifications and pricing remain unchanged.

TOTAL ESTIMATED CONTRACT VALUE REMAINS: \$29,654,598.00

STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
ACQUISITION SERVICES
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

February 17, 2006

CHANGE NOTICE NO. 1
TO
CONTRACT NO. 071B6200135
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF VENDOR		TELEPHONE: Kim Maylee 1-800-542-8787 Ext. 7036
Office Max Contract, Inc. 13301 Stephens Avenue Warren, MI 48089 Kimmaylee@officemax.com		VENDOR NUMBER/MAIL CODE
		BUYER/CA (517) 373-7374
		Joan Bosheff
Contract Compliance Inspector: Joan Bosheff		
OFFICE SUPPLIES, TONER & PAPER--SW		
CONTRACT PERIOD: From: January 18, 2006 To: January 18, 2009		
TERMS	SHIPMENT	
1% - 10 EFT, Net 10	1-2 Days ARO	
F.O.B.	SHIPPED FROM	
Delivered	N/A	
MINIMUM DELIVERY REQUIREMENTS		
No Minimum Order Requirements		

THIS CONTRACT IS EXTENDED TO LOCAL UNITS OF GOVERNMENT.

NATURE OF CHANGE(S):

Effective immediately, the following items are hereby added to this contract:

PAPER, MULTI-PURPOSE:

20#, white, 8½" x 14" recycled

Product No. P1054904

Price: \$3.46/RM

20#, white, 8½" x 17"; recycled

Product No. P1054907

Price: \$5.70/RM

20#, white, 8½" x 11", 3HP, recycled

Product No. P1054907

Price: \$2.49/RM

20#, white, 8½" x 14"

Product No. P10X9004

Price: \$3.39/RM

20#, white, 11" x 17"

Product No. P10X9007

Price: \$5.55/RM

20#, white, 8½" x 11", 3HP
Product No. P10X9001P
Price: \$2.75/RM

20#, various colors, 8½" x 11", recycled
Product No. P1MP2201 (specify color)
BE – blue
BF - buff
CHE – cherry
CM – cream
GD – goldenrod
GY – gray
GN – green
IV – ivory
OR – orchid
LV – lavender
CL – celery
PK – pink
PKN – pumpkin
SN – salmon
TN – tan
Price: \$3.50/RM

20#, white, 8½" x 11", 2500 sheets/CT
Product No P1SP8420
Price: \$13.00/CT

20#, white, 8½" x 11", 3HP, 2500 sheets/CT
Product No. P1SP8420P
Price: \$13.75/CT

20#, white, 8½" x 11", 2500 sheets/CT, recycled
Product No. P1SPRC20
Price: \$13.50/CT

20#, white, 8½" x 11", 3HP, 2500 sheets/CT, recycled
Product No. P1SPRC20P
Price: \$14.25/CT

XEROX BUSINESS MULTIPURPOSE PAPER
20#, white, 8½" x 11"
Product No. P13R2047
Price: \$3.47/RM

All other terms, conditions, specifications and pricing remain unchanged.

TOTAL ESTIMATED CONTRACT VALUE REMAINS: \$29,654,598.00

STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
ACQUISITION SERVICES
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

NOTICE
OF
CONTRACT NO. 071B6200135
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF VENDOR		TELEPHONE: Kim Maylee 1-800-542-8787 Ext. 7036
Office Max Contract, Inc. 13301 Stephens Avenue Warren, MI 48089		VENDOR NUMBER/MAIL CODE
		BUYER/CA (517) 373-7374 Joan Bosheff
Contract Compliance Inspector: Joan Bosheff		
OFFICE SUPPLIES, TONER & PAPER--SW		
CONTRACT PERIOD: From: January 18, 2006 To: January 18, 2009		
TERMS	SHIPMENT	
1% - 10 EFT, Net 10	1-2 Days ARO	
F.O.B.	SHIPPED FROM	
Delivered	N/A	
MINIMUM DELIVERY REQUIREMENTS		
No Minimum Order Requirements		

THIS CONTRACT IS EXTENDED TO LOCAL UNITS OF GOVERNMENT.

The terms and conditions of this Contract are those of ITB# 07116200029, this Contract Agreement and the vendor's quote. In the event of any conflicts between the specifications, terms and conditions indicated by the State and those indicated by the vendor, those of the State take precedence.

Estimated Contract Value: \$29,654,598.00

STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
ACQUISITION SERVICES
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

CONTRACT NO. 071B6200135
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF VENDOR Office Max Contract, Inc. 13301 Stephens Avenue Warren, MI 48089		TELEPHONE: Kim Maylee 1-800-542-8787 Ext. 7036
		VENDOR NUMBER/MAIL CODE
		BUYER/CA (517) 373-7374 Joan Bosheff
Contract Compliance Inspector: Joan Bosheff OFFICE SUPPLIES, TONER & PAPER--SW		
CONTRACT PERIOD: From: January 18, 2006 To: January 18, 2009		
TERMS 1% - 10 EFT, Net 10	SHIPMENT 1-2 Days ARO	
F.O.B. Delivered	SHIPPED FROM N/A	
MINIMUM DELIVERY REQUIREMENTS No Minimum Order Requirements		
MISCELLANEOUS INFORMATION: THIS CONTRACT IS EXTENDED TO LOCAL UNITS OF GOVERNMENT. The terms and conditions of this Contract are those of ITB# 07116200029, this Contract Agreement and the vendor's quote. In the event of any conflicts between the specifications, terms and conditions indicated by the State and those indicated by the vendor, those of the State take precedence. Estimated Contract Value: \$29,654,598.00		

THIS IS NOT AN ORDER: This Contract Agreement is awarded on the basis of our inquiry bearing the **ITB No. 07116200029**. Orders for delivery of equipment will be issued directly by the **various State Agencies** through the issuance of a Purchase Order Form.

All terms and conditions of the invitation to bid are made a part hereof.

FOR THE VENDOR:	FOR THE STATE:
Office Max Contract, Inc.	Signature
Firm Name	Sean Carlson, Director
Authorized Agent Signature	Name/Title
Authorized Agent (Print or Type)	Acquisition Services
Date	Division
	Date



STATE OF MICHIGAN
Department of Management and Budget
Acquisition Services

Contract #071B6200135
Just-in-Time Delivery of Office Supplies, Toner and Multi-Purpose Paper

Contact Name: Joan Bosheff
Telephone Number: (517) 373-7374
E-Mail Address: bosheffj@michigan.gov



**JUST-IN-TIME DELIVERY OF OFFICE SUPPLIES, TONER AND MULTI-PURPOSE PAPER
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APPENDICES

Appendix A - General Office Supplies contract pricing

Appendix B - Toner Contract Pricing

Appendix C - Reamed Multipurpose Paper Contract pricing



Article1 – Statement of Work (SOW)

1.1 Project Identification

1.001 PROJECT TITLE AND DESCRIPTION

This is a statewide Contract for the State of Michigan for the Just-In-Time Delivery of Office Supplies, Toner, and Multi-Purpose Paper.

1.002 PROJECT CONTROL

The Contractor will carry out this project under the direction and control of the Department of Management and Budget, Acquisition Services (see Article 2.401).

1.1 Product Quality

1.101 SPECIFICATIONS

Acceptable brands are noted on the lists attached.

1.102 WARRANTY FOR PRODUCTS OR SERVICES

Should a State agency encounter a warranty/return issue, the product can be returned to the Contractor for full credit or a replacement product. All credits shall be made to the account codes used to purchase the returned items. If the order had multiple account codes, the agency shall instruct the Contractor to which code or codes the credit shall be assigned. The Contractor shall issue credit within seven (7) calendar days once item has been returned to Contractor's in-state distribution warehouse.

1.103 DAMAGED FREIGHT, ERROR IN SHIPMENT, DEFECTIVE ITEMS

The Contractor shall pay and arrange for all shipping and handling charges for items returned because of freight damage or error in shipment. Agencies shall be credited the full amount of all items returned. All credits shall be made to the account codes used to purchase the returned items. If the order had multiple account codes, the agency shall instruct the Contractor to which code or codes the credit shall be assigned. The Contractor shall issue credit within seven (7) calendar days once item has been returned to Contractor's in-state distribution warehouse.

1.104 CREDIT AND RETURN PROCESS

The Contractor shall fully credit State agencies for all items returned within 60 calendar days of receipt if products are in the original package, unused and in resalable condition with no restocking or freight charges. Returns made between 61 and 90 days will receive 80% credit. Items over 90 days are not returnable. All credits shall be made to the account codes used to purchase the returned items. If the order had multiple account codes, the agency shall instruct the Contractor to which code or codes the credit shall be assigned. The Contractor shall issue credit within seven (7) calendar days once item has been returned to Contractor's in-state distribution warehouse.

1.2 Service Capabilities

1.201 CUSTOMER SERVICE/ORDERING

The Contractor shall have the capacity to receive orders electronically via an online catalog tailored to the State's specific pricing and selections, by phone, facsimile, and by written order. The Contractor shall provide a statewide toll-free phone number for phone and facsimile orders. The Contractor shall have internal controls, approved by Acquisition Services, to insure that authorized individuals with the State place orders.



The Contractor shall have an accessible customer service department with a minimum of one (1) individual specifically assigned to State of Michigan account. The Contractor shall have experienced sales representatives make timely personal visits to State accounts. The Contractor's customer service must respond to State agency inquiries within one (1) business day. The Contractor shall provide a statewide toll-free number for customer service calls.

Any supplies and services to be furnished under this Contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Implementation Schedule (see Appendix A)

All delivery orders or task orders are subject to the terms and conditions of this Contract. In the event of conflict between a delivery order or task order and this Contract, the Contract shall control.

Orders may be issued by phone, by facsimile, electronically, or in stores.

At the request of Acquisition Services, the Contractor shall have the ability to block certain non-contract items from being ordered. General exclusions include, but are not limited to, some office furniture, computers and computer accessories, file cabinets, janitorial supplies in large volume orders, photocopy machines and supplies, printers, surge protectors and telephones and accessories. These items are currently available through other State contracts

1.202 TRAINING

The Contractor shall provide training to individual agencies, when necessary, on aspects of ordering, shipping, billing, and receiving. At the request of the Contract Administrator, the Contractor shall provide in-service training to agency personnel on products, installation, and product safety issues. The Contractor shall also provide agency training jointly with the State as needed during the period covered by the Contract at no additional charge.

1.203 SPECIAL PROGRAMS

Customer Employee Retail Discounts – The Contractor is offering the State of Michigan an Employee Purchase Program. This program provides a 10% discount for State of Michigan employees that order from the Contractor's website using their personal credit card.

1.204 SECURITY

The Contract will require frequent deliveries to State of Michigan facilities. If the Contractor has performed security background checks on all personnel assigned to State of Michigan facilities (i.e. delivery people), the Contractor shall indicate the name of the company that performed the check as well as provide a document stating that each employee has satisfactorily completed a security check and is suitable for assignment to State facilities. Upon request by the State, the Contractor shall provide the results of all security background checks.

Upon review of the security measures included in the Contractor's proposal, the State will decide whether to issue State ID badges to the Contractor's delivery personnel or accept the ID badge issued to delivery personnel by the Contractor.

The State may decide to also perform a security background check. If so, the Contractor will be required to provide to the State a list of all delivery people that will service State facilities, including name and date of birth (social security number or driver license number).

The Contractor and its subcontractors shall comply with the security access requirements of individual State facilities (ex. The Department of Corrections requires LEIN checks be performed on anyone entering a prison facility).



1.205 REPORTS

The Contractor shall be able to provide various reports when requested by the State. Online reporting for State agencies is required. At a minimum, the Contractor shall electronically submit the following reports to Acquisition Services and/or each State agency:

- a. Fill rate information for Contract and non-Contract items, statewide and by agency, which shall include the number of orders received, orders processed, back orders, partially filled orders, reorders, and total dollar amount spend. This report shall be submitted monthly by the 15th day of the month following the reporting period.
- b. Usage reports by agency and statewide indicating the number and price of each item sold. This report will be submitted monthly by the 15th day of the month following the reporting period
- c. A list of items that should be placed on Contract and a list of items which should be removed from the Contract and the anticipated cost savings associated with these actions.
- d. Viable methods by which the State can save at least 3% of its total office supply expenses during the next year. This report should be submitted annually 60 days prior to the Contract anniversary date.
- e. Custom reports that the Contract Compliance Inspector may request at any time on an as needed basis.

1.3 Delivery Capabilities

1.301 TIME FRAMES

For locations within the Contractor's delivery zone, delivery shall be within one (1) business day for all telephone and fax orders received by 5:00 p.m. For next business-day delivery for internet orders, order shall be received by the Contractor by 4:00 p.m. Delivery outside the Contractor's delivery zone shall be within two (2) business days for all telephone and fax orders received by 5:00 p.m. and internet orders received by 4:00 p.m.

1.302 MINIMUM ORDER

There is no minimum order requirement.

1.303 PACKAGING

Each order delivered shall be individually packaged and will indicate the ordering agency's name, address, and order number. Each order will utilize the box size that is the most appropriate for the quantity of items being shipped. Each package will contain a packing slip. This packing slip shall contain the following information: Agency name and address; name and telephone number or the person to whom the order is being delivered; the state's order number; stock number and brief description of each item; unit of issue and quantity issued of each item; unit price and extended price for each item; date order was received by Contractor; shipping code to identify shipping condition (item temporarily out of stock/will ship late, discontinued item, or item temporarily out of stock/please reorder); and total price of the order.

Packaging and containers, etc., shall be in accordance with supplier's commercial practice and shall meet the requirements of Department of Transportation (D.O.T.) and rail and motor carrier freight classifications in effect at time of shipment, which will permit application of the lowest freight rate.

1.304 PALLETIZING

Shipments shall be palletized whenever possible and shall conform to the following:

- Manufacturer's standard 4-way shipping pallets are acceptable.
- Maximum height: 5'6"; including pallet.
- Maximum weight: 3000 pounds; including pallet.
- Pallets are to be securely banded or shrink-wrapped.
- The cost of palletizing must be included in the unit price.

**1.305 DELIVERY TERM**

Prices are "F.O.B. Delivered" with transportation charges prepaid on all orders to the State.

**1.4 Project Price
1.401 PRICING****a. Contract Pricing**

In addition to the specialty prices attached, the Contractor shall provide a standard discount of 17% off the end column in the Q2 United Stationers' Quarterly Pricer to the State of Michigan for all full catalog items (excluding toner products). For those catalog items not listed in the Q2 United Stationers' Quarterly Pricer, the Contractor shall provide a price of cost-plus of 40% to the State. Additionally, the Contractor shall provide a standard discount of 10% off the end column in the Q2 United Stationers' Quarterly Pricer to the State for all toner items.

b. Discounts

If the State achieves annual sales of \$11,000,000-\$12,999,999, the State will be given an additional discount of 1% on that portion of sales. If annual sales are between \$13,000,000-\$13,999,999, an additional discount of 2% will be given on that portion of sales; \$14,000,000-\$14,999,999, 3%; and \$15,000,00 and above, 4%.

An additional discount of 1% will be given to the State when 90% of all orders are placed electronically.

If annual order size is between \$200-\$300.99, an additional discount of 1% will be given to the State. If annual order size is \$301 or larger, an additional discount of 2% will be given to the State.

c. Best Customer

The State, or any participating Local Unit of Government, expects to be considered the "Best Customer" regarding Office Supplies and Paper purchased in the State. In other words, since the total quantity included in this Contract far exceeds the quantity that may be purchased by any other State entity in the state, the State expects to receive the "best price" during the term of the Contract for all locations. Additionally, the State expects prices on this Contract to be the same for Office Supplies and Paper delivered anywhere in the same county. If it is discovered that the State's, or any local agency's price is greater than any other participant, the State, or other local agency will pay based on the lowest price quoted within that county. If the price for that Public Entity is less than the price for a similar location on the State's Contract, the State reserves the right to take the same Contract price to that Public Entity (if within the same county).

d. Invoicing

Some State agencies are centralized and some are decentralized for ordering and payment processes. The Contractor shall be capable of submitting one consolidated invoice to an agency-centralized location or multiple invoices to an agency for each delivery location (see Article 2.202).

e. Donations

Donations of products, supplies or services to charitable, nonprofit or government entities, if the donations are recognizable as such and are deductible under the federal Internal Revenue Code, shall not be considered contracts, agreements, sales or arrangements with other government units or commercial customers that call for the application of this provision.

1.402 QUICK PAYMENT TERMS

Quick payment terms for this Contract are 1% - 10 paid EFT.

**1.403 PRICE TERM**

Discounts off list prices are firm for the entire length of the Contract.

Requests for price changes in Office Supplies and Toner may only be submitted at the end of each 365-day period. Requests for price changes in Paper may only be submitted at the end of each 180-day period. Such changes shall be based on changes in actual costs incurred. Documentation of such changes must be provided with the request for price change in order to substantiate any requested change. Acquisition Services reserves the right to consider various pertinent information sources to evaluate price increase requests such as, but not limited to, the CPI and PPI, US City Average, as published by the US Department of Labor, Bureau of Labor Statistics.

If there is an opportunity to significantly improve price discounts, these time frames may be adjusted. Contact the Buyer with any such requests.

Acquisition Services also reserves the right to consider other information related to special economic and/or industry circumstances, when evaluating a price change request. Changes may be either increases or decreases and may be requested by either party. Approved changes shall be firm for the remainder of the contract period unless further revised at the end of the next 365-day period.

Requests for price changes shall be RECEIVED IN WRITING AT LEAST THIRTY DAYS PRIOR TO THEIR REQUESTED EFFECTIVE DATE, and are subject to written acceptance before becoming effective. In the event new prices are not acceptable, the CONTRACT may be cancelled (see Section 2.701). The continued payment of any charges due after September 30th of any fiscal year will be subject to the availability of an appropriation for this purpose.

1.404 ADMINISTRATIVE FEE

The Contractor shall collect an Administrative Fee on all sales, including participating local units of government transacted under this Contract. The Contractor shall remit the Administrative Fee in U.S. dollars within thirty (30) days after the end of the monthly sales reporting period. The Administrative Fee equals 6% of the total monthly sales reported. The Contractor shall include the Administrative Fee in their prices.

The Contractor shall remit any monies due as a result of the closeout report at the time the closeout report is submitted to Acquisition Services.

The Contractor shall pay the Administrative Fee collected by check. To ensure the payment is credited properly, the Contractor shall identify the check as an "Administrative Fee" and include the following information with the payment:

Applicable State BPO Number, report amount(s), and reporting period covered.

The Contractor shall forward the check to the following address:

Department of Management and Budget
Financial Services/Cashier Unit
P.O. Box 30681
Lansing, MI 48909-8181

Please make check payable to: Treasurer, State of Michigan

**1.405 BILLINGS**

The Contractor shall have the capability to bill monthly by hard copy and/or electronically and is responsible to developing the electronic billing interface in accordance with the requirements provided by the State. The Contractor shall be able to bill each agency by account codes as well as bill centrally to each department by agency and further by agency account codes depending on the needs of each department. All billings shall include the following information:

- Agency name and address;
- Purchase order or packing slip number;
- Account codes;
- Stock number and brief description of each item;
- Quantity issued of each item;
- Unit price and extended price of each item;
- Statement total; and
- Payment terms.

1.406 PAYMENT

Once the monthly bills have been received by the State agencies, payment will be made within 10 calendar days. The Contractor shall be capable of accepting payment by check, procurement card and/or electronically.

1.5 Quantity Term**1.501 REQUIREMENTS**

Vendor agrees to supply all that the State requires.

1.6 Other Terms and Conditions**1.601 CHANGE MANAGEMENT**

If a proposed Contract change is approved by the Contract Compliance Inspector, they will make recommendations to the Director of Acquisition Services regarding ultimate approval/disapproval of change request. If the Acquisition Services Director (or authorized designee) agrees with the proposed modification and all required approvals are obtained (including State Administrative Board), the Acquisition Services Buyer will issue an addendum to the Contract via a Contract Change Notice. **If the Contractor provides products or services prior to the issuance of a Contract Change Notice by DMB Acquisition Services, risk non-payment for the out-of-scope/pricing products and/or services.**

**1.602 CATALOG**

The Contractor shall maintain an on-line catalog of all items available to the State of Michigan. The Contractor shall also provide, at no charge, printed catalogs to all State agencies without limitation as to quantity. Both the on-line and hard copy catalogs shall consist of all items including product descriptions, product number, unit of measure, and price; instructions on ordering and returning items; customer service telephone and fax numbers and hours of operation; website address; and restricted item listing.

The Contractor shall have the ability to restrict the available purchases to those approved by DMB Acquisition Services.

All changes including supplements, deletions, and price revisions shall be approved by Acquisition Services.

Catalogs incorporating all changes will be issued once every twelve months.

Updates/supplements to the on-line catalog will be issued monthly when changes have been approved by Acquisition Services (see Article 1.601)

The Contractor's standard office product catalog will be provided yearly at no charge to the State with distribution completed by January 30th of each year.

The Contractor shall maintain a list of active State customers to whom the Contractor will send all catalogs and supplements.

The Contractor shall be willing and have the capacity to work with third-party providers of Electronic Data Interchange (EDI) services which have been chosen by the State. The Contractor shall be willing, at no additional charge to the State or to the EDI provider, to transmit text and image catalog information to the State's provider of EDI services.

The selling of the mailing lists containing the names of State customers is absolutely prohibited. Mailing of promotional materials may only be permitted with the prior approval of the Contract Administrator.

1.603 FILL RATE

The Contractor should maintain a monthly statewide average Fill Rate of 98%.

Orders not filled and partials should be indicated on the packing slip along with the availability of these items (see Article 1.303). Items that are reordered, backordered or partially filled are not considered filled items when calculating the service level.

Should the Contractor fail to meet the delivery schedule, thereby making it necessary for an agency to purchase urgently needed items from another source, the Contractor may be required to pay the difference between the Contract price and agency's purchase price.

If the fill rate falls below 94% for three consecutive months and the Contractor fails to provide an explanation for the reduction which is satisfactory to the State, the State may cancel the contract with a 30-day written notice to the Contractor.

1.604 RECYCLING/ENVIRONMENTAL AWARENESS

The Contractor is encouraged to provide products containing recovered materials suitable for the intended use. "Recovered Material" is defined as post-consumer waste (any product generated by a business of consumer which have served their intended end use and which have been separated or diverted from solid waste for the purpose of collection, recycling, and disposition), and secondary waste (industrial by-products as in wastes generated after completion of a manufacturing process that would normally not be reused).



Article 2 – General Terms and Conditions

2.0 Introduction

2.001 GENERAL PURPOSE

The Contract is for Just-In-Time Delivery of Office Supplies and Paper for the State of Michigan. Exact quantities to be purchased are unknown; however, the Contractor will be required to furnish all such materials and services as may be ordered during the Contract period. Quantities specified, if any, are estimates based on prior purchases, and the State is not obligated to purchase in these or any other quantities. Orders for delivery will be issued directly to the Contractor by various State agencies. Individual State agencies will be invoiced by the Contractor and responsible for payment to the Contractor.

The Contractor will be required to deliver to all State agencies located in the State of Michigan. The Contract is for use by the Executive branch of State government; however, if the Judicial and Legislative branches of State government may use the Contract if they choose.

Orders may also be issued by local units of government. The Judicial and Legislative branches and local units of government will issue orders directly to the Contractor, will be directly invoiced by the Contractor, and will be responsible for payment to the Contractor.

2.002 ISSUING OFFICE AND CONTRACT ADMINISTRATOR

The Contract is issued by State of Michigan, Department of Management and Budget, hereinafter known as Acquisition Services, for the State of Michigan, hereinafter known as the State. Where actions are a combination of those of Acquisition Services and the State agencies, the authority will be known as the State.

Acquisition Services is the sole point of contact in the State with regard to all procurement and contractual matters relating to the commodities and/or services described herein. Acquisition Services is the only office authorized to negotiate, change, modify, amend, alter, clarify, etc., the specifications, terms, and conditions of the Contract. Acquisition Services will remain the SOLE POINT OF CONTACT throughout the procurement process.

The Contractor proceeds at its own risk if it takes negotiation, changes, modification, alterations, amendments, clarification, etc., of the specifications, terms, or conditions of the contract from any individual or office other than Acquisition Services and the listed Contract Administrator

All communications covering this procurement must be addressed to Contract Administrator indicated below:

Department of Management and Budget
Acquisition Services
Attn: Joan Bosheff
2nd Floor, Mason Building
P O Box 30026
Lansing, Michigan 48909
(517) 373-7374
bosheffj@michigan.gov



2.003 NOTICE

Any notice given to a party under this Contract must be written and shall be deemed effective, if addressed to such party as addressed below upon (i) delivery, if hand delivered; (ii) receipt of a confirmed transmission by facsimile if a copy of the notice is sent by another means specified in this section; (iii) the third (3rd) Business Day after being sent by U.S. mail, postage pre-paid, return receipt requested; or (iv) the next Business Day after being sent by a nationally recognized overnight express courier with a reliable tracking system.

2.004 CONTRACT TERM

The term of this Contract will be for three (3) years and will commence with the issuance of a Contract. This will be January 18, 2006, through January 18, 2009.

Option. The State reserves the right to exercise 2 one-year options, at the sole option of the State. Contractor performance, quality of products, price, cost savings, and ability to deliver on time are some of the criteria that will be used as a basis for any decision by Acquisition Services to exercise an option year.

Extension. At the sole option of the State, the contract may also be extended. Contractor performance, quality of products, price, cost savings, and the contractor's ability to deliver on time are some of the criteria that will be used as a basis for any decision by Acquisition Services to exercise an option year.

Written notice will be provided to the Contractor within 10 days, provided that the State gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the State to an extension. If the State exercises this option, the extended contract shall be considered to include this option clause.

2.005 GOVERNING LAW

The Contract shall in all respects be governed by, and construed in accordance with, the laws of the State of Michigan. By signing this agreement, vendor consents to personal jurisdiction in the state of Michigan. Any dispute arising herein shall be resolved in the State of Michigan.

2.006 APPLICABLE STATUTES

The following statutes, rules, and laws are applicable to the performance of this contract; some statutes are reflected in the clauses of this contract. This list is NOT exhaustive.

MI Uniform Commercial Code (MIUCC) MCL 440. (All sections unless otherwise altered by agreement)

MI OSHA MCL §§ 408.1001 – 408.1094

Freedom of Information Act (FIOA) MCL §§ 15.231, et seq.

Natural Resources and Environmental Protection Act MCL §§ 324.101, et seq.

MI Consumer Protection Act MCL §§ 445.901 – 445.922

Laws relating to wages, payments of wages, and fringe benefits on state projects MCL §§ 408.551 – 408.558, 408.471 – 408.490, 1965 PA 390.

Department of Civil Service Rules and regulations

Elliot Larsen Civil Rights Act MCL §§ 37.2201, et seq.

Persons with disabilities Civil Rights Act MCL §§ 37.1101, et seq.

MCL §§ 423.321, et seq.

MCL § 18.1264 (law regarding debarment)

Davis-Bacon Act (DBA) 40 USCU §§ 276(a), et seq.

Contract Work Hours and Safety Standards Act (CWHSSA) 40 USCS § 327, et seq.

Business Opportunity Act for Persons with Disabilities MCL §§ 450.791 – 450.795

Rules and regulations of the Environmental Protection Agency

Internal Revenue Code



Rules and regulations of the Equal Employment Opportunity Commission (EEOC)
The Civil Rights Act of 1964, USCS Chapter 42
Title VII, 42 USCS §§ 2000e et seq.
The Americans with Disabilities Act (ADA), 42 USCS §§ 12101 et seq.
The Age Discrimination in Employment Act of 1967 (ADEA), 29 USCS §§ 621, 623 et seq.
The Old Workers Benefit and Protection Act of 1990 (OWBPA), 29 USCS §§ 626, et seq.
The Family Medical Leave Act of 1993 (FMLA), 29 USC §§ 651 et seq.
The Fair Labor Standards Act (FLSA), 29 USC §§ 201 et seq.
Pollution Prevention Act of 1990 (PPA) 42 U.S.C. §13106
Sherman Act, 15 U.S.C.S. § 1 et seq.
Robinson-Patman Act, 15 U.S.C.S. § 13 et seq.
Clayton Act, 15 U.S.C.S. § 14 et seq.

2.007 RELATIONSHIP OF THE PARTIES

The relationship between the State and the Contractor is that of client and independent Contractor. No agent, employee, or servant of the Contractor or any of its subcontractors shall be or shall be deemed to be an employee, agent, or servant of the State for any reason. The Contractor will be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Contract.

2.008 HEADINGS

Captions and headings used in the Contract are for information and organization purposes. Captions and headings, including inaccurate references, do not, in any way, define or limit the requirements or terms and conditions of this Contract.

2.009 MERGER

This document constitutes the complete, final, and exclusive agreement between the parties. All other prior writings and negotiations are ineffective.

2.010 SEVERABILITY

Each provision of the Contract shall be deemed to be severable from all other provisions of the Contract and, if one or more of the provisions of the Contract shall be declared invalid, the remaining provisions of the Contract shall remain in full force and effect.

2.011 SURVIVORSHIP

Any provisions of the Contract that impose continuing obligations on the parties including, but not limited to the Contractor's indemnity and other obligations shall survive the expiration or cancellation of the Contract for any reason.

**2.012 NO WAIVER OF DEFAULT**

The failure of a party to insist upon strict adherence to any term of the Contract shall not be considered a waiver or deprive the party of the right thereafter to insist upon strict adherence to that term or any other term of the Contract.

2.1 Vendor/Contractor Obligations**2.101 ACCOUNTING RECORDS**

The Contractor and all subcontractors shall maintain all pertinent financial and accounting records and evidence pertaining to the Contract in accordance with generally accepted principles of accounting and other procedures specified by the State of Michigan. Financial and accounting records shall be made available, upon request, to the State of Michigan, its designees, or the Michigan Auditor General at any time during the Contract period and any extension thereof, and for three years from expiration date and final payment on the Contract or extension thereof.

2.102 NOTIFICATION OF OWNERSHIP

The Contractor shall make the following notifications in writing:

When the Contractor becomes aware that a change in its ownership or officers has occurred, or is certain to occur, that could result in changes in the valuation of its capitalized assets in the accounting records, the Contractor shall notify Acquisition Services within 30 days.

The Contractor shall also notify the Acquisition Services within 30 days whenever changes to asset valuations or any other cost changes have occurred or are certain to occur as a result of a change in ownership or officers.

The Contractor shall:

Maintain current, accurate, and complete inventory records of assets and their costs;

Provide Acquisition Services or designated representative ready access to the records upon request;

Ensure that all individual and grouped assets, their capitalized values, accumulated depreciation or amortization, and remaining useful lives are identified accurately before and after each of the Contractor's ownership or officer changes; and

Retain and continue to maintain depreciation and amortization schedules based on the asset records maintained before each Contractor ownership or officer change.

2.103 RESERVED

2.104 RESERVED

2.105 RESERVED

2.106 RESERVED

2.107 RESERVED

2.108 RESERVED

**2.109 CALL CENTER DISCLOSURE**

The Contractor and/or all subcontractors involved in the performance of this contract providing call or contact center services to the State of Michigan shall disclose the location of its call or contact center services to inbound callers. Failure to disclose this information shall be a material breach of this agreement.

2.2 Contract Performance**2.201 TIME IS OF THE ESSENCE**

The Contractor is on notice that time is of the essence in the performance of this contract. Late performance will be considered a material breach of this contract, giving the State a right to invoke all remedies available to it under this contract.

2.202 CONTRACT PAYMENT SCHEDULE

All invoices shall reflect actual orders delivered. The Contractor shall submit a monthly invoice of all orders placed during the reporting period which includes an itemized listing of orders delivered; furthermore, the invoice shall list the contract number.

Some State agencies are centralized and some are decentralized. The Contractor shall be capable of submitting one consolidated invoice to an agency-centralized location or multiple invoices to an agency for each delivery location.

2.203 RESERVED**2.204 RESERVED****2.205 ELECTRONIC PAYMENT AVAILABILITY**

Electronic transfer of funds is available to State contractors. The Contractor is required register with the State of Michigan Office of Financial Management so the State can make payments related to this Contract electronically at www.cpexpress.state.mi.us.

2.206 RESERVED**2.3 Contract Rights and Obligations****2.301 INCURRING COSTS**

The State of Michigan is not liable for any cost incurred by the Contractor prior to signing of the Contract. The State fiscal year is October 1st through September 30th. The Contractor should realize that payments in any given fiscal year are contingent upon enactment of legislative appropriations. Total liability of the State is limited to terms and conditions of the Contract.

2.302 CONTRACTOR RESPONSIBILITIES

The Contractor will be required to assume responsibility for all contractual activities, whether or not that Contractor performs them. Further, the State will consider the Contractor to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Contract. If any part of the work is to be subcontracted, the Contract must include a list of subcontractors, including firm name and address, contact person and a complete description of work to be subcontracted. The State reserves the right to approve subcontractors and to require the Contractor to replace subcontractors found to be unacceptable. The Contractor is totally responsible for adherence by the subcontractor to all provisions of the Contract. Any change in subcontractors must be approved by the State, in writing, prior to such change.



2.303 ASSIGNMENT AND DELEGATION

The Contractor shall not have the right to assign this Contract, to assign its rights under this contract, or delegate any of its duties or obligations under the Contract to any other party (whether by operation of law or otherwise), without the prior written consent of the State. Any purported assignment in violation of this Section shall be null and void. Further, the Contractor may not assign the right to receive money due under the Contract without the prior written consent of the Director of Acquisition Services.

The Contractor shall not delegate any duties or obligations under the Contract to a subcontractor other than a subcontractor named and approved in the bid unless the Director of Acquisition Services has given written consent to the delegation.

The Contractor shall obtain the approval of the Director of Acquisition Services before using a place of performance that is different from the address that the Contractor provided in the bid.

2.304 TAXES

Sales Tax: For purchases made directly by the State of Michigan, the State is exempt from State and Local Sales Tax. Prices shall not include such taxes. Exemption Certificates for State Sales Tax will be furnished upon request.

Federal Excise Tax: The State of Michigan may be exempt for Federal Excise Tax, or such taxes may be reimbursable, if articles purchased under this Contract are used for the State's exclusive use. Certificates exclusive use for the purposes of substantiating a tax-free or tax-reimbursable sale will be sent to the Contractor upon request. If a sale is tax exempt or tax reimbursable under the Internal Revenue Code, prices shall not include the Federal Excise Tax.

The State's Tax Exempt Certification is available for vendor viewing upon request to the Contract Administrator.

2.305 INDEMNIFICATION

General Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the State, its departments, divisions, agencies, sections, commissions, officers, employees and agents, from and against all losses, liabilities, penalties, fines, damages and claims (including taxes), and all related costs and expenses (including reasonable attorneys' fees and disbursements and costs of investigation, litigation, settlement, judgments, interest and penalties), arising from or in connection with any of the following:

1. Any claim, demand, action, citation or legal proceeding against the State, its employees and agents arising out of or resulting from (1) the product provided or (2) performance of the work, duties, responsibilities, actions or omissions of the Contractor or any of its subcontractors under this Contract.
2. Any claim, demand, action, citation or legal proceeding against the State, its employees and agents arising out of or resulting from a breach by the Contractor of any representation or warranty made by the Contractor in the Contract;
3. Any claim, demand, action, citation or legal proceeding against the State, its employees and agents arising out of or related to occurrences that the Contractor is required to insure against as provided for in this Contract;



4. Any claim, demand, action, citation or legal proceeding against the State, its employees and agents arising out of or resulting from the death or bodily injury of any person, or the damage, loss or destruction of any real or tangible personal property, in connection with the performance of services by the Contractor, by any of its subcontractors, by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable; provided, however, that this indemnification obligation shall not apply to the extent, if any, that such death, bodily injury or property damage is caused solely by the negligence or reckless or intentional wrongful conduct of the State;
5. Any claim, demand, action, citation or legal proceeding against the State, its employees and agents which results from an act or omission of the Contractor or any of its subcontractors in its or their capacity as an employer of a person.

Patent/Copyright Infringement Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the State, its employees and agents from and against all losses, liabilities, damages (including taxes), and all related costs and expenses (including reasonable attorneys' fees and disbursements and costs of investigation, litigation, settlement, judgments, interest and penalties) incurred in connection with any action or proceeding threatened or brought against the State to the extent that such action or proceeding is based on a claim that any piece of equipment, software, commodity or service supplied by the Contractor or its subcontractors, or the operation of such equipment, software, commodity or service, or the use or reproduction of any documentation provided with such equipment, software, commodity or service infringes any United States or foreign patent, copyright, trade secret or other proprietary right of any person or entity, which right is enforceable under the laws of the United States. In addition, should the equipment, software, commodity, or service, or the operation thereof, become or in the Contractor's opinion be likely to become the subject of a claim of infringement, the Contractor shall at the Contractor's sole expense (i) procure for the State the right to continue using the equipment, software, commodity or service or, if such option is not reasonably available to the Contractor, (ii) replace or modify the same with equipment, software, commodity or service of equivalent function and performance so that it becomes non-infringing, or, if such option is not reasonably available to Contractor, (iii) accept its return by the State with appropriate credits to the State against the Contractor's charges and reimburse the State for any losses or costs incurred as a consequence of the State ceasing its use and returning it.

Code Indemnification

To the extent permitted by law, the Contractor shall indemnify, defend and hold harmless the State from any claim, loss, or expense arising from Contractor's breach of the No Surreptitious Code Warranty.

Indemnification Obligation Not Limited

In any and all claims against the State of Michigan, or any of its agents or employees, by any employee of the Contractor or any of its subcontractors, the indemnification obligation under the Contract shall not be limited in any way by the amount or type of damages, compensation or benefits payable by or for the Contractor or any of its subcontractors under worker's disability compensation acts, disability benefits acts, or other employee benefits acts. This indemnification clause is intended to be comprehensive. Any overlap in sub clauses, or the fact that greater specificity is provided as to some categories of risk, is not intended to limit the scope of indemnification under any other sub clause.

Continuation of Indemnification Obligation

The duty to indemnify will continue in full force and affect notwithstanding the expiration or early termination of the Contract with respect to any claims based on facts or conditions, which occurred prior to termination.



Indemnification Procedures

The procedures set forth below shall apply to all indemnity obligations under this Contract.

(a) After receipt by the State of notice of the action or proceeding involving a claim in respect of which it will seek indemnification, the State shall promptly notify Contractor of such claim in writing and take or assist Contractor in taking, as the case may be, any reasonable action to avoid the imposition of a default judgment against Contractor. No failure to so notify Contractor shall relieve Contractor of its indemnification obligations except to the extent that Contractor can demonstrate damages attributable to such failure. Within ten (10) days following receipt of written notice from the State relating to any claim, Contractor shall notify the State in writing whether Contractor agrees to assume control of the defense and settlement of that claim (a "Notice of Election"). After notifying Contractor of a claim and prior to the State receiving Contractor's Notice of Election, the State shall be entitled to defend against the claim, at Contractor's expense, and Contractor will be responsible for any reasonable costs incurred by the State in defending against the claim during such period.

(b) If Contractor delivers a Notice of Election relating to any claim: (i) the State shall be entitled to participate in the defense of such claim and to employ counsel at its own expense to assist in the handling of such claim and to monitor and advise the State about the status and progress of the Defense; (ii) Contractor shall, at the request of the State, demonstrate to the reasonable satisfaction of the State, Contractor's financial ability to carry out its defense and indemnity obligations under this Contract; (iii) Contractor shall periodically advise the State about the status and progress of the defense and shall obtain the prior written approval of the State before entering into any settlement of such claim or ceasing to defend against such claim and (iv) to the extent that any principles of Michigan governmental or public law may be involved or challenged, the State shall have the right, at its own expense, to control the defense of that portion of such claim involving the principles of Michigan governmental or public law. Notwithstanding the foregoing, the State may retain control of the defense and settlement of a claim by written notice to Contractor given within ten (10) days after the State's receipt of Contractor's information requested by the State pursuant to clause (ii) of this paragraph if the State determines that Contractor has failed to demonstrate to the reasonable satisfaction of the State Contractor's financial ability to carry out its defense and indemnity obligations under this Section. Any litigation activity on behalf of the State of Michigan, or any of its subdivisions pursuant to this Section, must be coordinated with the Department of Attorney General. In the event the insurer's attorney represents the State pursuant to this Section, the insurer's attorney may be required to be designated as a Special Assistant Attorney General by the Attorney General of the State of Michigan.

(c) If Contractor does not deliver a Notice of Election relating to any claim of which it is notified by the State as provided above, the State shall have the right to defend the claim in such manner as it may deem appropriate, at the cost and expense of Contractor. If it is determined that the claim was one against which Contractor was required to indemnify the State, upon request of the State, Contractor shall promptly reimburse the State for all such reasonable costs and expenses.

2.306 LIMITATION OF LIABILITY

Except as set forth herein, neither the Contractor nor the State shall be liable to the other party for indirect or consequential damages, even if such party has been advised of the possibility of such damages. Such limitation as to indirect or consequential damages shall not apply to claims for infringement of United States patent, copyright, trademarks or trade secrets; to claims for personal injury or damage to property caused by the gross negligence or willful misconduct of the Contractor; to claims covered by other specific provisions of this Contract calling for liquidated damages; to Contractor's indemnification obligations (2.305); or to court costs or attorney's fees awarded by a court in addition to damages after litigation based on this Contract.

The State's liability for damages to the Contractor shall be limited to the value of the Contract.

**2.307 CONTRACT DISTRIBUTION**

Acquisition Services shall retain the sole right of Contract distribution to all State agencies and local units of government unless other arrangements are authorized by Acquisition Services.

2.308 RESERVED**2.309 ASSIGNMENT OF ANTITRUST CAUSE OF ACTION**

For and in consideration of the opportunity to submit a quotation and other good and valuable consideration, the Contractor hereby assigns, sells and transfers to the State of Michigan all rights, title and interest in and to all causes of action it may have under the antitrust laws of the United States or this State for price fixing, which causes of action have accrued prior to the date of payment and which relate solely to the particular goods, commodities, or services purchased or procured by this State pursuant to this transaction.

2.310 PURCHASING FROM OTHER STATE AGENCIES

State agencies are exempt from utilizing the Contract if they would instead prefer to purchase similar items from the following State agencies:

Michigan State Industries (MSI), which provides valuable training opportunities for inmates at State correctional facilities.

Department of Management and Budget, Print and Graphics Services

2.311 TRANSITION ASSISTANCE

If this Contract is not renewed at the end of this term, or is canceled prior to its expiration, for any reason, the Contractor shall provide for up to 30 days after the expiration or cancellation of this Contract, all reasonable transition assistance requested by the State, to allow for the expired or canceled portion of the Services to continue without interruption or adverse effect, and to facilitate the orderly transfer of such services to the State or its designees. Such transition assistance will be deemed by the parties to be governed by the terms and conditions of this Contract (notwithstanding this expiration or cancellation) except for those Contract terms or conditions that do not reasonably apply to such transition assistance. The State shall pay the Contractor for any resources utilized in performing such transition assistance at the most current rates provided by the Contract for Contract performance.

2.312 RESERVED**2.313 RESERVED****2.314 WEBSITE INCORPORATION**

The State expressly states that it will not be bound by any content on the Contractor's website, even if the Contractor's documentation specifically referenced that content and attempts to incorporate it into any other communication, unless the State has actual knowledge of such content and has expressly agreed to be bound by it in a writing that has been manually signed by an authorized representation of the State.

2.315 WORKPLACE DISCRIMINATION

The Contractor represents and warrants that in performing services for the State pursuant to this Contract, the Contractor agrees not to discriminate against any employee or applicant for employment, with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, ancestry, age, sex, height, weight, marital status,



physical or mental handicap or disability. The Contractor further agrees that every subcontract entered into for the performance of any Contract or purchase order resulting here from will contain a provision requiring non-discrimination in employment, as herein specified, binding upon each subcontractor. This covenant is required pursuant to the Elliot Larsen Civil Rights Act, 1976 Public Act 453, as amended, MCL 37.2201, et seq., and the Persons With Disabilities Civil Rights Act, 1976 Public Act 220, as amended, MCL 37.1101, et seq., and any breach thereof may be regarded as a material breach of the Contract or purchase order.

The Contractor hereby represents that in performing this contract it will not violate The Civil Rights Act of 1964, USCS Chapter 42, including, but not limited to, Title VII, 42 USCS §§ 2000e et seq.; the Americans with Disabilities Act (ADA), 42 USCS §§ 12101 et seq.; or The Age Discrimination in Employment Act of 1967 (ADEA), 29 USCS §§ 621, 623 et seq.; the Old Workers Benefit and Protection Act of 1990 (OWBPA), 29 USCS §§ 626 et seq.; the Family Medical Leave Act of 1993 (FMLA), 29 USC §§ 651 et seq.; or the Fair Labor Standards Act (FLSA), 29 USC §§ 201 et seq.

2.316 LABOR RELATIONS

Pursuant to 1980 Public Act 278, as amended, MCL 423.231, et seq., the State shall not award a Contract or subcontract to an employer whose name appears in the current register of employers failing to correct an **unfair labor practice** compiled pursuant to Section 2 of the Act. A Contractor of the State, in relation to the Contract, shall not enter into a Contract with a subcontractor, manufacturer, or supplier whose name appears in this register. Pursuant to Section 4 of 1980 Public Act 278, MCL 423.324, the State may void any Contract if, subsequent to award of the Contract, the name of the Contractor as an employer, or the name of the subcontractor, manufacturer or supplier of the Contractor appears in the register.

The Contractor represents and warrants that the company does not appear in the current register of employers failing to correct an unfair labor practice.

2.4 Contract Review and Evaluation

2.401 CONTRACT COMPLIANCE INSPECTOR

Upon receipt at Acquisition Services of the properly executed Contract Agreement(s), the person named below will be allowed to oversee the Contract performance on a day-to-day basis during the term of the Contract. However, overseeing the Contract implies **no authority to negotiate, change, modify, clarify, amend, or otherwise alter the terms, conditions, and specifications of such Contract(s). That authority is retained by Acquisition Services.** The Contract Compliance Inspector for this project is:

Joan Bosheff
Acquisition Services
530 West Allegan Street, 2nd Floor
P O Box 30026
Lansing, MI 48909
bosheffj@michigan.gov
(517) 373-7374

2.402 PERFORMANCE REVIEWS

The State may review with the Contractor their performance under the Contract. Performance reviews shall be conducted quarterly, semi-annually or annually depending on Contractor's past performance with the State. Performance reviews shall include, but not limited to, quality of products/services being delivered and provided, timeliness of delivery, percentage of completion of orders, the amount of back orders, status of such orders, accuracy of billings, customer service, completion and submission of required paperwork, the number of substitutions and the reasons for substitutions, and other requirements of the Contract.

Upon a finding of poor performance, which has been documented by Acquisition Services, the Contractor shall be given an opportunity to respond and take corrective action. If corrective action is not taken in a reasonable



amount of time as determined by Acquisition Services, the Contract may be canceled for default. Delivery by the Contractor of unsafe and/or adulterated or off-condition products to any State agency is considered a material breach of Contract subject to the cancellation provisions contained herein.

2.403 AUDIT OF CONTRACT COMPLIANCE/ Records and Inspections

The Contractor agrees that the State may, upon 24-hour notice, perform an audit at Contractor 's location(s) to determine if the Contractor is complying with the requirements of the Contract. The Contractor agrees to cooperate with the State during the audit and produce all records and documentation that verifies compliance with the Contract requirements.

2.5 Quality and Warranties

2.501 PROHIBITED PRODUCTS

The State will not accept salvage, distressed, outdated or discontinued merchandise. Shipping of such merchandise to any State agency, as a result of an order placed against the Contract, shall be considered default by the Contractor of the terms and conditions of the Contract and may result in cancellation of the Contract by the State. The brand and product number offered for all items shall remain consistent for the term of the Contract, unless Acquisition Services has approved a change.

2.502 QUALITY ASSURANCE

The State reserves the right to periodically test products, which have been received to verify compliance with specifications. If laboratory analysis shows that the product does not meet specifications or fails to perform satisfactorily at any time, the Contractor shall be responsible for:

1. All costs of testing and laboratory analysis.
2. Disposal and/or replacement of all products which fail to meet specifications.
3. All costs of repair and/or replacement of equipment deemed to have been damaged by substandard products as determined by the State.

2.503 INSPECTION

All goods are subject to inspection and testing. In the event goods are defective in material or workmanship, or otherwise fail to meet the requirements of the Contract, the State shall have the right to reject the goods or retain the goods and correct the defects. The Contractor shall pay the State for expenses incurred in correcting defects. Rejected goods will be held for 45 days after delivery. The Contractor must arrange for the return of said goods, including paying for handling, packing, and transportation costs. The State has the authority to dispose of the goods without further liability to the State in the event the Contractor fails to make arrangements within the specified time period.

2.504 GENERAL WARRANTIES (goods)

Warranty of Merchantability – Goods provided by vendor under this agreement shall be merchantable. All goods provided under this contract shall be of good quality within the description given by the State, shall be fit for their ordinary purpose, shall be adequately contained and packaged within the description given by the State, shall conform to the agreed upon specifications, and shall conform to the affirmations of fact made by the vendor or on the container or label.

Warranty of fitness for a particular purpose – When vendor has reason to know or knows any particular purpose for which the goods are required, and the State is relying on the vendor's skill or judgment to select or furnish suitable goods, there is a warranty that the goods are fit for such purpose.



Warranty of title – Vendor shall, in providing goods to the State, convey good title in those goods, whose transfer is right and lawful. All goods provided by vendor shall be delivered free from any security interest, lien, or encumbrance of which the State, at the time of contracting, has no knowledge. Goods provided by vendor, under this agreement, shall be delivered free of any rightful claim of any third person by of infringement or the like.

2.505 CONTRACTOR WARRANTIES

The Contract will contain customary representations and warranties by the Contractor, including, without limitation, the following:

The Contractor will use its best efforts to use efficiently any resources or services necessary to provide the products that are separately chargeable to the State;

The Contractor will provide the products in a manner that does not infringe the proprietary rights of any third party;

The Contractor will provide the products in a manner that complies with all applicable laws and regulations;

The Contractor has duly authorized the execution, delivery and performance of the Contract;

The Contractor is capable in all respects of fulfilling and shall fulfill all of its obligations under this contract.

The contract appendices, attachments, and exhibits identify all equipment and software services necessary for the deliverable(s) to perform and operate in compliance with the contract's requirements.

The contract signatory has the power and authority, including any necessary corporate authorizations, necessary to enter this contract, on behalf of Contractor.

The Contractor is qualified and registered to transact business in all locations where required.

Neither the Contractor nor any Affiliates, nor any employee of either, has, shall have, or shall acquire, any contractual, financial, business, or other interest, direct or indirect, that would conflict in any manner or degree with Contractor's performance of its duties and responsibilities to the State under this Contract or otherwise create an appearance of impropriety with respect to the award or performance of this Agreement. Contractor shall notify the State within two (2) days of any such interest that may be incompatible with the interests of the State.

All financial statements, reports, and other information furnished by Contractor to the State as part of its response to RFP or otherwise in connection with the award of this Contract fairly and accurately represent the business, properties, financial condition, and results of operations of Contractor as of the respective dates, or for the respective periods, covered by such financial statements, reports, other information. Since the respective dates or periods covered by such financial statements, reports, or other information, there have been no material adverse changes in the business, properties, financial condition, or results of operations of Contractor. All written information furnished to the State by or behalf of Contractor in connection with this Contract, including its bid, is true, accurate, and complete, and contains no untrue statement of material fact or omits any material fact necessary to make such information not misleading.

Neither the Contractor nor any Affiliates, nor any employee of either, has, shall have, or shall acquire, any Contractual, financial, business, or other interest, direct or indirect, that would conflict in any manner or degree with Contractor's performance of its duties and responsibilities to the State under this Contract or otherwise create an appearance of impropriety with respect to the award or performance of this Agreement. Contractor shall notify the State within two (2) days of any such interest that may be incompatible with the interests of the State.



All financial statements, reports, and other information furnished by Contractor to the State as part of its response to the ITB or otherwise in connection with the award of this Contract fairly and accurately represent the business, properties, financial condition, and results of operations of Contractor as of the respective dates, or for the respective periods, covered by such financial statements, reports, other information. Since the respective dates or periods covered by such financial statements, reports, or other information, there have been no material adverse changes in the business, properties, financial condition, or results of operations of Contractor. All written information furnished to the State by or behalf of Contractor in connection with this Contract, including its bid, is true, accurate, and complete, and contains no untrue statement of material fact or omits any material fact necessary to make such information not misleading.

2.506 RESERVED

2.507 RESERVED

2.508 RESERVED

2.509 RESERVED

2.6 Breach of Contract

2.601 BREACH DEFINED

Failure to comply with articles, sections, or subsections of this agreement, or making any false statement in this agreement will be considered a material breach of this agreement giving the state authority to invoke any and all remedies available to it under this agreement.

In addition to any remedies available in law and by the terms of this Contract, if the Contractor breaches, such a breach may be considered as a default in the performance of a material obligation of this Contract.

2.602 NOTICE AND THE RIGHT TO CURE

In the event of a curable breach by the Contractor, the State shall provide the Contractor written notice of the breach and a time period to cure said breach described in the notice. This section requiring notice and an opportunity to cure shall not be applicable in the event of successive or repeated breaches of the same nature or if the State determines in its sole discretion that the breach poses a serious and imminent threat to the health or safety of any person or the imminent loss, damage or destruction of any real or tangible personal property.

2.603 EXCUSABLE FAILURE

1. Neither party shall be liable for any default or delay in the performance of its obligations under the Contract if and to the extent such default or delay is caused, directly or indirectly, by: fire, flood, earthquake, elements of nature or acts of God; riots, civil disorders, rebellions or revolutions in any country; the failure of the other party to perform its material responsibilities under the Contract (either itself or through another Contractor); injunctions (provided the injunction was not issued as a result of any fault or negligence of the party seeking to have its default or delay excused); or any other cause beyond the reasonable control of such party; provided the non-performing party and its sub-Contractors are without fault in causing such default or delay, and such default or delay could not have been prevented by reasonable precautions and cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means, including disaster recovery plans. In such event, the non-performing party will be excused from any further performance or observance of the obligation(s) so affected for as long as such circumstances prevail and such party continues to use its best efforts to recommence performance or observance whenever and to whatever extent possible without delay provided such party promptly notifies the other party in writing of the inception of the excusable failure occurrence, and also of its abatement or cessation.



2. If any of the above enumerated circumstances substantially prevent, hinder, or delay performance of the services necessary for the performance of the State's functions for more than 14 consecutive days, and the State determines that performance is not likely to be resumed within a period of time that is satisfactory to the State in its reasonable discretion, then at the State's option: (a) the State may procure the affected services from an alternate source, and the State shall not be liable for payments for the unperformed services under the Contract for so long as the delay in performance shall continue; (b) the State may cancel any portions of the Contract so affected and the charges payable hereunder shall be equitably adjusted to reflect those services canceled; or (c) the Contract will be canceled without liability of the State to the Contractor as of the date specified by the State in a written notice of cancellation to the Contractor. The Contractor will not have the right to any additional payments from the State as a result of any excusable failure occurrence or to payments for services not rendered as a result of the excusable failure condition. Defaults or delays in performance by the Contractor which are caused by acts or omissions of its sub-Contractors will not relieve the Contractor of its obligations under the Contract except to the extent that a sub-Contractor is itself subject to any excusable failure condition described above and the Contractor cannot reasonably circumvent the effect of the sub-Contractor's default or delay in performance through the use of alternate sources, workaround plans or other means.

2.7 Remedies

2.701 CANCELLATION

The State may cancel this Contract without further liability or penalty to the State, its departments, divisions, agencies, offices, commissions, officers, agents, and employees for any of the following reasons:

1. Material Breach by the Contractor. In the event that the Contractor breaches any of its material duties or obligations under the Contract, which are either not capable of or subject to being cured, or are not cured within the time period specified in the written notice of breach provided by the State, or pose a serious and imminent threat to the health and safety of any person, or the imminent loss, damage or destruction of any real or tangible personal property, the State may, having provided written notice of cancellation to the Contractor, cancel this Contract in whole or in part, for cause, as of the date specified in the notice of cancellation.

In the event that this Contract is cancelled for cause, in addition to any legal remedies otherwise available to the State by law or equity, the Contractor shall be responsible for all costs incurred by the State in canceling the Contract, including but not limited to, State administrative costs, attorneys fees and court costs, and any additional costs the State may incur to procure the services required by this Contract from other sources. All excess re-procurement costs and damages shall not be considered by the parties to be consequential, indirect or incidental, and shall not be excluded by any other terms otherwise included in the Contract.

In the event the State chooses to partially cancel this Contract for cause charges payable under this Contract will be equitably adjusted to reflect those services that are cancelled.

In the event this Contract is cancelled for cause pursuant to this section, and it is therefore determined, for any reason, that the Contractor was not in breach of Contract pursuant to the provisions of this section, that cancellation for cause shall be deemed to have been a cancellation for convenience, effective as of the same date, and the rights and obligations of the parties shall be limited to that otherwise provided in the Contract for a cancellation for convenience.

2. Cancellation for Convenience by the State. The State may cancel this Contract for its convenience, in whole or part, if the State determines that such a cancellation is in the State's best interest. Reasons for such cancellation shall be left to the sole discretion of the State and may include, but not limited to (a) the State no longer needs the services or products specified in the Contract, (b) relocation of office, program changes, changes in laws, rules, or regulations make implementation of the Contract services no longer practical or feasible, and (c) unacceptable prices for additional services requested by the State. The State may cancel the Contract for its convenience, in whole or in part, by giving the Contractor written notice 30 days prior to the date of cancellation. If the State chooses to cancel this Contract in part, the charges payable under this Contract shall be equitably adjusted to reflect those services that are cancelled.



3. Non-Appropriation. In the event that funds to enable the State to effect continued payment under this Contract are not appropriated or otherwise made available. The Contractor acknowledges that, if this Contract extends for several fiscal years, continuation of this Contract is subject to appropriation or availability of funds for this project. If funds are not appropriated or otherwise made available, the State shall have the right to cancel this Contract at the end of the last period for which funds have been appropriated or otherwise made available by giving written notice of cancellation to the Contractor. The State shall give the Contractor written notice of such non-appropriation or unavailability within 30 days after it receives notice of such non-appropriation or unavailability.
4. Criminal Conviction. In the event the Contractor, an officer of the Contractor, or an owner of a 25% or greater share of the Contractor, is convicted of a criminal offense incident to the application for or performance of a State, public or private Contract or sub-Contract; or convicted of a criminal offense including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under State or federal antitrust statutes; or convicted of any other criminal offense which in the sole discretion of the State, reflects upon the Contractor's business integrity.
5. Approvals Rescinded. The State may terminate this Contract without further liability or penalty in the event any final administrative or judicial decision or adjudication disapproves a previously approved request for purchase of personal services pursuant to Constitution 1963, Article 11, section 5, and Civil Service Rule 7. Termination may be in whole or in part and may be immediate as of the date of the written notice to Contractor or may be effective as of the date stated in such written notice.

2.702 RIGHTS UPON CANCELLATION

Termination Assistance. If this Contract is terminated for any reason prior to completion, Contractor agrees to provide for up to six (6) months after the termination all reasonable termination assistance requested by the State to facilitate the orderly transfer of such Services to the State or its designees in a manner designed to minimize interruption and adverse effect. Such termination assistance will be deemed by the parties to be governed by the terms and conditions of this Contract (notwithstanding its termination) other than any terms or conditions that do not reasonably apply to such termination assistance. Such termination assistance shall be at no additional charge to the State if the termination is for Contractor's Default pursuant to Section 2.602; otherwise the State shall compensate Contractor for such termination assistance on a time and materials basis in accordance with the Amendment Labor Rates identified within this Contract agreement.

2.703 RESERVED

2.704 RESERVED

2.705 SUSPENSION OF WORK

The Contract Administrator may order the Contractor, in writing, to suspend, delay, or interrupt all or any part of the work of this Contract for the period of time that the Contract Administrator determines appropriate for the convenience of the State.

If the performance of all or any part of the work is, for an unreasonable period of time, suspended, delayed, or interrupted (1) by an act of the Contract Administrator in the administration of this Contract, or (2) by the Contract Administrator's failure to act within the time specified in this Contract (or within a reasonable time if not specified), an adjustment shall be made for any increase in the cost of performance of this Contract (excluding profit) necessarily caused by the unreasonable suspension, delay, or interruption, and the Contract modified in writing accordingly. However, no adjustment shall be made under this clause for any suspension, delay, or interruption to the extent that performance would have been so suspended, delayed, or interrupted by any other cause, including the fault or negligence of the Contractor, or for which an equitable adjustment is provided for or excluded under any other term or condition of this Contract.



A claim under this clause shall not be allowed:

- (1) For any costs incurred more than 20 days before the Contractor shall have notified the Contract Administrator in writing of the act or failure to act involved (but this requirement shall not apply as to a claim resulting from a suspension order); and
- (2) Unless the claim, in an amount stated, is asserted in writing as soon as practicable after the termination of the suspension, delay, or interruption, but not later than the date of final payment under the Contract.

2.8 Changes, Modifications, and Amendments

2.801 APPROVALS

The Contract may not be modified, amended, extended, or augmented except by a writing executed by the parties hereto, and any breach or default by a party shall not be waived or released other than in writing signed by the other party.

2.802 TIME EXTENTIONS

Time extensions for Contract changes will depend upon the extent, if any, by which the changes cause delay in the completion of the various elements of performance as described in the statement of work. The change order granting the time extension may provide that the Contract completion date will be extended only for those specific elements related to the changed work and that the remaining Contract completion dates for all other portions of the work will not be altered. The change order also may provide an equitable readjustment of liquidated damages under the new completion schedule.

2.803 MODIFICATION

Acquisition Services reserves the right to modify this Contract at any time during the Contract term. Such modification may include changing the locations to be serviced, additional locations to be serviced, method or manner of performance of the work, number of days service is to be performed, addition or deletion of tasks to be performed, addition or deletion of items, and/or any other modifications deemed necessary. Any changes in pricing proposed by the Contractor resulting from the proposed changes are subject to acceptance by the State. Changes may be increases or decreases. IN THE EVENT PRICES ARE NOT ACCEPTABLE TO THE STATE, THE CONTRACT SHALL BE SUBJECT TO COMPETITIVE BIDDING BASED UPON THE NEW SPECIFICATION.

The State reserves the right to add an item(s) that is not described on the item listing and is available from the Contractor. The item(s) may be included on the Contract, only if prior written approval has been granted by Acquisition Services.

2.804 AUDIT AND RECORDS UPON MODIFICATION

DEFINITION: records includes books, documents, accounting procedures and practices, and other data, regardless of whether such items are in written form, electronic form, or in any other form

Contractor shall be required to submit cost or pricing data with the pricing of any modification of this contract to the Contract Administrator in Acquisition Services. Data may include accounting records, payroll records, employee time sheets, and other information the state deems necessary to perform a fair evaluation of the modification proposal. Contract Administrator or authorized representative of the state shall have the right to examine and audit all of the contractor's records, including computations and projections, related to:

The proposal for modification;
The discussions conducted on the proposal, including those related to negotiation;
Pricing of the modification; or
Performance of the modification.



Contractor shall make available at its office at all reasonable times the materials described in the paragraphs above.

If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement.

The State of Michigan, upon request, shall have access to any and all records pertaining to State accounts compiled during the term of the Contract.

2.805 CHANGES

(a) The Contract Administrator may, at any time, without notice to the sureties, if any, by written order designated or indicated to be a change order, make changes in the work within the general scope of the contract, including changes:

- (1) In the specifications (including drawings and designs);
- (2) In the method or manner of performance of the work;
- (3) In the State-furnished facilities, equipment, materials, services, or site; or
- (4) Directing acceleration in the performance of the work.

(b) Any other written or oral order (which, as used in this paragraph (b), includes direction, instruction, interpretation, or determination) from the Contract Administrator that causes a change shall be treated as a change order under this clause; Provided, that the Contractor gives the Contract Administrator written notice stating:

- (1) The date, circumstances, and source of the order; and
- (2) That the Contractor regards the order as a change order.

Except as provided in this clause, no order, statement, or conduct of the Contract Administrator shall be treated as a change under this clause or entitle the Contractor to an equitable adjustment.

2.806 LIABILITY INSURANCE

A. Insurance

The Contractor is required to provide proof of the minimum levels of insurance coverage as indicated below. The purpose of this coverage shall be to protect the State from claims which may arise out of or result from the Contractor's performance of services under the terms of this Contract, whether such services are performed by the Contractor, or by any subcontractor, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable.

The Contractor waives all rights against the State of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees and agents for recovery of damages to the extent these damages are covered by the insurance policies the Contractor is required to maintain pursuant to this Contract.

All insurance coverage provided relative to this Contract/Purchase Order is PRIMARY and NON-CONTRIBUTING to any comparable liability insurance (including self-insurances) carried by the State.

The insurance shall be written for not less than any minimum coverage specified in this Contract or required by law, whichever is greater.

The insurers selected by Contractor shall have an A.M. Best rating of A or better, or as otherwise approved in writing by the State, or if such ratings are no longer available, with a comparable rating from a recognized insurance rating agency. Companies that have been approved to do business in the State shall issue all policies of insurance required in this Contract.



See www.michigan.gov/cis

Where specific limits are shown, they are the minimum acceptable limits. If Contractor's policy contains higher limits, the State shall be entitled to coverage to the extent of such higher limits.

Before both parties sign the Contract or before the purchase order is issued by the State, the Contractor must furnish to the Director of DMB, certificate(s) of insurance verifying insurance coverage ("Certificates"). The Certificate must be on the standard "accord" form or equivalent. **THE CONTRACT OR PURCHASE ORDER NO. MUST BE SHOWN ON THE CERTIFICATE OF INSURANCE TO ASSURE CORRECT FILING.** All Certificate(s) are to be prepared and submitted by the Insurance Provider. All Certificate(s) shall contain a provision indicating that coverage afforded under the policies WILL NOT BE CANCELLED, MATERIALLY CHANGED, OR NOT RENEWED without THIRTY (30) days prior written notice, except for ten (10) days for non-payment of premium, having been given to the Director of DMB. The notice must include the Contract or Purchase Order number affected and be mailed to: Director, Department of Management and Budget, P.O. Box 30026, Lansing, Michigan 48909. Failure to provide evidence of coverage, may, at the State's sole option, result in this Contract's termination.

The Contractor is required to pay for and provide the type and amount of insurance checked **below**:

1. Commercial General Liability with the following minimum coverage:

\$2,000,000	General Aggregate Limit other than Products/Completed Operations
\$2,000,000	Products/Completed Operations Aggregate Limit
\$1,000,000	Personal & Advertising Injury Limit
\$1,000,000	Each Occurrence Limit
\$500,000	Fire Damage Limit (any one fire)

The Contractor must list the State of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees and agents as ADDITIONAL INSURED(S) on the Commercial General Liability certificate. The Contractor also agrees to provide evidence that insurance policies contain a waiver of subrogation by the insurance company.

2. If a motor vehicle is used to provide services or products under this Contract, the Contractor must have vehicle liability insurance on any auto including owned, hired and non-owned vehicles used in Contractor's business for bodily injury and property damage as required by law.

The Contractor must list the State of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees and agents as ADDITIONAL INSURED(S) on the vehicle liability certificate. The Contractor also agrees to provide evidence that insurance policies contain a waiver of subrogation by the insurance company.

3. Workers' compensation coverage must be provided in accordance with applicable laws governing the employees and employers work activities in the state of the Contractor's domicile. If a self-insurer provides the applicable coverage, proof must be provided of approved self-insured authority by the jurisdiction of domicile. For employees working outside of the state of qualification, Contractor must provide appropriate certificates of insurance proving mandated coverage levels for the jurisdictions where the employees' activities occur.

Any certificates of insurance received must also provide a list of states where the coverage is applicable.

The Contractor also agrees to provide evidence that insurance policies contain a waiver of subrogation by the insurance company. This provision shall not be applicable where prohibited or limited by the laws of the jurisdiction in which the work is to be performed.



4. Employers liability insurance with the following minimum limits:

\$100,000	each accident
\$100,000	each employee by disease
\$500,000	aggregate disease

5. Employee Fidelity, including Computer Crimes, insurance naming the State as a loss payee, providing coverage for direct loss to the State and any legal liability of the State arising out of or related to fraudulent or dishonest acts committed by the employees of Contractor or its Subcontractors, acting alone or in collusion with others, in a minimum amount of one million dollars (\$1,000,000.00) with a maximum deductible of fifty thousand dollars (\$50,000.00).

6. Umbrella or Excess Liability Insurance in a minimum amount of ten million dollars (\$10,000,000.00), which shall apply, at a minimum, to the insurance required in Subsection 1 (Commercial General Liability) above.

7. Professional Liability (Errors and Omissions) Insurance with the following minimum coverage: three million dollars (\$3,000,000.00) each occurrence and three million dollars (\$3,000,000.00) annual aggregate.

8. Fire and Personal Property Insurance covering against any loss or damage to the office space used by Contractor for any reason under this Contract, and the equipment, software and other contents of such office space, including without limitation, those contents used by Contractor to provide the Services to the State, up to the replacement value thereof, where such office space and its contents are under the care, custody and control of Contractor. Such policy shall cover all risks of direct physical loss or damage, including without limitation, flood and earthquake coverage and coverage for computer hardware and software. The State shall be endorsed on the policy as a loss payee as its interests appear.

B. Subcontractors

Except where the State has approved in writing a Contractor subcontract with other insurance provisions, Contractor shall require all of its Subcontractors under this Contract to purchase and maintain the insurance coverage as described in this Section for the Contractor in connection with the performance of work by those Subcontractors. Alternatively, Contractor may include any Subcontractors under Contractor's insurance on the coverage required in this Section. Subcontractor(s) shall fully comply with the insurance coverage required in this Section. Failure of Subcontractor(s) to comply with insurance requirements does not limit Contractor's liability or responsibility.

**C. Certificates of Insurance and Other Requirements**


Contractor shall furnish to the Office of DMB certificate(s) of insurance verifying insurance coverage or providing satisfactory evidence of self-insurance as required in this Section (the "Certificates"). Before the Contract is signed, and not less than 20 days before the insurance expiration date every year thereafter, the Contractor shall provide evidence that the State and its agents, officers and employees are listed as additional insured, but only to the extent of liabilities assumed by Contractor as set forth in Indemnification Section of this Contract, under each commercial general liability and commercial automobile liability policy. In the event the State approves the representation of the State by the insurer's attorney, the attorney may be required to be designated as a Special Assistant Attorney General by the Attorney General of the State of Michigan.


Contractor shall maintain all required insurance coverage throughout the term of the Contract and any extensions thereto and, in the case of claims-made Commercial General Liability policies, shall secure tail coverage for at least three (3) years following the expiration or termination for any reason of this Contract. The minimum limits of coverage specified above are not intended, and shall not be construed, to limit any liability or indemnity of Contractor under this Contract to any indemnified party or other persons. Contractor shall be responsible for all deductibles with regard to such insurance. If Contractor fails to pay any premium for required insurance as specified in this Contract, or if any insurer cancels or significantly reduces any required insurance as specified in this Contract without the State's written consent, at the State's election (but without any obligation to do so) after the State has given Contractor at least thirty (30) days written notice, the State may pay such premium or procure similar insurance coverage from another company or companies; and at the State's election, the State may deduct the entire cost (or part thereof) from any payment due Contractor, or Contractor shall pay the entire cost (or any part thereof) upon demand by the State.





General Office Supplies Contract Pricing


Line #	Product Description	UOM	Quantity per UOM	Manufacturer	Mfr SKU #	Contract Price
1	Binder, View, 3", White	EA	1	AbisCo	ASCMBEV1130WE	\$ 2.54
2	Binder, View, 2", White	EA	1	AbisCo	ASCMBEV1120WE	\$ 1.85
3	Ring, Book, 1.50	EA	1	ACCO	ACC72204	\$ 0.04
4	Ring, Book, 1.25	EA	1	ACCO	ACC72203	\$ 0.04
5	BINDER,VIEW,1.5-CAP,WE	EA	1	Avery Dennison	AVECV1115WE	\$ 0.64
6	BINDER,VIEW,1-CAP,WE	EA	1	Avery Dennison	AVECV1110WE	\$ 0.52
	BINDER,VIEW,2-CAP,WE	EA	1	Avery Dennison	AVECV1120WE	\$ 0.68
8	BINDER,VIEW,1/2CAP,WE	EA	1	Avery Dennison	AVECV1105WE	\$ 0.66
9	BINDER,VIEW,3-CAP,WE	EA	1	Avery Dennison	AVECV1125WE	\$ 1.28
10	BINDER,3/RG,WE,11X8.5, X	EA	1	Avery Dennison	AVEVS1115WE	\$ 1.39
11	BINDER,3/RG,BK,11X8.5X.5	EA	1	Avery Dennison	AVEK31105BK	\$ 0.47
12	BINDER,3/RG,WE,N/GLARE,1	EA	1	Avery Dennison	AVEVBG1110WE	\$ 2.11
13	BINDER,3RG,11X8.5,1",BE	EA	1	Avery Dennison	AVEK31110BE	\$ 0.46
14	BINDER,3RG,11X8.5,1",GN	EA	1	Avery Dennison	AVEK31110GN	\$ 0.42
15	BINDER,3/RG,WE,11X8.5, 2	EA	1	Avery Dennison	AVEVS1120WE	\$ 1.74
16	BINDER,FLEXIVIEW,1" BY	EA	1	Avery Dennison	AVE17687	\$ 0.42
17	BNDR,3/RG,WE,11X8.5,VIEW	EA	1	Avery Dennison	AVEVS1110WE	\$ 1.20
18	BINDER,3/RG,LBE,11X8.5,1	EA	1	Avery Dennison	AVEVB1110LB	\$ 1.78
19	BINDER,3/RG,WE,11X8.5, 3	EA	1	Avery Dennison	AVEVS1130WE	\$ 2.74
20	BINDER,FLEXIBLE,VIEW 1"	EA	1	Avery Dennison	AVE17675	\$ 1.10
21	BINDER,LAB,11X8.5,1.5,BK	EA	1	Avery Dennison	AVEK31115LBK	\$ 0.82
22	BINDER,3RG,VIEW,1IN,WE	EA	1	Avery Dennison	AVE17012	\$ 0.48
23	BINDER,3RING,1CAP,BK	EA	1	Avery Dennison	AVE27250	\$ 0.85
24	BINDER,3RING,1.5CAP,BK	EA	1	Avery Dennison	AVE350	\$ 0.99
25	WALLET,REC,EXP,5.25	EA	1	Esselte Pendaflex	ESSS73G	\$ 0.74
26	BINDER,STOR,CLASSIC,BY	EA	1	Franklin Covey	FDP19079	\$ 4.54
27	BINDER,VIEW,2",ROUND,WE	EA	1	Stride	SRI88030	\$ 2.73
28	BINDER,3"D-RING,WE	EA	1	Stride	SRI87050	\$ 4.32
29	BINDER,4",D-RING,WE	EA	1	Stride	SRI87060	\$ 6.55
30	BINDER,2"D-RING,WE	EA	1	Stride	SRI87030	\$ 3.26
31	BINDER,VIEW,1.5,ROUND,BK	EA	1	Stride	SRI88021	\$ 1.98
32	BINDER,VIEW,1",ROUND,WE	EA	1	Stride	SRI88010	\$ 1.70
33	BINDER,VIEW,1.5,ROUND,WE	EA	1	Stride	SRI88020	\$ 1.98


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34	BINDER,VIEW,1",ROUND,BK	EA	1	Stride	SRI88011		\$ 1.70
35	BINDER,1"D-RING,WE	EA	1	Stride	SRI87010		\$ 2.03
36	BNDR,RNG,11X8.5,1"BK	EA	1	Wilson Jones	WLJ36414NB		\$ 0.98
37	BINDER,3/RG,DBE,LTR,1"	EA	1	Wilson Jones	WLJ38613		\$ 1.15
38	FILE POCKET,LTR,STR,BULK	EA	1	Esselte Pendaflex	ESSS24E		\$ 0.20
39	FLDR,CLASS,PBD,LTR,2PART	EA	1	Esselte Pendaflex	ESS1257R		\$ 1.19
40	FILE,POCKET,EXP,5.25	EA	1	Esselte Pendaflex	ESSS34G		\$ 0.49
41	FILE,PCKT,EXP,1.75LTR	EA	1	Esselte Pendaflex	ESSS14C		\$ 0.27
42	WALLET,REC,EXP,3.5	EA	1	Esselte Pendaflex	ESSS53E		\$ 0.48
43	WALLET,REC,EXP,5.25	EA	1	Esselte Pendaflex	ESSS75G		\$ 1.21
44	POCKET,EXP,6PKT,LTR,5"	EA	1	Kleer Vue		7540	\$ 1.33
45	Cover, Report, Letter, Recycled, Deep Blue	EA	1	ACCO	ACC25973		\$ 0.49
46	Cover, Report, 8.5X11, 3CAP, Red	EA	1	ACCO	ACC17048-RD		\$ 1.16
47	COVER,RPRT,READYCLIP,BE	EA	1	Esselte Pendaflex	ESS52002		\$ 0.31
48	COVER,RPT,LR,RCY,25BX,RD	EA	1	Esselte Pendaflex	ESS12734		\$ 0.53
49	COVER,RPRT,READYCLIP,BE	EA	1	Esselte Pendaflex	ESS52102		\$ 0.31
50	COVER,RPT,LR,RCY,25BX,YW	EA	1	Esselte Pendaflex	ESS12709		\$ 0.53
51	CVR,RPT,LTR,PSBD,RCYL,BK	EA	1	Esselte Pendaflex	ESS12906		\$ 0.37
52	CVR,RPT,LTR,PSBD,RCY,BRK	EA	1	Esselte Pendaflex	ESS12934		\$ 0.37
53	CVR,RPT,LGL,HINGETOP,RD	EA	1	Esselte Pendaflex	ESS71634		\$ 0.67
54	CVR,RPT,LTR,PSBD,RCY,LBE	EA	1	Esselte Pendaflex	ESS12901		\$ 0.40
55	PORT,LTR,PE	BX		Esselte Pendaflex	ESS51726		\$ 5.58
56	CVR,RPT,LTR,RCY,25/BX,RD	EA	1	Esselte Pendaflex	ESS71134		\$ 0.56
57	CVR,RPT,LTR,HINGETOP,RD	EA	1	Esselte Pendaflex	ESS71334		\$ 0.43
58	PORT,LTR,2PKT,DBE	EA	1	Esselte Pendaflex	ESS57402		\$ 0.30
59	COVER,DOCUMENT,BE,3/PK	PK	3	Geographics	GEO39417		\$ 1.34
60	COVER,DOCUMENT,BK,3/PK	PK	3	Geographics	GEO39419		\$ 1.34
61	WALLET,LETTER,3.5EXP,RD	EA	1	Esselte Pendaflex	ESS14173		\$ 0.94
62	Calendar, Wall, 12X17, Jan - Dec	EA	1	Atagla	ATLPM228		\$ 4.10
63	Calendar, Wall, 20X30, Jan - Dec	EA	1	Atagla	ATLPM428		\$ 7.43
64	Diary, Monthly, 14MO, 8X12, Black	EA	1	Atagla	ATLG47000		\$ 3.12
65	Book, Appointment, Jan - Dec, Black	EA	1	Atagla	ATLG20000		\$ 2.07
66	Calendar, Refill, Year, Jan - Dec	EA	1	Atagla	ATLE71750		\$ 0.65
67	Book, Appointment, Jan - Dec, Black	EA	1	Atagla	ATLG52000		\$ 4.04
68	Diary, Daily Appointment, 5X8, Black	EA	1	Atagla	ATLSK4600		\$ 4.32
69	Calendar, Pad, 22X17, Jan - Dec	EA	1	Atagla	ATLSK2400		\$ 1.04
70	Calendar, Wall, 8X11, Jan - Dec	EA	1	Atagla	ATLPM128		\$ 2.54
71	Planner, 3X5, Jan - Dec, Black	EA	1	Atagla	ATL7040205		\$ 3.49

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72	Calendar, Wall, 15X22, Jan - Dec	EA	1	Atagla	ATLPM328	\$ 3.61	
73	Calendar, Wall, Quicknote, Multi	EA	1	Atagla	ATLPM5228	\$ 2.52	
74	Calendar, Par Recycled, Jan - Dec	EA	1	Atagla	ATLSK24R00	\$ 0.92	
75	Note, Quick, Month/ Week	EA	1	Atagla	ATL760305	\$ 3.09	
76	Planner, 6X8, Jan - Dec, Black	EA	1	Atagla	ATLG40000	\$ 2.44	
77	Diary, 2 page per Day, 2.75X4-5/8, Red	EA	1	Atagla	ATLSD36613	\$ 4.05	
78	Planner, 9X11, Jan - Jan, Black	EA	1	Atagla	ATL7026005	\$ 5.50	
79	Diary, 5X8, Jan - Dec, Red	EA	1	Atagla	ATLSD38913	\$ 9.56	
80	Calendar, w/ Appointment, Year, Jan - Dec	EA	1	Atagla	ATLE45850	\$ 3.68	
81	Base, Calendar, F/E717, Black	EA	1	Atagla	ATLR1700	\$ 1.23	
82	Calendar, Pad, Year, Jan - Dec, Black	EA	1	Atagla	ATLGG250000	\$ 2.29	
83	REFILL,ORIGICLASS,JAN05	ST	1	Franklin Covey	FDP26500	\$ 13.23	
84	REFILL,ORIG,OCT04-SEPT05	ST	1	Franklin Covey	FDP25343	\$ 11.21	
85	TAB,2PG NO,CLASSC,JAN05	ST	1	Franklin Covey	FDP26578	\$ 3.26	
86	BK,THEME,10.5X8,70CT	EA	1	Mead	MEA5510	\$ 0.26	
87	ORGANIZER,FOLIO,BE,13X9	EA	1	Avery Dennison	AVETE11BE	\$ 0.61	
88	PORTFOLIO,PKT,VIEW,BE	EA	1	Esselte Pendaflex	ESS57441	\$ 0.51	
89	PORTFOLIO,2PKT,HG,25/BX	BX	25	Esselte Pendaflex	ESS57556	\$ 1.65	
90	PORTFOLIO,2PKT,25/BX,LBE	BX	25	Esselte Pendaflex	ESS57701	\$ 2.91	
91	PORTFOLIO,2PKT,DBE,25/BX	BX	25	Esselte Pendaflex	ESS57538	\$ 1.56	
92	PORTFOLIO,2PKT,25/BX,RD	BX	25	Esselte Pendaflex	ESS57711	\$ 2.91	
93	ORGANIZER,FOLIO,CR,13X9	EA	1	Avery Dennison	AVETE11CR	\$ 0.61	
94	MOUSEPAD,58021,BLUE	EA	1	Fellowes	FEL58021	\$ 1.11	
95	Rest, Wrist, Gel, Ergonomic Keyboard	EA	1	3M	MMMWR314MB	\$ 9.09	
96	MOUSEPAD,58024,BLACK	EA	1	Fellowes	FEL58024	\$ 1.11	
97	MSFT,PS2,NATURAL,KEYBRD	EA	1	Microsoft	MSFA1100337	\$ 32.48	
98	DISC,CD-RW,1X-4X,700MB	EA	1	Imation	IMN12381	\$ 0.24	
99	DISK,3.5,DS,HD,FRM,10/BX	BX	10	Imation	IMN12881	\$ 0.72	
100	DISC,CDR,700 MB	EA	1	Imation	IMN17331	\$ 0.41	
101	DISC,CDR,52X,JEWL,10PK,SR	PK	10	Imation	IMN17332	\$ 3.43	
102	DISC,CD RPW,PRTABLE 48	EA	1	Maxell	MAX648721	\$ 0.32	
103	CASS,AUDIO,STAND,90MIN	EA	1	Sony	SON43131	\$ 0.20	
104	CASS,AUDIO,STAND,60MIN	EA	1	Sony	SON43130	\$ 0.18	
105	CASS,AUDIO,STD,120 MIN	EA	1	Sony	SON43132	\$ 0.40	
106	TAPE,VHS PREM,120MIN	EA	1	Sony	SON43036	\$ 0.51	
107	DISC,CDR 700MB 80MIN	EA	1	Sony	SON60917	\$ 0.13	
108	DISK,3.5 DS/HD,2MB,10/BX	BX	10	Sony	SON43416	\$ 0.75	
109	TAPE,VHS,PREM,6-HOUR,4PK	PK	4	Sony	SON20744	\$ 2.23	

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110	DISC,CDR,700MB,48X,50/BX	BX	50	Sony	SON61018	\$ 5.38	
111	CASS,AUDIO,120,MN,HIBIAS	EA	1	Sony	SON54055	\$ 0.66	
112	DISK,FRMT,3.5,2HD,10/BX	BX	10	Verbatim	VER87326	\$ 0.83	
113	DISK,CDRW,74MIN,650MB,4X	EA	1	Verbatim	VER91663	\$ 0.21	
114	DISK,FRMT,3.5,IBM,10/BX	BX	10	Verbatim	VER87410	\$ 0.75	
115	FILM,400SPEED,35MM,12EXP	EA	1	FUJI	FUJ1011321	\$ 1.45	
116	FILM,400SPEED,35MM,24EXP	EA	1	FUJI	FUJ1011322	\$ 1.91	
117	FILM,HQ,100SP,35MM,12EXP	EA	1	FUJI	FUJ1011014	\$ 1.17	
118	Notebook, Wireless, Letter, 80 Sheets	EA	1	AMPAD	AMP25608	\$ 0.73	
119	NOTEBOOK,COMP,80SHEET WD	EA	1	TOPS	TOP63797	\$ 0.61	
120	NOTEBOOK,WIRELS,11X8,100	EA	1	TOPS	TOP74832	\$ 0.66	
121	Notebook, Wireless, Letter, 80 Sheet	EA	1	AMPAD	AMP26252	\$ 1.27	
122	STAPLES,CARTRIDGE,5M	BX	5000	Swingline	SWI50050	\$ 1.70	
123	INDEX,BNDR,LTR,5COL/ST	ST	5	United Stationers	UNV20850	\$ 0.10	
124	BOX,26X12X9.75,SPECIAL	EA	1	Capitol	58307040	\$ 1.60	
125	FILE,EXP,A-Z,JAN-DEC	EA	1	Esselte Pendaflex	ESS1365	\$ 2.46	
126	WALLET,LGL,3.5EXP,ELASTC	EA	1	Esselte Pendaflex	ESS1056ELOX	\$ 0.86	
127	FOLDER,LR,STR,RECY,100BX	BX	100	Esselte Pendaflex	ESSH111D	\$ 8.35	
128	POCKET,FILE,LTR,BE,3.5EX	EA	1	Esselte Pendaflex	ESS1524EBOX	\$ 0.36	
129	FLDR,CLASS,PBD,LGL,2PART	EA	1	Esselte Pendaflex	ESS2257R	\$ 0.86	
130	POCKET,FILE,LTR,GN,3.5EX	EA	1	Esselte Pendaflex	ESS1524EGOX	\$ 0.45	
131	WALLET,REC,EXP,3.5	EA	1	Esselte Pendaflex	ESSS55E	\$ 0.59	
132	FOLDER,LTR,1/3,MLA,100BX	BX	100	Esselte Pendaflex	ESS75213	\$ 2.31	
133	FOLDER,LTR,1/3,MLA,100BX	BX	100	Esselte Pendaflex	ESSR75213	\$ 4.62	
134	FOLDER,LTR,1/2,MLA,100BX	BX	100	Esselte Pendaflex	ESS75212	\$ 2.79	
135	FOLDER,1/3,LTR,MLA,100BX	BX	100	Esselte Pendaflex	ESS74520	\$ 2.15	
136	FILE,JKT,LTR,2IN,50/BX	BX	50	Esselte Pendaflex	ESS22200	\$ 8.22	
137	WALLET,12.375X10,ET1E	EA	1	Esselte Pendaflex	ESS30771	\$ 1.00	
138	FOLDER,CLASS,LTR,BE,10BX	EA	1	Esselte Pendaflex	ESS1257BL	\$ 0.70	
139	FOLDER,LR,3POS,1/3,100BX	BX	100	Esselte Pendaflex	ESS337521	\$ 3.73	
140	FOLDER,LGL,FTR,GY,6-IN-1	EA	1	Esselte Pendaflex	ESS2257G	\$ 0.90	
141	FLDR,CLASS,PBD,LTR,1PART	EA	1	Esselte Pendaflex	ESS1157R	\$ 0.72	
142	PORTFOLIO,2PKT,BY,25/BX	BX	25	Esselte Pendaflex	ESS57557	\$ 1.65	
143	WALLET,EXP,LTR,5-1/4"	EA	1	Esselte Pendaflex	ESS60545	\$ 1.23	
144	FOLDER,REC,LGL,5PC	EA	1	Esselte Pendaflex	ESSS36G	\$ 0.38	
145	FOLDER,END,LTR,STR,100BX	BX	100	Esselte Pendaflex	ESSH110	\$ 5.32	
146	RCK,HANG FILE,W/FLDRS,PY	EA	1	Esselte Pendaflex	ESS23010	\$ 3.81	
147	TAB,FOLDER,CR,1/3,25/PK	PK	25	Esselte Pendaflex	ESS4312	\$ 1.03	

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148	FOLDER,LR,1POS,1/3,100BX	BX	100	Esselte Pendaflex	ESS317521	\$ 3.73	
149	FILE,EVRYDY,BK,RCYL,A-Z	EA	1	Esselte Pendaflex	ESSDDF3OX	\$ 2.72	
150	FOLDER,CLSS,LTR,6PRT,BE	EA	1	Esselte Pendaflex	ESS2604	\$ 0.79	
151	FOLDER,LR,2POS,1/3,100BX	BX	100	Esselte Pendaflex	ESS327521	\$ 3.73	
152	FLDR,HG LT1/3,25/BX,GN	BX	25	Esselte Pendaflex	ESS81601	\$ 4.44	
153	FILE,PDT,LTR,2PKT,MIDTAB	EA	1	Kleer Vue	07550	\$ 0.75	
154	FLDR,CLASSIFICA LTR,BE	EA	1	SJ Paper	SJPS60403	\$ 1.16	
155	FOLDER,PSBD,8-PT,RD	EA	1	SJ Paper	SJPS60850	\$ 1.62	
156	POCKET,REC,FILE,LGL,5PC	EA	1	Esselte Pendaflex	ESSS16C	\$ 0.30	
157	POCKET,FILE,LTR,RD,3.5EX	EA	1	Esselte Pendaflex	ESS1524EROX	\$ 0.36	
158	FILE,PCKT,END,TAB3.5"EXP	EA	1	Esselte Pendaflex	ESSH1524EOX	\$ 0.60	
159	POCKET,FILE,LTR,YW,3.5EX	EA	1	Esselte Pendaflex	ESS1524EYOX	\$ 0.36	
160	POCKET,FILE,LEGAL,BULK	EA	1	Esselte Pendaflex	ESSS26E	\$ 0.33	
161	FILE,PKT,2/5,RD,1.75EXP	EA	1	Esselte Pendaflex	ESS151425OX	\$ 0.91	
162	FILE,POCKET,LTR,5.25 EXP	EA	1	Esselte Pendaflex	ESS85545	\$ 0.89	
163	FILE,POCKET,LTR,3.5EXP	EA	1	Esselte Pendaflex	ESS85343	\$ 0.60	
164	FILE,PKT,LTR,STR,1.75	EA	1	Esselte Pendaflex	ESS85141	\$ 0.75	
165	FILE POCKET,LTR,STR 5.25	EA	1	Esselte Pendaflex	ESS3534GOX	\$ 0.36	
166	FILE,POCKET,LTR,7EXP,RD	EA	1	Esselte Pendaflex	ESS35449	\$ 0.64	
167	FILE,PKT,LTR,STR,7	EA	1	Esselte Pendaflex	ESS45302	\$ 0.63	
168	PORTFOLIO,2PKT,YW,25/BX	BX	25	Esselte Pendaflex	ESS57509	\$ 1.65	
169	PORTFOLIO,2PKT,ASST,25BX	BX	25	Esselte Pendaflex	ESS57513	\$ 2.91	
170	POCKET,ENDTAB,LTR,3.5,RD	EA	1	Esselte Pendaflex	ESS2011	\$ 0.83	
171	FILE,POCKET,LGL,7EXP,RD	EA	1	Esselte Pendaflex	ESS35469	\$ 1.56	
172	FILE,PKT,2/5,RD,3.5 EXP	EA	1	Esselte Pendaflex	ESS1524ET25OX	\$ 0.46	
173	PORTFOLIO,2PKT,TL,25/BX	BX	25	Esselte Pendaflex	ESS57555	\$ 1.65	
174	PORTFOLIO,2PKT,YW,25/BX	BX	25	Esselte Pendaflex	ESS57709	\$ 3.28	
175	POCKET,EXP,LTR,2PK,25/8	EA	1	Kleer Vue	07535	\$ 0.71	
176	POCKET,FILE,5.25,EXP,LTR	EA	1	SJ Paper	SJPS71111	\$ 0.61	
177	POCKET,FILE,3.50,EXP,LTR	EA	1	SJ Paper	SJPS71101	\$ 0.51	
178	POCKET,FILE,3.50,EXP,LGL	EA	1	SJ Paper	SJPS72101	\$ 0.44	
179	FILE,SHELF,LTR,TOP,100	BX	100	Esselte Pendaflex	ESSH113D1	\$ 4.31	
180	INDEX,5-TAB,INSERT,CLEAR	ST	1	Avery	AVE11466	\$ 0.09	
181	INDEX,F/3RG,8CLR,8.5X11	ST	1	Avery	AVE11133	\$ 0.76	
182	INDEX,5-TAB,AD11X8.5ERAS	ST	1	Avery	AVE23076	\$ 0.28	
183	INDEX,8-TAB,INSERT-MULTI	ST	1	Avery	AVE11467	\$ 0.12	
184	INDEX,5-TAB,WE11X8.5ERAS	ST	1	Avery	AVE23075	\$ 0.20	
185	INDEX,BDR,11X8.5,8 COLOR	ST	1	Avery	AVECI2138	\$ 0.35	

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186	INDEX,LTR,SIDE,TAB,1-25	ST	1	Avery	AVE11370	\$ 0.53	
187	INDEX,1-15,MULTI COLOR	ST	1	Avery	AVE11143	\$ 1.01	
188	INDEX,8-TAB,AD11X8.5ERAS	ST	1	Avery	AVE23079	\$ 0.38	
189	INDEX,A-Z,MULTI	ST	1	Avery	AVE11125	\$ 1.09	
190	INDEX,1-31,MULTI COLOR	ST	1	Avery	AVE11129	\$ 1.42	
191	INDEX,POLY,5TAB,COLOR	ST	1	Avery	AVE23080	\$ 1.30	
192	INDEX,POLY,8TAB,COLOR	ST	1	Avery	AVE23084	\$ 1.05	
193	INDEX,8TAB,TOC,11X9,MULT	ST	1	Avery	AVE11669	\$ 0.47	
194	INDEX,8-TAB,WE11X8.5ERAS	ST	1	Avery	AVE23078	\$ 0.30	
195	INDEX,TABLE,8TAB,6ST/PK	PK	6	Avery	AVE11186	\$ 4.48	
196	INDEX,LEGAL,1-10,SIDE,WE	ST	1	Avery	AVE11381	\$ 0.49	
197	INDEX,LSR,5TAB,25ST/BX	BX	25	Avery	AVE11446	\$ 42.79	
198	CARD,INDEX,WE,3X5,PLN	PK	500	Esselte Pendaflax	ESS7320WHI	\$ 0.19	
199	CARD,INDEX 4X6,BLNK,WE	PK	500	Esselte Pendaflax	ESS7420WHI	\$ 0.34	
200	INDX,BDR,11X8.5,WH,5COLR	ST	1	Avery	AVEWI2135	\$ 0.35	
201	INDEX,BDR,11X8.5,5 CLEAR	ST	1	Avery	AVECI2135C	\$ 0.24	
202	INDX,BDR,11X8.5,WH,8 CLR	ST	1	Avery	AVEWI2138C	\$ 0.42	
203	INDX,BDR,11X8.5,WH,8COLR	ST	1	Avery	AVEWI2138	\$ 0.56	
204	INDEX,LSR,5TAB,HP,5ST/PK	PK	5	Avery	AVE11436	\$ 10.07	
205	INDX,BDR,11X8.5,WH,5 CLR	ST	1	Avery	AVEWI2135C	\$ 0.35	
206	INDEX,BDR,11X8.5,8 CLEAR	ST	1	Avery	AVECI2138C	\$ 0.18	
207	CARD,INDEX/POST,3X5,150	BX	150	Avery	AVE5388	\$ 7.53	
208	CARD,INDEX,WE,3X5,RLD, 1	PK	1	Esselte Pendaflax	ESS7321WHI	\$ 0.14	
209	WALLET,ATTY,5.25,EXP,ELS	EA	1	Esselte Pendaflax	ESS1076GLOX	\$ 1.03	
210	WALLET,LTR,3.5EXP,W/TIE	EA	1	Esselte Pendaflax	ESS3053ELOX	\$ 0.96	
211	GUIDE,FILE,A-Z,1/5,LTR	ST	1	Esselte Pendaflax	ESSPN925	\$ 2.41	
212	FILE,POLY JKT 1"LTR,AST	PK		Esselte Pendaflax	ESS50990	\$ 1.97	
213	DIVIDERS,8TAB,11X8.5,CLR	ST	1	Simon Marketing	S56438	\$ 0.74	
214	FLDR,6FSTNR,LTR,2DIV,MLA	EA	1	SJ Paper	SJPS59700	\$ 0.98	
215	PLAQUE,CREATE,WA,10.5X13	EA	1	Visual Organizers		\$ 7.11	9155
216	TAPE,VHS,160MIN STDGR	EA	1	TDK Electronics	TDKT160RV	\$ 1.13	
217	BOOK,ACCT, REC,300 PG	EA	1	Rediform	RED56131	\$ 6.63	
218	MEMO,100/PK,RITE-O-GRAM	PK	100	Stanto	STATEMEMO	\$ 3.27	
219	BOOK,LOG,VCE MSG,WE	BK	1	TOPS	TOP4416	\$ 1.10	
220	CERTIFICATE,25/PK,BE	PK	25	Geographics	GEO39087	\$ 1.05	
221	THESAURUS,BOOK,ROGETS II	EA	1	Houghton-Mifflin	HOUH11029	\$ 2.77	
222	SOAP,HAND,LIQUID,PUMP	EA	1	Colgate	CPM126017	\$ 1.37	
223	SOAP,HAND,LIQUID,PUMP	EA	1	Colgate	CPM126012	\$ 0.86	


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224	SOAP,ANTIBACT,SOFT,GALLN	EA	1	Colgate	CPM201901		\$ 9.27
225	TOWEL,PPR,2PLY ROLL	RL	1	FORTHO		27385	\$ 0.68
226	TOWEL,PPR,MULTI,250/PK	PK	250	FORTHO		20204	\$ 1.43
227	TWL,HAND,SGL,FLD,WE,250P	PK	250	FORTHO		20904	\$ 1.60
228	TOWEL,SCOTT,WE,250/PK	PK	250	Kimberley-Clark	KCI1804		\$ 1.46
229	ROLL,A/M,WE,2-1/4,RL	RL	1	PM Company	PMF7786		\$ 0.27
230	ROLL,TWX,WE,SGL,8-7/16 W	RL	1	PM Company	PMF6210		\$ 1.07
231	Desk & Office Cleaner, 15 OZ	EA	1	3M	MMM573		\$ 1.05
232	CLNR,PHONEWIPES,100/TUB	EA	1	Fellowes	FEL99722		\$ 2.24
233	CLNR,DUSTER,10OZ 2PK	PK	2	Fellowes	FEL99796		\$ 3.16
234	DUSTER,AIR,10OZ,PC	EA	1	Kensington	KMW22256D		\$ 5.19
235	WIPES,CLOROX,DISINFECT	EA	1	MFRTBL		1633	\$ 3.21
236	SPRAY,LYSOL,FRESH,SCENT	EA	1	Reckitt-Benckiser		4675080	\$ 4.46
237	CUP,12OZ,PAP COLD100/PK	PK	100	Georgia-Pacific	GEP12FPAC		\$ 2.75
238	CUP,WATER,5-OZ,100/PK	PK	100	Fort James	GEP58AC		\$ 1.60
239	CUP,HOT,12OZ,25PK	PK	25	Fort James	GEP5342DX		\$ 2.36
240	CUP,FOAM,8Z,25/PK	PK	25	Dart Cup	8J8		\$ 0.33
241	CUP,FOAM,12OZ,WE,25PK	PK	25	Dart Cup	12J12		\$ 0.48
242	CUP,FOAM,INSLT,6Z,25PK	PK	25	Dart Cup	6J6		\$ 0.28
243	CUP,FOAM,16Z,25PK	PK	25	Dart Cup	16J16		\$ 0.61
244	CUP,HOT,12OZ,50/PK	PK	50	Fort James	GEP5342CD		\$ 2.92
245	FORK,PLSTC,MED,CPE,100BX	BX	100	Georgia-Pacific	GEPFM10		\$ 1.94
246	CREAMER,NONDAIRY,12OZ.CN	EA	1	Classic Coffee		85550	\$ 0.79
247	SUGAR,CANISTER,20OZ	EA	1	Classic Coffee		85540	\$ 0.92
248	LINER,TRASH,16GAL,1000CT	CT	1000	Pittpl		4005	\$ 20.75
249	TISSUE,TOILETPPR,80RL/CT	RL	1	Fort James	GEP18080		\$ 0.55
250	TISSUE,TOILET,PREF,WE	RL	1	Fort James	GEP18000		\$ 0.35
251	TISSUE,FACIAL,WE,100/BX	BX	100	FORTHO		47410	\$ 0.70
252	SANITIZER,HAND PUMP,8OZ	EA	1	Gojo	DER9652		\$ 2.37
253	TISSUE,BATH2PLY,WESCOTRL	RL	1	Kimberley-Clark	KCI446050		\$ 0.40
254	TISSUE,FACL,LENX,2PL,WE	BX		Kimberley-Clark	KCI21400		\$ 1.02
255	TISSUE,FACIAL,BOUTQ,95BX	BX	95	Kimberley-Clark	KCI21270		\$ 1.37
256	TISSUE,FACIAL,2PY,WE	BX		Schwartz		46580	\$ 1.33
257	BAG,1/6-T,12X7X17,500B	BD	500	Solo	16TSTOFMI		\$ 36.13
258	INDEX,8-TAB,INSERT,CLEAR	ST	1	Avery	AVE11468		\$ 0.12
259	INDEX TAB,GY,ROUND,25/PK	PK	25	Avery	AVE59112		\$ 0.76
260	LABEL,ADD,LSR,1X2 5/8 3K	BX	3000	Avery	AVE5160		\$ 15.37
261	LABELS,PRINTER,F/S114	BX		Avery	AVE4150		\$ 3.83


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262	LABEL,ADD,LASER,2X4,1000	BX	1000	Avery	AVE5163		\$ 15.83
263	LABEL,ADD,LASR,3.3X4,600	BX	600	Avery	AVE5164		\$ 15.83
264	LABEL,ADD,LASR4X1.3,1400	BX	1400	Avery	AVE5162		\$ 15.37
265	LABEL,LASER,FLDR,WE,1X3	BX		Avery	AVE5366		\$ 15.83
266	LABEL,FILE,PERM,248PK,WE	PK	248	Avery	AVE30531		\$ 0.29
267	LABEL,ADD,LASER,1X4,2000	BX	2000	Avery	AVE5161		\$ 15.37
268	LABEL,LSR,2.5X1,WE,750	PK	750	Avery	AVE5260		\$ 2.88
269	LABEL,LSR,ADDRSS,1X3,WE	BX		Avery	AVE5960		\$ 34.59
270	LABEL,FILE,PERM,BE,248PK	PK	248	Avery	AVE30533		\$ 0.27
271	LABEL,NAME,ADH,100/PK	PK	100	Avery	AVE5144		\$ 0.76
272	LABEL,ADD 11/8X3,2RL/BX	BX	2	Dymo Print		30252	\$ 6.93
273	LABEL,SHIPPING,DYMO,WE	BX		Dymo Print		30323	\$ 5.62
274	LABEL,FOLDER,2/BX,WE	BX	2	Dymo Print		30327	\$ 2.99
275	LABEL,LASER,1X2-5/8,WHT	BX		Maco	IJ-3000		\$ 4.20
276	Flag, Tape, 1X1.7, 50/ pack, Red	EA	1	3M	MMM6809		\$ 0.37
277	Flag, Tape, 1X1.7, 50/ pack, Signature	EA	1	3M	MMM68010		\$ 0.74
278	Flag, Tape, 1X1.7, 50/ pack, Note	EA	1	3M	MMM6834		\$ 0.36
279	Flag, Small Tape, Primary	PK		3M	MMM6834AB		\$ 1.01
280	Flag, Small Tape, Bright	PK		3M	MMM6804		\$ 0.82
281	Flag, Tape, 1X1.7, 50/ pack, Orange	EA	1	3M	MMM6808		\$ 0.46
282	Flag, Tape, 1X1.7, 50/ pack, Purple	EA	1	3M	MMM6802		\$ 0.63
283	Flag, Tape, 1X1.7, 50/ pack, Blue	EA	1	3M	MMM6803		\$ 0.50
284	Flag, Tape, 1X1.7, 50/ pack, Green	EA	1	3M	MMM68017		\$ 0.46
285	Flag, Tape, 1X1.7, 50/ pack, Sign & Date	EA	1	3M	MMM68021		\$ 0.67
286	Flag, Tape, 1X1.7, 50/ pack, Bright Pink	EA	1	3M	MMM68023		\$ 0.61
287	Flag, Tape, 1X1.7, 50/ pack, Bright Blue	EA	1	3M	MMM6806		\$ 0.67
288	Flag, Tape, 1X1.7, 50/ pack, White	EA	1	3M	MMM6806		\$ 0.66
289	BOX,SHIP,25/BD,18X12X10	BD	25	UN Tape	COR1812		\$ 3.24
290	BOX,15X12X9.75,SPECIAL	EA	1	Capitol		58302520	\$ 0.97
291	Tape, Sealing, 2 IN, Clear	RL	1	3M	MMM37102CR		\$ 0.45
292	GLUE,STICK,PERM,1.27 OZ	EA	1	Avery	AVE196		\$ 0.48
293	GLUE,STICK,PERM,0.26 OZ	EA	1	Avery	AVE166		\$ 0.15
294	GLUE,PAP,WE,BTL,4 OZ.	EA	1	Elmer's	E372		\$ 0.59
295	BATTERY,PROCELL,AA,24/BX	BX	1	Duracell	DURPC1500		\$ 3.02
296	BATTERY,PROCELL,AA	EA	1	Gillette	GILPC1500EA		\$ 0.15
297	BATTERY,PROCELL,SIZE D	EA	1	Gillette	GILPC1300EA		\$ 0.30
298	BATTERY,PROCELL,C	EA	1	Gillette	GILPC1400EA		\$ 0.30
299	BATTERY,PROCELL,9V	EA	1	Gillette	GILPC1604EA		\$ 0.50


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300	BATTERY,PROCEL,AAA	EA	1	Gojo	PC2400EA	\$ 0.18
301	BATTERY,AA,ALKALINE,24P	PK	24	Rayovac	RAY81524PP	\$ 2.08
302	BATTERY,AAA,ALKLN,12/PK	PK	12	Rayovac	RAY82412RVP	\$ 1.10
303	BATTERY,4 PK,9V,VAL PACK	PK	4	Rayovac	RAYA16044RVP	\$ 3.77
304	BATTERY,AA,ALKALINE,4PK	PK	4	Rayovac	RAY8154	\$ 0.35
305	BATTERY,CALC/WATCH,1.5V	EA	1	Rayovac	RAY3033571W	\$ 0.41
306	BATTERY,8 PK,D,VALUE PK	PK	8	Rayovac	RAY8138RVP	\$ 1.74
307	BATTERY,12 PK,AA,VAL PAK	PK	12	Rayovac	RAY81512RVP	\$ 1.04
308	BATTERY,8 PK,C,VALUE PK	PK	8	Rayovac	RAY8148RVP	\$ 1.58
309	BATTERY,CALC,3.0V,LITH	EA	1	Rayovac	RAYKECR20321	\$ 0.52
310	BATTERY,AAA,ALKALIN,4/PK	PK	4	Rayovac	RAY8244	\$ 1.41
311	BOX,14.75X9.5X,4.5,SPEC	EA	1	Capitol	58304174	\$ 0.52
312	BOX,11.25X8.75X4,WE	EA	1	Quality Park	QUA74101	\$ 0.82
313	CALC,HANDHELD,SUPERVIEW	EA	1	Texas	TEXTI503SV	\$ 2.03
314	CLIPBOARD,9X12.5,ECON,BN	EA	1	Saunders	SAU5612	\$ 0.32
315	CLIPBOARD,LTR,6"CLIP,WE	EA	1	Service	1204-WH	\$ 2.89
316	Clip, Magnetic, Spring, 1.5", 2/PK	PK	2	A&W Products	11002	\$ 0.48
317	Clip, Paper, 032#3SMTH, 100/BX	BX	100	ACCO	ACC72320	\$ 0.12
318	Fastener, Brass, 3/4"Round, 1C/Box	BX	100	ACCO	ACC71503	\$ 0.57
319	Clip, Paper, Jumbo, .048 gauge	BX		ACCO	ACC72580	\$ 0.15
320	Clip, Paper, Jumbo, #4, 100/BX	BX	100	ACCO	ACC72500	\$ 0.32
321	Clamp, Paper, #1, .072 Gauge, Regular	BX		ACCO	ACC72610	\$ 0.25
322	Clip, Paper, Gem #1, 100/BX	BX	100	ACCO	ACC72360	\$ 0.08
323	Tack, Map, Assorted, 100/BX	BX	100	ACCO	ACC72176	\$ 0.72
324	Washer, Brass, F/1.25" 4", 1C/BX	BX	100	ACCO	ACC71511	\$ 2.13
325	Clip, Paper, #1, .034 gauge	BX		ACCO	ACC72380	\$ 0.05
326	Clip, Binder, Medium, 12/BX	DZ	12	ACCO	ACC72050	\$ 0.16
327	Clip, Binder, Small, 12/BX	DZ	12	ACCO	ACC72020	\$ 0.07
328	Clip, Paper, Non-Skid, #4, 100BX	BX	100	ACCO	ACC72510	\$ 0.39
329	Clip, Paper, Non-Skid, Jumbo	BX		ACCO	ACC72585	\$ 0.20
330	Clip, Binder, Mini, 12/BX	DZ	12	ACCO	ACC72010	\$ 0.10
331	Clip, Paper, Non-Skid #1, 100/BX	BX	100	ACCO	ACC72370	\$ 0.10
332	Clips, Wall Panel, 20/PK, White	PK	20	Advant	AVT75301	\$ 2.06
333	Clip, Panel, 20/PK, Assorted	PK	20	Advant	AVT75307	\$ 5.38
334	FASTENER,COMP,2IN,50/BX	BX	50	Charles	60020	\$ 0.81
335	WASHER,F/FSTNR,#2,100/BX	BX	100	Gem Office	812C	\$ 0.28
336	PUSHPIN,ALUM,20/PK	PK	20	Gem Office	PPAL3	\$ 0.45
337	WASHER,F/FSTNR,#1,100/BX	BX	100	Gem Office	811C	\$ 0.22

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338	FASTENER,ROUND,#3,100/BX	BX	100	Gem Office	83C		\$ 0.40
339	FASTNR,RD#4,1" BS 100BX	BX	100	US ACRY	OM97539		\$ 1.04
340	FASTNR,RD#6 BS,100BX	BX	100	US ACRY	OM97540		\$ 2.33
341	CLIP,PAPER,GIANT,NONSKD	BX		Officemate	OIC99915		\$ 0.22
342	CLIP,PPR,JUMBO,100/BX	BX	100	Officemate	OIC99914		\$ 0.22
343	CLIP,PAPER,#1REG,100/BX	BX	100	Officemate	OIC99911		\$ 0.07
344	CLIP,PPR,1",NON SKID	BX		Officemate	OIC99912		\$ 0.06
345	CLAMP,IDEAL,#2	BX		Officemate	OICID2		\$ 0.27
346	TPE,CORR,1/6"X600"	RL	1	Avery	AVE30550		\$ 0.16
347	TPE,CORR,1/3"X600"	RL	1	Avery	AVE30551		\$ 0.24
348	TPE,CORRECTION,WITE-OUT	EA	1	Bic	BICWOTAPP11		\$ 0.82
349	FLUID,WITE OUT,QUICKDRY	EA	1	Bic	BICWOFQD12WHI		\$ 0.45
350	FLUID,WTEOUT,SPRSMH,W/FB	EA	1	Bic	BICWOFSM12WHI		\$ 0.45
351	FLUID,CORRCTN,WTRBASE,WT	EA	1	Gillette	GIL59001		\$ 0.46
352	FLUID,CORRECT,WE,1/2 OZ	EA	1	Sanford	SAN284-11		\$ 0.29
353	FLUID,CORRECT, WE,1/2 OZ	EA	1	Sanford	SAN56401		\$ 0.40
354	FILM,COR,SGL LN,REFILL	EA	1	Sanford	SAN80047		\$ 1.15
355	TAPE,CORREC,LP MINI ASST	PK	1	Sanford	SAN6725		\$ 1.23
356	FLUID,CORRECT,MULTI,WE	EA	1	Sanford	SAN56301		\$ 0.40
357	TAPE,CORRECTION,5MMX10M	EA	1	SKM Industries		802	\$ 0.57
358	TAPE,VHS PREM,160MIN	EA	1	Sony	SON43035		\$ 0.72
359	TAPE,VHS HIGH GRD,120MIN	EA	1	Sony	SON53793		\$ 0.69
360	TAPE,DIGVIDEO,MINI,60MIN	EA	1	Sony	SON52343		\$ 2.11
361	FOOT REST,ADJUSTABLE,	EA	1	Eldon	ELD4603		\$ 19.58
362	TRAY,LTR,SLIDE,STACK,SKE	EA	1	Officemate	OIC21001		\$ 0.38
363	TRAY,SDLD,LTR,STCKBLE,BK	EA	1	Officemate	OIC210020		\$ 0.38
364	ERASER,PENCIL,LGE BLOCK	EA	1	Faber Castell	FAB73201		\$ 0.18
365	ERASER,CLIC,BE	EA	1	Pentel	PENZE21C		\$ 0.41
366	REFILL,CLIC ERASER,2/PK	PK	2	Pentel	PENZER2		\$ 0.41
367	ERASER,CLIC,RD	EA	1	Pentel	PENZE21B		\$ 0.41
368	ERASER,REFILL,TUFF STUFF	PK		Sanford	SAN64818		\$ 0.36
369	ERASER,REFILL,AUTO 5/TB	TB	5	Sanford	SAN64891		\$ 0.27
370	ERASER,PCL CAP,RBR,WEDGE	GS		Faber Castell	FAB73015		\$ 2.26
371	ERASER,TUFF,STUFF,BK	EA	1	Sanford	SAN64801		\$ 0.47
372	FAX,LSR PLNPPR,33.6MODEM	EA	1	Brother	BRTPPF4750E		\$ 451.33
373	Fastener, Pring, 2", 50/ Box	BX	50	ACCO	ACC70022		\$ 1.47
374	Fastener, Brass, 1.25"Round, HD	BX		ACCO	ACC71505		\$ 1.38
375	PORT,W/FASTENERS,DNY	BX		Esselte Pendaflex	ESS57738		\$ 5.05

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376	PORT,W/FASTENERS,GN	BX		Esselte Pendaflex	ESS57703	\$ 4.79
377	FOLDER,CLSS,LTR,8PRT,RD	EA	1	Esselte Pendaflex	ESS70334	\$ 0.70
378	FOLDER,END,LTR,1/3,100BX	BX	100	Esselte Pendaflex	ESSH113D	\$ 5.85
379	PORTFOLIO,2PKT,LBE,25/BX	BX	25	Esselte Pendaflex	ESS57501	\$ 1.65
380	POUCH,LAM,LTR,3MIL,100PK	PK	100	GBC (General	3745022	\$ 10.15
381	MEMO,POCKET,GREGG,70,4X8	EA	1	TOPS	TOP74130	\$ 0.52
382	FILM,HQ,200SP,35MM,12EXP	EA	1	FUJI	FUJ1011021	\$ 1.21
383	INDEX,XTRA WIDE,AD,5 TAB	ST	1	Avery	AVEEW2135	\$ 0.41
384	INDEX,RGBDRA-Z,11X9,25ST	ST	1	Avery	AVEI213	\$ 0.95
385	TAPE,LBLR,1/2,BK/WHT	EA	1	Dymo Print	45013	\$ 5.26
386	OPENER,LETTER,2X2	EA	1	Pointe	OM97450	\$ 0.25
387	OPENER,LETTER 2"X2" BK	EA	1	Pointe	97450	\$ 0.25
388	OPENER,LETTER,9"	EA	1	Pointe	OM97451	\$ 0.18
389	OPENER,LETTER 9" STEEL	EA	1	Pointe	97451	\$ 0.18
390	Refill, First Aid, Alcohol Pad	BX	1	Acme	ACM51019	\$ 1.38
391	MOISTENER,FNGERTIP,3/8OZ	EA	1	Lee	LEE10050	\$ 0.31
392	MOISTENER,W/ADHESIVE,ENV	EA	1	Quality Park	QUA46065	\$ 0.32
393	MOISTENER,PENCIL TYPE	EA	1	Officemate	OIC97802	\$ 0.14
394	Tape, Box Sealing, 55MMX50M	RL	1	3M	MMM37502TN	\$ 1.27
395	HOLDER,PAD,VIEW-TAB,BK	EA	1	Wilson Jones	WLJ55764	\$ 2.35
396	FLUID,PEN/INK,6 OZ	EA	1	Sanford	SAN74701	\$ 0.55
397	PUNCH,PPR ADJ,BK,DESK	EA	1	Pointe	OOM97114	\$ 2.11
398	PUNCH,1 HOLE,BULK1/4"DIA	EA	1	Officemate	OICHP1	\$ 0.43
399	PUNCH,2-HOLE,ECONO	EA	1	Officemate	OICHP2	\$ 2.23
400	FRAME,DOCUMENT,W/HNGR,BK	EA	1	Interc	ON17000N	\$ 1.62
401	Ruler, Metric, 12IN, Straight Edge	EA	1	Acme	ACM10375	\$ 0.24
402	RULER,WOOD,15IN	EA	1	Falcon	FAL93215	\$ 0.49
403	RULER,WOOD,15 IN,S/EDGE	EA	1	Officemate	OIC66005	\$ 0.33
404	Scissors, Blunt, 4.5"	EA	1	Acme	ACM10207	\$ 0.23
405	SCISSORS,7"CONTRACT,STL	EA	1	Pointe	OOM97835	\$ 0.41
406	SCISSORS,CAST-STEEL,7"BK	EA	1	Pointe	97434	\$ 0.91
407	STAPLER,ECONO,FSTRP,BK	EA	1	Pointe	37981	\$ 1.52
408	STAPLES,210/STRIP,5M/BX	BX	5000	Swingline	SWI35450	\$ 0.63
409	STAPLER,PLIER,BK/BK,HALF	EA	1	Swingline	SWI9901	\$ 2.63
410	STAPLER,444,FULL,BK	EA	1	Swingline	SWI44401	\$ 2.86
411	STAPLER,ELEC,DESKTOP,BE	EA	1	Swingline	SWI51110	\$ 46.29
412	STAPLES,STND,SF1	BX		Swingline	SWI35108	\$ 0.18
413	STAPLES,HI CAP,2500/BX	BX	2500	Swingline	SWI35550	\$ 0.96


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414	REMOVER,STAPLE,GY,SWINGL	EA	1	Swingline	SWI38121	\$ 0.59	
415	STAPLER,FULLSTRIP,BLACK	EA	1	Swingline	SWI40501	\$ 0.96	
416	STAPLES,HALFSTRP,5000/BX	BX	5000	Swingline	SWI35665	\$ 0.68	
417	Flag, Tape, 1X1.7, 50/ pack, yellow	EA	1	3M	MMM6805	\$ 0.46	
418	Tape, Sealing, 2X50, Clear	RL	1	3M	MMM3732CR	\$ 2.24	
419	Tape, Mending, 3/4X1296	RL	1	3M	MMM6200129634	\$ 0.28	
420	Tape, Transparent, .75X1296 INCH	RL	1	3M	MMM5910129634	\$ 0.23	
421	Tape, Masking, 2X60	RL	1	3M	MMM26002B	\$ 0.64	
422	Tape, Magic, Transparent, .75X300	RL	1	3M	MMM105	\$ 0.28	
423	Dispenser, tape 3/4 inch	EA	1	3M	MMMH127	\$ 0.29	
424	Tape, Magic, #810, 3/4X1296	RL	1	3M	MMM810129634	\$ 0.60	
425	Tape, Transparent, .50X1296 INCH	RL	1	3M	MMM5910129612	\$ 0.22	
426	Tape, Sealing, 2INX55YD, Tan	RL	1	3M	MMM37102TN	\$ 0.41	
427	Tape, Filament, 24MMX55MM	RL	1	3M	MMM89724MM	\$ 1.58	
428	Tape, Masking, 3/4X60YD, 48 Count	RL	1	3M	MMM342600	\$ 0.50	
429	Tape, Sealing, 2X50, Tan	RL	1	3M	MMM3732TN	\$ 2.11	
430	Tape, Filament, 18MMX55MM	RL	1	3M	MMM89718	\$ 0.89	
431	Tape, Magic, #810, 1/2X1296	RL	1	3M	MMM810129612	\$ 0.46	
432	Tape, Mending, 1/2X1296	RL	1	3M	MMM6200129612	\$ 0.20	
433	Tape, Strapping, 2X360	RL	1	3M	MMM50	\$ 1.38	
434	Tape, Removable, 3/4X1296	RL	1	3M	MMM29634	\$ 1.26	
435	Tape, Packaging, 2"X55YDS, Clear	RL	1	3M	MMM501	\$ 2.15	
436	Tape, Cellophane,#600, 3/4X1296	RL	1	3M	MMM600129634	\$ 0.96	
437	FILM,CORRECT+TAPE,PEN,WE	EA	1	Bic	BICWOELP11	\$ 0.59	
438	TAPE,LABLR,1/2",BK/WHT	EA	1	Brother	BRTTZ231	\$ 4.69	
439	TAPE,LBL,METALIC,1/2",BLK/WHT	EA	1	Brother	BRTM231	\$ 2.43	
440	TAPE,LABLR 1/2",BK&CLR	EA	1	Brother	BRTTZ131	\$ 4.29	
441	TAPE,PREMIUM,8MM,120MIN	EA	1	Sony	SON40618	\$ 0.94	
442	TAPE,CORRECTION,MONO,WE	EA	1	Tombow	TOM68620	\$ 0.59	
443	WASTEBASKET,RCTGL,MED,GY	EA	1	Eldon	ELD29568	\$ 1.81	
444	RECEPTACLE,RECYL,28QT,BE	EA	1	Rubbermaid	RUB295606	\$ 2.13	
445	Tape, Sealing, 48MMX50M, Clear	RL	1	3M	MMM37502CR	\$ 1.27	
446	Copyholder, In-line adjustable	EA	1	3M	MMMDH640	\$ 29.25	
447	TANK,INK,REPL,BCI-10,3PK	PK	3	Canon	CNM0956A003	\$ 15.39	
448	PRTCTR,SHT,LTR,MAT	BX		C-line	CLI62018	\$ 3.49	
449	BK,RECD,14.125X8.75BKRD	EA	1	Esselte Pendaflex	ESS9300R	\$ 24.07	
450	WALLET,EXP,LTR,3.5	EA	1	Esselte Pendaflex	ESS60343	\$ 1.40	
451	WALLET,15.375X10,ELASTIE	EA	1	Esselte Pendaflex	ESS30772	\$ 1.29	


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452	WALLET,EXP,LGL,5-1/4"	EA	1	Esselte Pendaflax	ESS60575		\$ 1.71
453	CAMERA,QKSNAP,35MM FLSH	EA	1	FUJI	FUJ1201834		\$ 3.55
454	DICTIONARY,WEBSTER,PPRBK	EA	1	Houghton-Mifflin	HOUH15080		\$ 2.02
455	FRAME,DOCUMENT,W/HNGR,GD	EA	1	Interc	N17001N		\$ 1.44
456	SEAL,GOLD,2-3/16,RD,32	PK	32	Maco	OS-721		\$ 0.82
457	TAPE,DRY,LO,SEL II,6/BX	BX	6	Nu-Kote	NUK86TL		\$ 0.64
458	ROLL,ADD,CBRLS,3"X90'	RL	1	PM Company	PMF7832		\$ 1.32
459	ROLL,A/M,WE,2-1/4 ,DUP	RL	1	PM Company	PMF7769		\$ 0.35
460	MK,HIGH IMPACT,BK	EA	1	Sanford	SAN40621		\$ 0.19
461	INK,ROLL-ON,BK,2 OZ.	EA	1	Sanford	SAN58701		\$ 0.64
462	WALLET,FILE 4,RD,FIBER	EA	1	SJ Paper	SJPS84308		\$ 1.48
463	BOOKEND,NONSKID,BK,9"	PR	2	US ACRY	OM98313		\$ 1.59
464	FRAME,ADJ,LTR,1EA/BX	EA	1	Officemate	OIC91991		\$ 1.08
465	TUBE,MAIL,3PLY,2"X23"	EA	1	Solo		38403	\$ 0.64
466	CHIPBOARD,8.5X11,500/BL	EA	1	Solo		38575	\$ 0.07
467	ENV,POLY,SDOPEN,LTR,CL	EA	1	Cardinal	GLW 84181		\$ 0.88
468	#10 Plain Envelope	EA	1	MeadWestvaco	MEA10116		\$ 0.02
469	#10 Window Envelope	EA	1	MeadWestvaco	MEA10430		\$ 0.02
470	#9 Plain Envelope	EA	1	MeadWestvaco	MEA10114		\$ 0.02
471	10 x 13 Envelope	EA	1	MeadWestvaco	MEA54991		\$ 0.02
472	9 x 12 Envelope	EA	1	MeadWestvaco	MEA54987		\$ 0.02
473	#10 Window Tint Envelope	EA	1	MeadWestvaco	MEA10407		\$ 0.03
474	6 1/2 x 9 1/2	EA	1	MeadWestvaco	MEACO730		\$ 0.04
475	10 x 13 Envelope 28# W.W.	EA	1	MeadWestvaco	MEACO738		\$ 0.05
476	ENV,CAT,9X12,28#	BX		Quality Park	QUA43562		\$ 7.17
477	ENV,#10,4-1/8X9-1/2	BX		Quality Park	QUA90020		\$ 3.64
478	ENV,CAT,10X13,28#	BX		Quality Park	QUA43762		\$ 11.15
479	ENV,LATEX,SEAL,6X9,100BX	BX	100	Quality Park	QUA43167		\$ 3.39
480	ENV,CAT,6.5X9.5,28#	BX		Quality Park	QUA43362		\$ 4.76
481	ENVELOPE,9X12,KFT RDI-SL	BX		Quality Park	QUA43567		\$ 2.67
482	ENVELOPE,2.5X4.25,KRFT	BX		Quality Park	QUA50262		\$ 3.34
483	ENV,CAT,12X15.5,28#	BX		Quality Park	QUA44062		\$ 18.28
484	ENV,CAT,7.5X10.5,28#	BX		Quality Park	QUA43462		\$ 9.74
485	ENV,#10,WNDW,5C/BXWE	BX	500	Quality Park	QUA90120		\$ 5.71
486	ENVELOPE,6.5X9.5,REDI-SL	BX		Quality Park	QUA43367		\$ 1.91
487	ENV,SELFSL,10.5X16,100C	EA	1	Sealed Air	SEL86006		\$ 0.12
488	ENVELOPE,PADDED,8.5X12	EA	1	Sealed Air	SEL85949		\$ 0.09
489	ENVELOPE,PADDED,14.25X20	EA	1	Sealed Air	SEL86048		\$ 0.20


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490	ENVELOPE,PADDED,9.5X14.5	EA	1	Sealed Air	SEL85985	\$ 0.10	
491	ENVELOPE,PADDED,12.5X19	EA	1	Sealed Air	SEL86027	\$ 0.19	
492	INDEX,BDR,11X8.5,5 COLOR	ST	1	Avery	AVECI2135	\$ 0.13	
493	MAILER,PAD,#6,12.5X19	EA	1	Solo	6-PK	\$ 0.38	
494	MAILER,PAD,#5,10.5X16	EA	1	Solo	5-PK	\$ 0.29	
495	MAILER,PAD,#2,8.5X12	EA	1	Solo	2-PK	\$ 0.20	
496	MAILER,PAD,#7,14.25X20	EA	1	Solo	7-PK	\$ 0.44	
497	MAILER,PAD,#4,9.5X14.5	EA	1	Solo	4-PK	\$ 0.19	
498	MAILER,PAD,#3,8.5X14.5	EA	1	Solo	3-PK	\$ 0.20	
499	Notebook, Memo, 5X3, Sideopen	EA	1	AMPAD	AMP25095	\$ 0.28	
500	Notebook, Memo, 3X5, Top	EA	1	AMPAD	AMP25093	\$ 0.28	
501	NOTEBOOK,WIRELS,LTR,80SH	EA	1	TOPS	TOP74831	\$ 1.29	
502	Tape, Mailing, W/ Dispenser, Clear	RL	1	3M	MMM142	\$ 0.57	
503	Pad, Post-It Note, 3"X3", Yellow	PD	1	3M	MMM6549YW	\$ 0.11	
504	Pad, Post-It Note, 3X5, Yellow	PD	1	3M	MMM6559YW	\$ 0.14	
505	Pad, Post-It Note, Lined, 3X5, Yellow	PD	1	3M	MMM635YW	\$ 0.88	
506	Pad, Post-It Note, 3X3, Yellow	PD	1	3M	MMM654YW	\$ 0.37	
507	Pad, Post-It Note, Ruled, 4"X6", Yellow	PD	1	3M	MMM6609YW	\$ 0.34	
508	Pad, Post-It Note, 4X6, Yellow	PD	1	3M	MMM659YW	\$ 0.43	
509	Pad, Post-It Note, 1.5"X2", Yellow	PK	1	3M	MMM6539YW	\$ 0.45	
510	Pad, Post-It Note, Ruled, 4X6, Yellow	PD	1	3M	MMM660YW	\$ 1.09	
511	Pad, Post-It Note, 3X3, Yellow RECYCLED	PD	1	3M	MMM654RPYW	\$ 0.70	
512	Pad, Post-It Refill, 3X3, Yellow	PD	1	3M	MMMR330YW	\$ 0.48	
513	Pad, Post-It Note, 2"X3", Yellow	PD	1	3M	MMM6569YW	\$ 0.17	
514	Pad, Post-It Note, 3X5, Yellow, RECYCLED	PD	1	3M	MMM655RPYW	\$ 0.88	
515	Pad, Post-It Note, 1.5X2,12 pads/ Pack, Yellow	PK	12	3M	MMM653YW	\$ 1.40	
516	Pad, Post-It Note, 4X6, Yellow, RECYCLED	PD	1	3M	MMM660RPYW	\$ 0.96	
517	Pad, Post-It Note, 3X4, Yellow	PD	1	3M	MMM657YW	\$ 0.26	
518	Pad, Easel, Post-It, 2/ pack, White	PK	2	3M	MMM559	\$ 15.72	
519	Pad, Post-It, Ruled, 3X3, 6 pack, Yellow	PK	6	3M	MMM6306PK	\$ 1.71	
520	Pad, Post-It Note, 2X3, Yellow, RECYCLED	PD	1	3M	MMM656RPYW	\$ 0.54	
521	Pad, Post-It Note, 3x3, Assorted Colors	PK		3M	MMM654AST	\$ 4.58	
522	Pad, Post-It Note, 3X3, Ultra Colors	PK		3M	MMM6545UC	\$ 1.64	
523	Pad, Post-It Note,1.5"X2", Assorted Colors	PK		3M	MMM653AST	\$ 1.44	
524	Pad, Post-It Ruled, 3X5, Ultra Assorted Colors	PK		3M	MMM6355AU	\$ 2.56	
525	Note, Post-It,4X4 Lined, Yellow	PD	1	3M	MMM675YL	\$ 2.04	
526	Pad, Post-It Note, 1/2X2, 5/ Pack, Neon	PK	5	3M	MMM6705AN	\$ 1.95	
527	Pad, Post-It Note, 3X5, Pastel	PK		3M	MMM655AST	\$ 2.10	


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528	Pad, Post-It Note, 1.5X2, 12/ pack, Yellow RECYCLED	PK	12	3M	MMM653RPYW	\$ 1.44
529	Pad, Post-It Note, Assorted Neon Colors	PK		3M	MMM6355AN	\$ 2.56
530	Pad, Legal, 8.5X11, White	PD	1	AMPAD	AMP20065	\$ 0.68
531	Pad, 3 Hole, 50 Sheets/Pad	PD	1	AMPAD	AMP21113	\$ 0.44
532	Book, Steno, Canary	EA	1	AMPAD	AMP25473	\$ 0.75
533	Pad, Doodle, 22X17, Plain, 75 Sheets	EA	1	AMPAD	AMP24001	\$ 4.80
534	Pad, Legal, 8.5X11, Canary	PD	1	AMPAD	AMP20064	\$ 0.60
535	Pad, Legal, 8.5X14, White	PD	1	AMPAD	AMP20085	\$ 0.73
536	Pad, Jr. Legal, 5X8, White	PD	1	AMPAD	AMP20057	\$ 0.39
537	Pad, Wirebound, 70 Sheets	EA	1	AMPAD	AMP20845	\$ 0.90
538	Pad, Legal, 8.5X11	DZ	12	AMPAD	AMP18055	\$ 6.68
539	Monthly Desk Pad, Bulk	EA	1	Atagla	ATLSK24B00	\$ 0.96
540	Pad, Desk, Quicknote, 17X22	EA	1	Atagla	ATLSK70000	\$ 4.32
541	PAD,STAMP,FOAM/RBR,BK,#1	EA	1	Avery	AVE21381	\$ 0.38
542	BK,PHN MSG,DUP	BK	1	Cardinal	SC1154D	\$ 1.40
543	PAD,INK,2-COLOR,RD/BE	EA	1	Consolidated	61961	\$ 2.33
544	B-50 MEMO BOOK 35/8X57/8	EA	1	Esselte Pendaflax		\$ 0.30
545	PAD,LGL,8.5X11,PERF,WE	DZ	12	Performance	81WUL	\$ 3.59
546	Sheet, Filler, 11X8.5, College	PK	500	AMPAD	AMP26020	\$ 0.74
547	FLUID,WITEOUT,WATER BASE	EA	1	Bic	BICWOFWB12WHI	\$ 0.50
548	FILM,CORRCTN,DISPSBL	EA	1	Gillette	GIL6604	\$ 1.24
549	PEN,CORRECTION,FLUID,WE	EA	1	Gillette	GIL56201	\$ 0.75
550	ERASER,PNCL MEDPK,PEARL	EA	1	Faber Castell	FAB70520	\$ 0.14
551	HILITER,PENSTYLE,FLR YW	EA	1	Avery	AVE23591	\$ 0.14
552	HILITER,PENSTYLE,FLR PK	EA	1	Avery	AVE23592	\$ 0.12
553	HILITER,PENSTYLE,FLR OR	EA	1	Avery	AVE23595	\$ 0.12
554	HILITER,PENSTYLE,FLR GN	EA	1	Avery	AVE23594	\$ 0.12
555	HILITER,PENSTYLE,FLR BE	EA	1	Avery	AVE23593	\$ 0.12
556	HILITER,PENSTYLE,FL PUR	EA	1	Avery	AVE23596	\$ 0.12
557	HILIGHTER,FLUORESCENT,YW	EA	1	Avery	AVE24000	\$ 0.19
558	HILIGHTER,FLUORESCENT,OE	EA	1	Avery	AVE24050	\$ 0.14
559	HIGHLIGHTER,POCKET,FL YW	EA	1	Avery	AVE29591	\$ 0.40
560	HIGHLIGHTER,YW,SMEARSAFE	EA	1	Avery	AVE49351	\$ 0.39
561	HIGHLIGHTER,RT,YW,CHISEL	EA	1	Avery	AVE59498	\$ 0.41
562	HIGHLIGHTER, YW,F	EA	1	Bic	BICBL11YW	\$ 0.11
563	HILIGHTER,BRTLNR,GRP,FYW	EA	1	Bic	BICGBL11YW	\$ 0.20
564	HIGHLIGHTER, PK,F	EA	1	Bic	BICBL11PK	\$ 0.11
565	HIGHLIGHTER, GN,F	EA	1	Bic	BICBL11GN	\$ 0.10


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566	HIGHLIGHTER, BE,F	EA	1	Bic	BICBL11BE	\$ 0.10	
567	HIGHLIGHTER,,PEN STYLE	EA	1	Bic	BICB411YW	\$ 0.33	
568	HILIGHTER,BRITE GRIPXL,YW	EA	1	Bic	BICBLMG11YW	\$ 0.12	
569	HIGHLIGHTER,BRITELIN,5PK	ST	5	Bic	BICBLP51WAST	\$ 0.86	
570	HILIGHTER,BRTLNR,GRP,FOE	EA	1	Bic	BICGBL11OE	\$ 0.18	
571	HIGHLIGHTER,4009,YW	EA	1	Faber Castell	FAB64326	\$ 0.08	
572	HIGHLIGHTER,4009,PK	EA	1	Faber Castell	FAB64327	\$ 0.09	
573	HIGHLIGHTER,4009,GN	EA	1	Faber Castell	FAB64329	\$ 0.09	
574	HIGHLIGHTER,4009,BE	EA	1	Faber Castell	FAB64328	\$ 0.09	
575	HIGHLIGHTER,UNIBLAZER YW	EA	1	Faber Castell	FAB63136	\$ 0.76	
576	HIGHLIGHTER,4009,FYW	EA	1	Faber Castell	FAB64324	\$ 0.08	
577	HIGHLIGHTER,UNIBLAZER OR	EA	1	Faber Castell	FAB63139	\$ 0.11	
578	HIGHLIGHTER/PEN,MKLTR,YW	EA	1	Pilot	PIL45600	\$ 0.48	
579	HIGHLIGHTER, YW,F	EA	1	Sanford	SAN27005	\$ 0.14	
580	HIGHLIGHTER,FYW,F	EA	1	Sanford	SAN27025	\$ 0.14	
581	HIGHLIGHTER,MAJOR,FYW	EA	1	Sanford	SAN25025	\$ 0.14	
582	HILIGHTER,LQD ACCENT,FYW	EA	1	Sanford	SAN24425S	\$ 0.44	
583	HIGHLIGHTER, OE,F	EA	1	Sanford	SAN27006	\$ 0.21	
584	HIGHLIGHTER,MAJOR,OR	EA	1	Sanford	SAN25006	\$ 0.14	
585	HIGHLIGHTER,FGN,F	EA	1	Sanford	SAN27026	\$ 0.21	
586	HILIGHTER,ACCNT INSPR,FYW	EA	1	Sanford	SAN21825	\$ 0.36	
587	HIGHLIGHTER,MAJOR,LV	EA	1	Sanford	SAN25019	\$ 0.19	
588	HIGHLIGHTER,MAJOR,YW	EA	1	Sanford	SAN25005	\$ 0.14	
589	HILIGHTER,ACCENT RT,YW	EA	1	Sanford	SAN28025	\$ 0.41	
590	HIGHLIGHTER, PK,F	EA	1	Sanford	SAN27009	\$ 0.19	
591	HIGHLIGHTER, BE,F	EA	1	Sanford	SAN27010	\$ 0.19	
592	HIGHLIGHTER,MAJOR,PK	EA	1	Sanford	SAN25009	\$ 0.14	
593	HIGHLIGHTER,MAJOR,FLG	EA	1	Sanford	SAN25026	\$ 0.14	
594	MARKER,CHISEL TIP,BK,LGE	EA	1	Avery	AVE8888	\$ 0.24	
595	MARKER,CHISEL TIP,RD,LGE	EA	1	Avery	AVE8887	\$ 0.22	
596	MARKER,PERM,GRIP,BLACK	EA	1	Bic	BICGPM11BK	\$ 0.12	
597	MARKER,PERM,BK POCKET	EA	1	Bic	BICPPBG11BK	\$ 0.37	
598	MARKER,PERM,BK TANK	EA	1	Bic	BICPTCG11BK	\$ 0.55	
599	CRAYON,PRANG,8/BOX	BX	8	Dixon	32351	\$ 0.69	
600	MARKER,PERM,3000,RD	EA	1	Faber Castell	FAB64292	\$ 0.09	
601	MARKER,PERM,3000,BK	EA	1	Sanford	SAN64291	\$ 0.06	
602	MARKER,BK,F,PERM	EA	1	Sanford	SAN30001	\$ 0.26	
603	MARKER,BK,F,PERM,INDUST	EA	1	Sanford	SAN13601	\$ 0.28	


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604	MARKER,BK,XF,PERM	EA	1	Sanford	SAN35001		\$ 0.24
605	MARKER,SUPER,SHARPIE,BK	EA	1	Sanford	SAN33001		\$ 0.34
606	MARKER,BK,XF,PERM,INDUST	EA	1	Sanford	SAN13801		\$ 0.27
607	MARKER,PERM,ULTRAFINE,BK	EA	1	Sanford	SAN37001		\$ 0.24
608	MARKER,SHARPIE,CHISEL,BK	EA	1	Sanford	SAN38201		\$ 0.40
609	TIP,SNFRD,SHRPIE TWN,BK	EA	1	Sanford	SAN32001		\$ 0.34
610	MARKER,RD,F,PERM	EA	1	Sanford	SAN30002		\$ 0.24
611	MARKER,BE,F,PERM	EA	1	Sanford	SAN30003		\$ 0.24
612	MARKER,BK,BRD,PERM,H/DTY	EA	1	Sanford	SAN15001		\$ 0.46
613	MARKER,BK,BRD,PERM,DLX	EA	1	Sanford	SAN10001		\$ 0.30
614	MARKER,SHRPIE,SPR TWN BK	EA	1	Sanford	SAN36201		\$ 0.65
615	MARKER,SHRPE,FN,PE,PERM	EA	1	Sanford	SAN30008		\$ 0.29
616	MARKER,PERM,ULTRAFINE,BE	EA	1	Sanford	SAN37003		\$ 0.32
617	MARKER,CLASSIC,WASH,8/ST	ST	8	Sanford	SAN60800		\$ 1.11
618	MARKER,RD,XF,PERM	EA	1	Sanford	SAN35002		\$ 0.30
619	MK,POWERMARK,WEDGE,BK	EA	1	Sanford	SAN50801		\$ 0.28
620	MARKER,FED-DETECT,DOLLAR	EA	1	Stride	SRI351R		\$ 1.25
621	SPONGE,CELLULOSE,4X6	EA	1	Detroit		27240	\$ 0.42
622	PEN,POROUS,FELT,BLUE	EA	1	Faber Castell	FAB38013		\$ 0.09
623	PENCIL,MECH 5MM	EA	1	Berol		1350	\$ 0.87
624	PENCIL,MECH 7MM	EA	1	Berol		1351	\$ 0.87
625	PENCIL,WOOD,YW,#2	DZ	12	Berol		2097	\$ 0.64
626	PENCIL,MECH,GRIP,.7MM	EA	1	Bic	BICMPG11		\$ 0.16
627	PENCIL,MECH,GRIP,0.5MM	EA	1	Bic	BICMPFG11		\$ 0.30
628	PENCIL,#2,UNSHARPENED	DZ	12	Faber Castell	FAB12132		\$ 0.41
629	PENCIL,#2,PRE-SHARPENED	DZ	12	Faber Castell	FAB12235		\$ 0.43
630	SET,PENCIL,AS, 24/ST	ST	24	Faber Castell	FAB20517		\$ 3.87
631	LEAD,REFILL.5MM,HB,12/TB	TB	12	Pentel	PEN100HB		\$ 0.15
632	LEAD,PENCL,.7MM,HB,12/TB	TB	12	Pentel	PEN50HB		\$ 0.23
633	PENCIL,MECH,#2,7MM,BE	EA	1	Pentel	PENAX17C		\$ 0.10
634	PENCIL,ESHARP,.7MM,BLUE	EA	1	Pentel	PENAZ127C		\$ 0.39
635	LEAD,REFIL,HB,.5MM,12/TB	TB	12	Pentel	PENC505HB		\$ 0.12
636	PENCIL,MECH,#2,7MM,BK	EA	1	Pentel	PENAX17A		\$ 0.10
637	LEAD,REFIL,HB,.5MM,12/TB	TB	12	Pentel	PENC525HB		\$ 0.39
638	PENCIL,ICY,VT,.5MM	EA	1	Pentel	PENAL25TV		\$ 0.31
639	PENCIL,ESHARP,.5MM,VIOLT	EA	1	Pentel	PENAZ125V		\$ 0.33
640	PENCIL,ICY,BE,.5MM	EA	1	Pentel	PENAL25TC		\$ 0.36
641	LEAD,REFIL,2B,.5MM,12/TB	TB	12	Pentel	PENC5252B		\$ 0.39


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642	PENCIL,WOOD,#2,YW,1DZ/BX	DZ	12	Pointe		97010	\$ 0.38	
643	PENCIL,WOOD,#2,YW	DZ	12	Pointe	OM97010		\$ 0.38	
644	PENCIL,GOLF,3.5",#2 HB	GS		Pointe	OM97245		\$ 2.49	
645	SHARPENER,PENCL,ASST	EA	1	Pointe		5001	\$ 0.18	
646	PENCIL,GOLF,3.5",#2HB	GS		Pointe		97245	\$ 2.22	
647	PENCIL,MIRADO,#2.5	DZ	12	Sanford	SAN2098		\$ 0.70	
648	PENCIL,MECH,AST,0.7MM	EA	1	Sanford	SAN65057		\$ 0.23	
649	PENCIL,MECH,BLACK,.5MM	EA	1	Sanford	SAN64151		\$ 1.58	
650	PEN,ROLLER,GEL,RETR,BLK	EA	1	Avery	AVE49988		\$ 0.42	
651	MK,DRY ERASE,4/SET	ST	4	Avery	AVE24409		\$ 1.46	
652	PEN,ROLLER,GEL,RETR,RED	EA	1	Avery	AVE49987		\$ 0.42	
653	PEN,ROLLER,GEL,RETR,BLUE	EA	1	Avery	AVE49986		\$ 0.42	
654	PEN,BALL,BK,M,BIC,ROUND	DZ	12	Bic	BICGSM11BK		\$ 0.62	
655	PEN,BALLPT,RET,ATLNTS,BK	EA	1	Bic	BICVCG11BK		\$ 0.22	
656	PEN,BALL,BE,M,BIC,ROUND	DZ	12	Bic	BICGSM11BE		\$ 0.60	
657	PEN,RBALL,GEL,INTNSTY,BK	EA	1	Bic	BICRN11BK		\$ 0.39	
658	PEN,MICRO FINE,ROLLER,BK	EA	1	Bic	BICRF11BK		\$ 0.15	
659	PEN,BALLPT,RETRACT,M,BK	EA	1	Bic	BICSCSM11BK		\$ 0.18	
660	PEN,MICRO FINE,ROLLER,BE	EA	1	Bic	BICRF11BE		\$ 0.15	
661	PEN,BALLPT,RET,ATLNTS,BE	EA	1	Bic	BICVCG11BE		\$ 0.22	
662	PEN,BALL,BK,F,BIC,ROUND	DZ	12	Bic	BICGSF11BK		\$ 0.62	
663	PEN,BALL,BK,M,BIC CRYSTL	DZ	12	Bic	BICMS11BK		\$ 0.59	
664	PEN,BALL,BE,F,BIC,ROUND	DZ	12	Bic	BICGSF11BE		\$ 0.62	
665	PEN,BALL PT,WIDE MED,BK	EA	1	Bic	BICSCWB11BK		\$ 0.28	
666	PEN,BALL,VELOVITY,M,BK	EA	1	Bic	BICVLG11BK		\$ 0.27	
667	PEN,BALLPT,RETR,MED,RED	EA	1	Bic	BICVCG11RD		\$ 0.26	
668	PEN,ROLLER,GEL,MM,BLK	EA	1	Bic	BICRLC11BK		\$ 0.33	
669	PEN,BALLPT,RETRACT,F,BK	EA	1	Bic	BICSCSF11BK		\$ 0.22	
670	PEN,BALLPT,RETRACT,M,BE	EA	1	Bic	BICSCSM11BE		\$ 0.16	
671	PEN,ROLLER,GEL,MM,BLUE	EA	1	Bic	BICRLC11BE		\$ 0.33	
672	PEN,ROLLER,MICRO FINE,RD	EA	1	Bic	BICRF11RD		\$ 0.14	
673	PEN,BALL PT,WIDE MED,BE	EA	1	Bic	BICSCWB11BE		\$ 0.28	
674	PEN,RBALL,GEL,INTNSTY,BE	EA	1	Bic	BICRN11BE		\$ 0.35	
675	PEN,BALL,VELOVITY,M,BE	EA	1	Bic	BICVLG11BE		\$ 0.33	
676	PEN,MED,CRYSTL,GRIP,BK	DZ	12	Bic	BICMSG11BK		\$ 0.73	
677	PEN,BALL,RD,M,BIC,ROUND	DZ	12	Bic	BICGSM11RD		\$ 0.56	
678	PEN,ROLLER,GRIP,0.7,BLK	EA	1	Bic	BICGRE11BK		\$ 0.26	
679	PEN,BPT,STIC,ATLANTIS,BK	EA	1	Bic	BICVSG11BK		\$ 0.09	


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680	PEN,ROLLER,GRIP,0.5,BE	EA	1	Bic	BICGREM11BE	\$ 0.26	
681	PEN,ROLLER,GRIP,0.7,BE	EA	1	Bic	BICGRE11BE	\$ 0.26	
682	PEN,ROLLER,GRIP,0.5,BLK	EA	1	Bic	BICGREM11BK	\$ 0.26	
683	PEN,CORRECTN,WITE OUT	EA	1	Bic	BICWOSQP11	\$ 0.64	
684	PEN,BALL,BE,M,BIC CRYSTL	DZ	12	Bic	BICMS11BE	\$ 0.93	
685	PEN,RBALL,GEL,INTNSTY,RD	EA	1	Bic	BICRN11RD	\$ 0.35	
686	PEN,ROLLER,GEL,MM,RED	EA	1	Bic	BICRLC11RD	\$ 0.33	
687	PEN,BALLPT,RETRACT,M,RD	EA	1	Bic	BICSCSM11RD	\$ 0.10	
688	PEN,BPT,STIC,ATLANTIS,BE	EA	1	Bic	BICVSG11BE	\$ 0.09	
689	PEN,MED,ROUNDSTIC,BK	DZ	12	Bic	BICGSMG11BK	\$ 0.53	
690	PEN,BALL,RD,M,BIC CRYSTL	DZ	12	Bic	BICMS11RD	\$ 0.93	
691	PEN,MED,BALLPT,BK,SFTFEL	EA	1	Bic	BICSGSM11BK	\$ 0.11	
692	PEN,MED,ROUNDSTIC,BE	DZ	12	Bic	BICGSMG11BE	\$ 0.53	
693	PEN,BALLPT,RETRACT,F,BE	EA	1	Bic	BICSCSF11BE	\$ 0.20	
694	PEN,POROUS,FELT,BLACK	EA	1	Faber Castell	FAB38011	\$ 0.09	
695	PEN,POROUS,FELT,RED	EA	1	Faber Castell	FAB38012	\$ 0.09	
696	PEN,POROUS,BK,ULTFINE	EA	1	Faber Castell	FAB33061	\$ 0.09	
697	PEN,UNIGEL,GRIP STCK,BK	EA	1	Faber Castell	FAB65450	\$ 0.53	
698	PEN,POROUS,BLUE,ULTFINE	EA	1	Faber Castell	FAB33063	\$ 0.08	
699	PEN,POROUS,ULTFINE,RD	EA	1	Faber Castell	FAB33062	\$ 0.08	
700	PEN,UNIGEL,GRIP STCK,BE	EA	1	Faber Castell	FAB65451	\$ 0.47	
701	PEN,ROLLER BALL,ONYX,BK	EA	1	Faber Castell	FAB60143	\$ 0.19	
702	PEN,UNI/VISION,BE,FINE	EA	1	Faber Castell	FAB60134	\$ 0.62	
703	PEN,UNI/VISION,BK,FINE	EA	1	Faber Castell	FAB60126	\$ 0.62	
704	PEN,ROLLER BALL,ONYX,BE	EA	1	Faber Castell	FAB60145	\$ 0.19	
705	PEN,UNIGEL,MED,BALLPT,BK	EA	1	Faber Castell	FAB60441	\$ 0.41	
706	PEN,UNIGEL,MD,RETRACT,BK	EA	1	Faber Castell	FAB65420	\$ 0.55	
707	PEN,ROLLER,MICR ONYX,BK	EA	1	Faber Castell	FAB60040	\$ 0.18	
708	PEN,UNIBALL DELUXE,BK	EA	1	Faber Castell	FAB60025	\$ 0.66	
709	PEN,UNI-BALL,GRIP,BK	EA	1	Faber Castell	FAB60704	\$ 0.55	
710	PEN,BE,XF,MICRO	EA	1	Faber Castell	FAB60153	\$ 0.33	
711	PEN,UNI-BALL,GRIP,BE	EA	1	Faber Castell	FAB60705	\$ 0.55	
712	PEN,UNI-BALL,GRIPFINE,BE	EA	1	Faber Castell	FAB60709	\$ 0.55	
713	PEN,BK,XF,MICRO	EA	1	Faber Castell	FAB60151	\$ 0.33	
714	PEN,UNIBALL,GEL IMPCT,BK	EA	1	Faber Castell	FAB65800	\$ 0.80	
715	PEN,UNIBALL,FINE,BK	EA	1	Faber Castell	FAB60052	\$ 0.66	
716	PEN,UNIGEL,MED,BALLPT,RD	EA	1	Faber Castell	FAB60443	\$ 0.41	
717	PEN,UNI-BALL,GRIPFINE,BK	EA	1	Faber Castell	FAB60708	\$ 0.55	

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718	PEN,UNIGEL,GRIP STK,RD	EA	1	Faber Castell	FAB65452	\$ 0.47	
719	PEN,UNIBALL,GEL IMPCT,BE	EA	1	Faber Castell	FAB65801	\$ 0.80	
720	PEN,UNI/VISION,RD,FINE	EA	1	Faber Castell	FAB60139	\$ 0.62	
721	PEN,BK,F,STANDARD	EA	1	Faber Castell	FAB60101	\$ 0.33	
722	PEN,UNIGEL,MED,BALLPT,BE	EA	1	Faber Castell	FAB60442	\$ 0.41	
723	REFILL,UNIBALL,IMPACT,BK	EA	1	Faber Castell	FAB65803	\$ 0.25	
724	PEN,FLXGRP,RETRCTBLE,BK	EA	1	Gillette	GIL95301	\$ 0.49	
725	PEN,BALL,FLEXGRIP,M,BE	EA	1	Gillette	GIL96101	\$ 0.41	
726	PEN,BALLPT,MED RETRAC,BK	EA	1	Gillette	GIL63301	\$ 0.27	
727	PEN,BALL,FLEXGRIP,M,BK	EA	1	Gillette	GIL96301	\$ 0.41	
728	PEN,FLXGRP,RETRCTBLE,BE	EA	1	Gillette	GIL95101	\$ 0.49	
729	PEN,BALLPTFINE,RETRAC,BK	EA	1	Gillette	GIL63801	\$ 0.23	
730	PEN,BALLPT,RET,COMFRT,BK	EA	1	Gillette	GIL64301	\$ 0.32	
731	PEN,BALLPT,RETRAC,BE	EA	1	Gillette	GIL63101	\$ 0.23	
732	PEN,MEDPT,BK,COMFORTMATE	EA	1	Gillette	GIL61301	\$ 0.18	
733	PEN,MEDPT,BE,COMFORTMATE	EA	1	Gillette	GIL61101	\$ 0.16	
734	PEN,BALL,FLEXGRIP,M,PE	EA	1	Gillette	GIL96501	\$ 0.36	
735	PEN,FNEPT,BE,COMFORTMATE	EA	1	Gillette	GIL61601	\$ 0.18	
736	PEN,BALL,FLEXGRIP,M,RD	EA	1	Gillette	GIL96201	\$ 0.36	
737	PEN,BALLPT,RET,COMFRT,BE	EA	1	Gillette	GIL64101	\$ 0.32	
738	PEN,PORS,MED,BK,FLAIR	EA	1	Gillette	GIL84301	\$ 0.46	
739	PEN,FNEPT,BK,COMFORTMATE	EA	1	Gillette	GIL61801	\$ 0.18	
740	PEN,BALPT,RET,SILKWR,BK	EA	1	Gillette	GIL41301	\$ 0.53	
741	PEN,BALLPT,MED RETRAC,RD	EA	1	Gillette	GIL63201	\$ 0.21	
742	PEN,BALLPT,RETRAC,BE	EA	1	Gillette	GIL63601	\$ 0.23	
743	PEN,PORS,MED,RD,FLAIR	EA	1	Gillette	GIL84201	\$ 0.46	
744	PEN,BALLPT,RET,COMFRT,RD	EA	1	Gillette	GIL64201	\$ 0.29	
745	PEN,BALLPT,RET,SILKWR,BE	EA	1	Gillette	GIL41101	\$ 0.53	
746	PEN,BALLPT,RET,COMFRT,PE	EA	1	Gillette	GIL64501	\$ 0.29	
747	PEN,PORS,MED,BE,FLAIR	EA	1	Gillette	GIL84101	\$ 0.46	
748	PEN,PORS,MED,GN,FLAIR	EA	1	Gillette	GIL84401	\$ 0.46	
749	PEN,MEDPT,RD,COMFORTMATE	EA	1	Gillette	GIL61201	\$ 0.14	
750	PEN,BALL,BK,M,PMOP	DZ	12	Gillette	GIL33311	\$ 0.54	
751	PEN,BALL,BE,M,PMOP	DZ	12	Gillette	GIL33111	\$ 0.54	
752	REFILL,BALLPT,BK,MED,2PK	PK	2	Gillette	GIL49324	\$ 0.97	
753	PEN,BALLPT,RET,SILKWR,RD	EA	1	Gillette	GIL41201	\$ 0.53	
754	PEN,ERASERMATE,2,MED,RD	EA	1	Gillette	GIL39201	\$ 0.20	
755	PEN,BALL,RSVP,MED,BK	EA	1	Pentel	PENBK91A	\$ 0.13	

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756	PEN,BALL,RSVP,MED,BE	EA	1	Pentel	PENBK91C	\$ 0.13	
757	PEN,BALL,RSVP,FINE,BK	EA	1	Pentel	PENBK90A	\$ 0.13	
758	PEN,BALL,RSVP,MED,RD	EA	1	Pentel	PENBK91B	\$ 0.24	
759	PEN,BALL,RSVP,FINE,BE	EA	1	Pentel	PENBK90C	\$ 0.24	
760	PEN,BALL,RSVP,MED,GN	EA	1	Pentel	PENBK91D	\$ 0.24	
761	PEN,BALL,RSVP,FINE,RD	EA	1	Pentel	PENBK90B	\$ 0.22	
762	PEN,RSVP,RTRCT,BALLPT,BK	EA	1	Pentel	PENBK92A	\$ 0.26	
763	PEN,BALLPT,RT,BK,CAPRI	EA	1	Pentel	PENBK94AA	\$ 0.30	
764	PEN,RSVP,RTRCT,BALLPT,BE	EA	1	Pentel	PENBK92C	\$ 0.23	
765	PEN,BALL,RSVP,MED,VT	EA	1	Pentel	PENBK91V	\$ 0.20	
766	PEN,ROLLER,BALL,MED,BK	EA	1	Pentel	PENR100A	\$ 0.21	
767	PEN,GEL,RET,HYBRID,BLACK	EA	1	Pentel	PENK157A	\$ 0.39	
768	PEN,RSVP,RTRCT,BALLPT,RD	EA	1	Pentel	PENBK92B	\$ 0.26	
769	PEN,BALLPT,RT,BE,CAPRI	EA	1	Pentel	PENBK94CC	\$ 0.30	
770	PEN,ROLLER,BALL,MED,BE	EA	1	Pentel	PENR100C	\$ 0.21	
771	PEN,ROLLER,HYBRID,BK	EA	1	Pentel	PENK116A	\$ 0.34	
772	PEN,BALPT,TKO,MED,BLK	DZ	12	Pentel	PENBK410A	\$ 0.97	
773	PEN,MICRO PERMAROLLER,BK	EA	1	Pentel	PENMR205A	\$ 0.31	
774	PEN,BETTER,GRIP,MED,BK	EA	1	Pilot	PIL30050	\$ 0.18	
775	PEN,BETTER,GRIP,MED,BE	EA	1	Pilot	PIL30051	\$ 0.18	
776	PEN,BETTER,GRIP,FN,BK	EA	1	Pilot	PIL30040	\$ 0.19	
777	PEN,BALL,RETRACT,MED,BK	EA	1	Pilot	PIL32220	\$ 0.27	
778	PEN,BETTER,GRIP,FN,BE	EA	1	Pilot	PIL30041	\$ 0.19	
779	PEN,BALL,RETRACT,FINE,BK	EA	1	Pilot	PIL32210	\$ 0.17	
780	PEN,BETTER,GRIP,MED,RD	EA	1	Pilot	PIL30052	\$ 0.19	
781	PEN,BALLPT,RETRACT,M,BK	EA	1	Pilot	PIL30005	\$ 0.30	
782	PEN,BALL,RETRACT,MED,BE	EA	1	Pilot	PIL32221	\$ 0.27	
783	PEN,BALLPT,RETRACT,F,BK	EA	1	Pilot	PIL30000	\$ 0.56	
784	PEN,BALL,RETRACT,MED,RD	EA	1	Pilot	PIL32222	\$ 0.38	
785	PEN,BETTER,GRIP,FN,RD	EA	1	Pilot	PIL30042	\$ 0.16	
786	REFILL,BALLPT MED,2PK,BK	PK	2	Pilot	PIL77227	\$ 0.35	
787	PEN,BALL,RETRACT,FINE,BE	EA	1	Pilot	PIL32211	\$ 0.24	
788	PEN,BALL,EASYTCH,MED,BK	EA	1	Pilot	PIL32010	\$ 0.13	
789	PEN,RLRBLL,GELINK,FPT,BK	EA	1	Pilot	PIL31020	\$ 0.30	
790	REFIL,GEL,DRGRP,F,2PK,BK	PK	2	Pilot	PIL77240	\$ 0.57	
791	PEN,RLRBLL,GELINK,XFNE,BK	EA	1	Pilot	PIL31002	\$ 0.30	
792	PEN,BALL,EASYTCH,MED,BE	EA	1	Pilot	PIL32011	\$ 0.26	
793	PEN,RLRBLL,GELINK,FPT,BE	EA	1	Pilot	PIL31021	\$ 0.30	


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794	PEN,BALL,RETRACT,FINE,RD	EA	1	Pilot	PIL32212	\$ 0.30	
795	REFILL,BALLPT MED,2PK,BE	PK	2	Pilot	PIL77228	\$ 0.20	
796	PEN,BALL POINT,BK, MED	EA	1	Pilot	PIL35711	\$ 0.32	
797	PEN,BALL,EASYTOUCH,FN,BK	EA	1	Pilot	PIL32001	\$ 0.23	
798	PEN,ROLLING,PRECISEV5,BK	EA	1	Pilot	PIL35334	\$ 0.49	
799	PEN,ROLLING,PRECISEV5,BE	EA	1	Pilot	PIL35335	\$ 0.49	
800	PEN,ROLLING,PRECISEV7,BE	EA	1	Pilot	PIL35349	\$ 0.49	
801	PEN,BALLPT,RETRACT,M,BE	EA	1	Pilot	PIL30006	\$ 0.50	
802	PEN,ROLLER,GEL,.7MM,BLK	EA	1	Pilot	PIL14001	\$ 0.29	
803	REFIL,G2RLRBLL,FNE2PK,BE	PK	2	Pilot	PIL77241	\$ 0.57	
804	PEN,P700 GEL,FINE,BK	EA	1	Pilot	PIL38610	\$ 0.56	
805	PEN,ROLLING,PRECISEV7,BK	EA	1	Pilot	PIL35346	\$ 0.49	
806	PEN,BALL,EASYTCH,MED,RD	EA	1	Pilot	PIL32012	\$ 0.26	
807	REFILL,BALLPT FN,2PK,BK	PK	2	Pilot	PIL77210	\$ 0.35	
808	PEN,BALL,EASYTOUCH,FN,BE	EA	1	Pilot	PIL32002	\$ 0.23	
809	PEN,BALL POINT,BK,FINE	EA	1	Pilot	PIL35011	\$ 0.29	
810	PEN,GEL,RTRCTBLE,BK	EA	1	Pilot	PIL15001	\$ 0.54	
811	PEN,RLRBLL,GELINK,FPT,RD	EA	1	Pilot	PIL31022	\$ 0.52	
812	PEN,ROLLINGBALL,V5,XF,GN	EA	1	Pilot	PIL25104	\$ 0.56	
813	PEN,ROLLING,PRECISEV5,RD	EA	1	Pilot	PIL35336	\$ 0.49	
814	PEN,ROLLINGBALL,V5,XF,PE	EA	1	Pilot	PIL25106	\$ 0.56	
815	PEN,ROLLING,PRECISEV7,RD	EA	1	Pilot	PIL35352	\$ 0.56	
816	PEN,GEL,RTRCTBLE,BE	EA	1	Pilot	PIL15002	\$ 0.54	
817	PEN,BALLPT,RETRACT,M,RD	EA	1	Pilot	PIL30007	\$ 0.50	
818	PEN,BALLPT,RETRACT,F,BE	EA	1	Pilot	PIL30001	\$ 0.50	
819	PEN,BALL,EASYTOUCH,FN,RD	EA	1	Pilot	PIL32003	\$ 0.24	
820	PEN,ROLLER,GEL,7MM,BLUE	EA	1	Pilot	PIL14002	\$ 0.26	
821	PEN,FINE,SUPERWRITER,GN	EA	1	Sanford	SAN38014	\$ 0.18	
822	PEN,BALL,FLEXGRIP,F,BK	EA	1	Sanford	SAN96801	\$ 0.36	
823	PEN,BALL,FLEXGRIP,F,BE	EA	1	Sanford	SAN96601	\$ 0.36	
824	PEN,FINE,SUPERWRITER,PE	EA	1	Sanford	SAN38016	\$ 0.18	
825	PEN,RETRCT,F,BK,BALL PT	EA	1	Sanford	SAN95801	\$ 0.44	
826	PEN,BPT,STCK,DYNGRP,MEDBK	EA	1	Sanford	SAN87105	\$ 0.26	
827	PEN,BPT,STCK,DYNGRP,MEDBE	EA	1	Sanford	SAN87106	\$ 0.26	
828	PEN,SIGMO,207 GEL,BK	EA	1	Sanford	SAN33950	\$ 0.58	
829	PEN,BPT,RT,VISIBILITY BK	EA	1	Sanford	SAN85277	\$ 0.22	
830	PEN,SIGNO,207 GEL,BE	EA	1	Sanford	SAN33951	\$ 0.58	
831	PEN,RETRCT,F,BE,BALL PT	EA	1	Sanford	SAN95601	\$ 0.44	


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832	PEN,RBALL,SIGNO,GEL,BK	EA	1	Sanford	SAN69054	\$ 0.23	
833	PEN,ROLLER,GEL,RETR,BLK	EA	1	Sanford	SAN69034	\$ 0.46	
834	PEN,UNI/VISION,PE,FINE	EA	1	Sanford	SAN60382	\$ 0.62	
835	PEN,UNI/VISION,GN,FINE	EA	1	Sanford	SAN60386	\$ 0.62	
836	REFILL,UNIGEL-RT,MED,BK	EA	1	Sanford	SAN65423	\$ 0.26	
837	PEN,RBALL,SIGNO,GEL,BE	EA	1	Sanford	SAN69055	\$ 0.23	
838	PEN,UNIBALL,GEL,RT,BK	EA	1	Sanford	SAN65870	\$ 0.80	
839	MK,MR SKETCH,BK	EA	1	Sanford	SAN20001	\$ 0.25	
840	MK,MR SKETCH,YW	EA	1	Sanford	SAN20005	\$ 0.25	
841	PEN,ROLLER,GEL,RETR,BLUE	EA	1	Sanford	SAN69035	\$ 0.46	
842	PEN,BALPT,RET,MEDXTENDBK	EA	1	Sanford	SAN26500	\$ 0.42	
843	REFILL,UNIGEL-RT,MED,BE	EA	1	Sanford	SAN65425	\$ 0.26	
844	PEN,BPT,STCK,DYNGRP,MEDPE	EA	1	Sanford	SAN87108	\$ 0.23	
845	PEN,UNI-BLL,GELRT 7,BE	EA	1	Sanford	SAN65941	\$ 0.49	
846	PEN,UNI/VISION,PK,FINE	EA	1	Sanford	SAN60384	\$ 0.62	
847	PEN,UNI-BLL,GELRT 7,BK	EA	1	Sanford	SAN65940	\$ 0.49	
848	TIP,SNFRD,SHRPIE,TWN,RD	EA	1	Sanford	SAN32002	\$ 0.58	
849	PEN,BALPT,RET,MEDXTENDBE	EA	1	Sanford	SAN26503	\$ 0.42	
850	PEN,FLXGRP ELT,MD RT,BK	EA	1	Sanford	SAN85580	\$ 0.32	
851	PEN,UNIBALL,GEL,RT,BE	EA	1	Sanford	SAN65871	\$ 0.88	
852	PEN,BALL,FLEXGRIP,F,RD	EA	1	Sanford	SAN96701	\$ 0.32	
853	MARK,SHARPIE FN RT,BK	EA	1	Sanford	SAN32701	\$ 0.66	
854	PEN,BPT,STCK,DYNGRP,FN,BE	EA	1	Sanford	SAN87112	\$ 0.23	
855	PEN,UNIBALL,VISION,F,GN	EA	1	Sanford	SAN60636	\$ 0.73	
856	PEN,BALPT,RET,FINXTENDBK	EA	1	Sanford	SAN26100	\$ 0.42	
857	PEN,ROLLER,0.5MM,BLACK	EA	1	Sanford	SAN69000	\$ 0.80	
858	PEN,GFORCE,SILVR BARREL	EA	1	Sanford	SAN45474	\$ 0.66	
859	PEN,FLXGRP ELT,MD STK,BK	EA	1	Sanford	SAN85585	\$ 0.23	
860	PEN,UNIBALL,ELITE,BK	EA	1	Sanford	SAN61231	\$ 0.75	
861	PEN,UNIBALL,EXACT,FN,BK	EA	1	Sanford	SAN60633	\$ 0.73	
862	PEN,FLXGRP ELT,FN RT,BK	EA	1	Sanford	SAN85582	\$ 0.32	
863	PEN,FLXGRP ELT,MD STK,BE	EA	1	Sanford	SAN85586	\$ 0.23	
864	PEN,BALL RETRA SRGRP BK	EA	1	Sanford	SAN58011	\$ 0.37	
865	MK,MR SKETCH,OE	EA	1	Sanford	SAN20006	\$ 0.23	
866	PEN,STK,WRITBROGRP,MED,BK	DZ	12	Sanford	SAN88079	\$ 0.88	
867	PEN,FINE,SUPERWRITER,YW	EA	1	Sanford	SAN38015	\$ 0.16	
868	MK,PERM,CHSL,RG,BK	EA	1	United Stationers	UNV7051	\$ 0.09	
869	BINDER,3/RG,BK,11X8.5, 1	EA	1	Office Max	OMC1181BK	\$ 0.71	

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870	BINDER,3/RG,BK,11X8.5, 2	EA	1	Office Max	OMC1182BK	\$ 1.30	
871	BINDER,3/RG,BE,11X8.5, 1	EA	1	Office Max	OMC1181BE	\$ 0.63	
872	BINDER,3/RG,BE,11X8.5, 3	EA	1	Office Max	OMC1183BE	\$ 2.26	
873	BINDER,3/RG,BE,11X8.5, X	EA	1	Office Max	OMC11811/2BE	\$ 0.99	
874	BINDER,3/RG,BK,11X8.5, 3	EA	1	Office Max	OMC1183BK	\$ 2.26	
875	BINDER,3/RG,GN,11X8.5, 2	EA	1	Office Max	OMC1182GN	\$ 1.40	
876	BINDER,3/RG,BK,11X8.5, X	EA	1	Office Max	OMC11811/2BK	\$ 0.99	
877	BINDER,3/RG,BE,11X8.5, 2	EA	1	Office Max	OMC1182BE	\$ 1.16	
878	BINDER,3/RG,BK,11X8.5,1	EA	1	OfficeMax	OM97151	\$ 0.71	
879	BINDER,3/RG,BK,11X8.5,2	EA	1	OfficeMax	OM97157	\$ 1.30	
880	BINDER,3/RG,BK,11X8.5	EA	1	OfficeMax	OM97145	\$ 1.12	
881	BINDER,3/RG,BE,11X8.5,2	EA	1	OfficeMax	OM97155	\$ 1.16	
882	BINDER,3/RG,WE,11X8.5	EA	1	OfficeMax	OM97136	\$ 1.13	
883	BINDER,3/RG,BE,11X8.5	EA	1	OfficeMax	OM97143	\$ 0.99	
884	BINDER,3/RG,WE,11X8.5,2	EA	1	OfficeMax	OM97132	\$ 1.50	
885	BINDER,3/RG,BK,11X8.5,3	EA	1	OfficeMax	OM97163	\$ 2.26	
886	BINDER,3/RG,BE,11X8.5	EA	1	OfficeMax	OM97149	\$ 0.63	
887	BINDER,3/RG,GN,11X8.5,1	EA	1	OfficeMax	OM97153	\$ 0.54	
888	BINDER,3/RG,GN,11X8.5,2	EA	1	OfficeMax	OM97159	\$ 0.99	
889	BINDER,3/RG,BE,11X8.5,3	EA	1	OfficeMax	OM97161	\$ 2.02	
890	BINDER,3/RG,RD,11X8.5	EA	1	OfficeMax	OM97148	\$ 0.84	
891	BINDER,3/RG,RD,11X8.5,2	EA	1	OfficeMax	OM97160	\$ 0.99	
892	FOLDER,LTR,MLA,1/3,100BX	BX	100	OfficeMax	OM97182	\$ 3.15	
893	FOLDER,LTR,MLA,STR,100BX	BX	100	OfficeMax	OM97181	\$ 2.25	
894	NOTEBOOK,NARROW,BK,3X5	EA	1	OfficeMax	OM97492	\$ 0.33	
895	DISKETTES,3.5,DSHD,10/BX	BX	10	Office Max	35HD	\$ 0.96	
896	DISKETTES,3.5,DSHD,10/BX	BX	10	OfficeMax	OM98535	\$ 0.96	
897	CDR,48X,700MB,80MIN,SLIM	EA	1	OfficeMax	OM98538	\$ 0.15	
898	DISC,4X-10X,Office Max	EA	1	OfficeMax	OM98621	\$ 0.22	
899	FLDR,HNG,LTR,1/3TAB,25BX	BX	25	OfficeMax	OM97186	\$ 2.57	
900	FOLDER,LTR,MLA,1/5,100BX	BX	100	OfficeMax	OM97183	\$ 2.60	
901	FLDR,HNG,LTR,1/5TAB,25BX	BX	25	OfficeMax	OM97187	\$ 2.42	
902	FOLDER,LGL,MLA,1/3,100BX	BX	100	OfficeMax	OM97184	\$ 3.86	
903	FLDR,HNG,LGL,1/5TAB,25BX	BX	25	OfficeMax	OM97190	\$ 3.12	
904	CARD,IND4X6,RUL 100PK,WE	PK	100	OfficeMax	OM97202	\$ 0.32	
905	CARD,IND3X5,RUL 100PK,WE	PK	100	OfficeMax	OM97201	\$ 0.19	
906	CRD,INDXBLNK,WE,4X6,100P	PK	100	OfficeMax	OM97205	\$ 0.32	
907	BOOK,STENO,6X9,GREGG,60	EA	1	OfficeMax	OM97312	\$ 0.41	

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908	ROLL,ADD,3X150,WE	RL	1	OfficeMax	OM97635	\$ 0.36
909	ROLL,ADD,2-1/4X128,WE	RL	1	OfficeMax	OM97630	\$ 0.23
910	CLNR,DUSTER,2 PK	PK	2	Office Max	OM98547	\$ 5.48
911	DUSTER,GAS 10OZ,2PACK	PK	2	OfficeMax	OM98948	\$ 3.73
912	DUSTER,GAS 10OZ,SINGLE	EA	1	OfficeMax	OM98947	\$ 2.18
913	LABEL,MAIL,1X2-5/8,WE	PK		OfficeMax	OM99053	\$ 3.50
914	GLUESTICK,PERM,CR,,.28-OZ	EA	1	Office Max	OMGS28	\$ 0.14
915	GLUESTICK,,.28OZ,PERM,CR	EA	1	OfficeMax	OM97374	\$ 0.14
916	CLIP,BINDER,SMALL,12/BX	BX	12	Office Max	OM97413	\$ 0.13
917	FASTNR,RD#4 1" 100/BX BS	BX	100	Office Max	OM97539	\$ 1.04
918	CLIP,BINDER,MEDIUM,12/BX	BX	12	Office Max	OM97008	\$ 0.29
919	CLIP,BINDER,MINI,12/BX	BX	12	Office Max	OM97423	\$ 0.13
920	FASTNR,RD#6 100/BX BS	BX	100	Office Max	OM97540	\$ 2.33
921	CLIP,BINDER,LARGE,12/BX	BX	12	Office Max	OM97414	\$ 0.79
922	CLIP,BINDER,SMALL 12/BX	BX	12	OfficeMax	OM97413	\$ 0.15
923	CLIP,BINDER,MED 12/BX	BX	12	OfficeMax	OM97008	\$ 0.32
924	CLIP,N-SKID GIANT 100/BX	BX	100	OfficeMax	OM097513	\$ 0.20
925	CLIP,STAN #1 100/BX	BX	100	OfficeMax	OM097512	\$ 0.07
926	CLIP,STAN GIANT 100/BX	BX	100	OfficeMax	OM097511	\$ 0.19
927	CLIP,N-SKID #1 100/BX	BX	100	OfficeMax	OM097514	\$ 0.07
928	CLIP,BINDER,MINI 12/BX	BX	12	OfficeMax	OM97423	\$ 0.13
929	CLIP,BINDER,LARGE 12/BX	BX	12	OfficeMax	OM97414	\$ 0.89
930	CLAMP,PAPER,#1,LG,12/BX	BX	12	OfficeMax	OM97750	\$ 0.29
931	CLOCK,WALL,BK,12-1/2	EA	1	OfficeMax	OM97055	\$ 7.33
932	TAPE,CORRECTION,WE	EA	1	OfficeMax	OM97786	\$ 0.85
933	TUBE,MOISTENER,CR	EA	1	Office Max	OM97385	\$ 0.15
934	TAPE,SEALING,48 MM X50	RL	1	OfficeMax	OM97799	\$ 0.25
935	HOLDER,PAD,VINYL LTR,BK	EA	1	OfficeMax	OM97427	\$ 2.07
936	STAPLES,STD,FULL,5000BX	BX	5000	OfficeMax	OM97011	\$ 0.32
937	REMOVER,STAPLE STD,BK	EA	1	OfficeMax	OM97112	\$ 0.14
938	REMOVER,STAPLE,ECON,BK	EA	1	OfficeMax	OM097112	\$ 0.33
939	TAPE,CORRECTION,WE	EA	1	Office Max	OM97535	\$ 0.90
940	DISPENSER,TAPE,DESK,BK	EA	1	Office Max	OM97107	\$ 0.89
941	TAPE,INVISIBLE,3/4X1296	RL	1	OfficeMax	OM97814	\$ 0.37
942	TAPE,TRANS,3/4X1296	RL	1	OfficeMax	OM97816	\$ 0.32
943	TAPE,TRANS,1/2X1296	RL	1	OfficeMax	OM97815	\$ 0.20
944	DISPENSER,TAPE,DESK,BK	EA	1	OfficeMax	OM97107	\$ 0.89
945	TAPE,TRAN 3CORE,3/4X2592	RL	1	OfficeMax	OM97820	\$ 1.07


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946	CATALOG,FULL LINE,05 S	EA	1	Office Max	CATALOG-05	\$ 0.02	
947	RUBBERBAND,90%,117,1/4LB	BG	varies	Office Max	RB90Q117	\$ 0.24	
948	RUBBERBAND,90%,#32,.25LB	BG	varies	Office Max	RB90Q32	\$ 0.26	
949	RUBBERBAND,90%,#18,.25LB	BG	varies	Office Max	RB90Q18	\$ 0.23	
950	RUBBERBAND,80% #33 .25LB	BG	varies	Office Max	RB80Q33	\$ 0.22	
951	RUBBERBAND,90%,#64,.25LB	BG	varies	Office Max	RB90Q64	\$ 0.26	
952	RUBBERBAND,90%,AST,.25LB	BG	varies	Office Max	RB90QA	\$ 0.26	
953	RUBBERBAND,90%,117,.25LB	BG	varies	OfficeMax	OM97360	\$ 0.24	
954	RUBBERBAND,90%,#18,.25LB	BG	varies	OfficeMax	OM97364	\$ 0.23	
955	RUBBERBAND,90%,#32,.25LB	BG	varies	OfficeMax	OM97366	\$ 0.26	
956	RUBBERBAND,90%,#64,.25LB	BG	varies	OfficeMax	OM97369	\$ 0.26	
957	RUBBERBAND,80%,#33,.25LB	BG	varies	OfficeMax	OM97357	\$ 0.22	
958	ROLL,ADD,WE5PK,2-1/4X200	PK		OfficeMax	OM97629	\$ 2.65	
959	RUBBERBAND,90%,#14,.25LB	BG	varies	OfficeMax	OM97362	\$ 0.24	
960	RUBBERBAND,90%ASST,.25LB	BG	varies	OfficeMax	OM97371	\$ 0.24	
961	RUBBER,FINGER,MED,12/BX	BX	12	OfficeMax	OM97429	\$ 0.44	
962	NOTE,RMV 3X5,YW	PD	1	OfficeMax	OM99214	\$ 0.21	
963	BOOK,STENO,6X9,GREGG,80	EA	1	OfficeMax	OM97326	\$ 0.56	
964	NOTE,RMV 3X3,YW	PD	1	OfficeMax	OM97801	\$ 0.14	
965	BOOK,STENO,6X9,GRG,RECYL	EA	1	OfficeMax	OM97333	\$ 0.48	
966	NOTEBOOK,1-SUB,11X8.5,70	EA	1	OfficeMax	OM97627	\$ 0.78	
967	NOTE,RMV,4X6,YW	PD	1	OfficeMax	OM97804	\$ 0.38	
968	PAD,LGL,RLD,WE,8.5X113/4	DZ	12	OfficeMax	OM97319	\$ 5.91	
969	PAD,WIDE,WE,LTR,RECYCL	DZ	12	OfficeMax	OM97336	\$ 5.21	
970	PAD,TEL MSG,PK,4.5X5.5	PK		OfficeMax	OM97295	\$ 1.00	
971	PAD,LGL,WE,8.5X143/4	DZ	12	OfficeMax	OM97324	\$ 7.71	
972	PAD,SCRATCH,4X6	DZ	12	OfficeMax	OM97304	\$ 2.33	
973	BOOK,STENO,AST,6X9,80SH	PK	80	OfficeMax	OM97499	\$ 3.56	
974	PAD,SCRATCH,3X5	DZ	12	OfficeMax	OM97301	\$ 1.68	
975	NOTE,RMV 1.5X2,YW,12 PK	PK	12	OfficeMax	OM99213	\$ 0.73	
976	HIGHLIGHTER,FL,YW	EA	1	OfficeMax	OM97493	\$ 0.42	
977	MARKER,PERM,BK,CHISEL	EA	1	Office Max	OM97551	\$ 0.09	
978	MARKER,PERM,BK	EA	1	OfficeMax	OM97551	\$ 0.10	
979	MARKER,CHISEL,RD	EA	1	OfficeMax	OM97552	\$ 0.08	
980	MARKER,PERM,BK	EA	1	OfficeMax	OM97468	\$ 0.22	
981	BOOK,PHONE,MSG,11X5,400	BK	400	OfficeMax	OM97302	\$ 1.38	
982	PEN,RLR,.7MM RETRCT,BK	EA	1	OfficeMax	OM97520	\$ 0.56	
983	PEN,BALL,M,BK,RUBR BARL	EA	1	OfficeMax	OM97247	\$ 0.15	

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984	PEN,BALL,M,BE,RUBR BARL	EA	1	OfficeMax	OM97246	\$ 0.14	
985	REFILL,PEN,MED,BK,CHAIN	EA	1	OfficeMax	OM97461	\$ 0.40	
986	PEN,RTGELROLLR,BE,.7MM	EA	1	OfficeMax	OM97522	\$ 0.56	
987	PEN,RLR,MED,BK	EA	1	OfficeMax	OM97520	\$ 0.56	
988	REFILL,CHAIN PEN,BK,MED	EA	1	OfficeMax	OM97461	\$ 0.40	
989	PEN,RT,GELROLL,MED,BU	EA	1	OfficeMax	OM97522	\$ 0.56	
990	PEN,RUBBERBALL,BE,MED	EA	1	OfficeMax	OM97246	\$ 0.14	
991	PEN,RUBBERBALL,BK,MED	EA	1	OfficeMax	OM97247	\$ 0.15	
992	STAPLES,STD,FULL,5000/BX	BX	5000	OfficeMax	OM97011	\$ 0.32	




Toner Contract Pricing

Line #	Product Description	UOM	Quantity per UOM	Manufacturer	Mftr SKU #	Contract Price
1	Dual Laminate Toner Cartridge, RFL	EA	1	3M	MMMDL951	\$ 17.63
2	Toner Cartridge Refill for 12" LAM	EA	1	3M	MMMDL1001	\$ 23.35
3	Toner Cartridge for PPF 2800,2900,3800	EA	1	Brother	BRTTN250	\$ 22.60
4	Laser Toner Cartridge for PPR 4750,5750	EA	1	Brother	BRTTN430	\$ 40.70
5	Toner Cartridge for HL 1240,1250,1270N	EA	1	Brother	BRTTN460	\$ 57.42
6	Black Toner Cartridge for TN540, 3500Yld.	EA	1	Brother	BRTTN540	\$ 47.06
7	Black Fax Toner Cartridge	EA	1	Brother	BRTPC301	\$ 14.48
8	Toner Cartridge for PDP300CJ	EA	1	Brother	BRTIN700	\$ 14.62
9	Fax toner for 10, 12, 15, 20	EA	1	Brother	BRT1030	\$ 2.97
10	Fax Thermal Printing Cartridge, TLD, 450 Yld.	EA	1	Brother	BRTPC201	\$ 20.07
11	Black Toner for Brother AX 10,12, 15	EA	1	Brother	BRT1032	\$ 4.92
12	Drum, 20,000 Yld.	EA	1	Brother	BRTDR400	\$ 110.36
13	Brougham Printwheel, 10	EA	1	Brother	BRT411	\$ 19.63
14	Elite Printwheel, 10-12	EA	1	Brother	BRT402	\$ 17.93
15	Drum for 2800, 2900, 3800	EA	1	Brother	BRTDR250	\$ 129.09
16	Fax Black Toner Cartridge for FX-7	EA	1	Canon	CNM7621A0	\$ 77.87
17	Toner Cartridge for Canon IR2200/3300	EA	1	Canon	CNM6647A0	\$ 40.82
18	Black Toner Cartridge for Canon E40	EA	1	Canon	CNM1491A0	\$ 116.10
19	All-in-one Toner Cartridge for Canon E20	EA	1	Canon	CNM1492A0	\$ 69.21
20	Black Toner Cartridge for BTL, 1.5KG, NPG14	EA	1	Canon	CNM1385A0	\$ 59.08
21	Photo Inkjet Toner Cartridge for BC-11E, 1/box	EA	1	Canon	CNM0907A0	\$ 32.03
22	Multicolor InkJet Cartridge for BC-21E	EA	1	Canon	CNM0899A0	\$ 38.31
23	Color InkJet Cartridge for BCI-21	EA	1	Canon	CNM0955A0	\$ 16.91
24	Black InkJet Cartridge for BCI-11	PK		Canon	CNM0957A0	\$ 10.53
25	Fax Toner cartridge for BX-3, MP-800	EA	1	Canon	CNM0884A0	\$ 22.43
26	Tri-Color Ink Cartridge, BC-05	EA	1	Canon	CNM0885A0	\$ 33.62
27	Black Toner Cartridge for InkJet BCI15	EA	1	Canon	CNM8190A0	\$ 10.46
28	Toner Cartridge for InkJet BCI-15	EA	1	Canon	CNM8191A0	\$ 16.68
29	Toner Cartridge for InkJet BCI-02	EA	1	Canon	CNM0881A0	\$ 23.89
30	BlackToner Cartridge for BJC4000	EA	1	Canon	CNM0895A0	\$ 25.34
31	Toner Cartridge for BubbleJet BC10	EA	1	Canon	CNM0905A0	\$ 35.61
32	Fax Black Toner Cartridge for FX-6	EA	1	CanUSA	CNM1559A0	\$ 71.70

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33	Fax Toner, FX-4, CanUSA, black	EA	1	CanUSA	CNM1558A0	\$ 66.31	
34	Fax Toner, FX-3, CanUSA, black	EA	1	CanUSA	CNM1557A0	\$ 59.06	
35	Black Toner Cartridge for S35 Copier	EA	1	CanUSA	CNM7833A0	\$ 84.54	
36	Black Toner Cartridge for 590 GM, NPG13	EA	1	CanUSA	CNM1384A0	\$ 21.32	
37	Toner Cartridge for Canon PC1060/1080F	EA	1	CanUSA	CNM6812A0	\$ 111.23	
38	Black Hi-Yield Toner Cartridge for Lexmark Optra-T	EA	1	Catridge	12A5845R	\$ 77.65	
39	Toner Cartridge for PB 9900/10/20/30/50	EA	1	Clover	PB99C	\$ 142.89	
40	Black Multi-Use Fax Toner Cartridge	EA	1	Clover	CTG0045	\$ 29.14	
41	Toner cartridge for Lexmark, MICR	EA	1	Clover	CTG69M	\$ 94.29	
42	Toner Cartridge for HP 92298A, MICR	EA	1	Clover	CTG98M	\$ 49.82	
43	Toner Cartridge for ALT NEW 9900	EA	1	Clover	CTGPB99C	\$ 150.09	
44	Black Ribbon for F/TM-U375	EA	1	Epson	EPSERC38B	\$ 2.75	
45	Black InkJet Toner Cartridge for SC900	EA	1	Epson	EPST003011	\$ 23.68	
46	Yellow Toner Cartridge	EA	1	Epson	EPST032420	\$ 8.92	
47	Magenta Toner Cartridge	EA	1	Epson	EPST032320	\$ 8.92	
48	Color Ink Cartridge for SC900	EA	1	Epson	EPST005011	\$ 28.62	
49	Cyan and Yellow Toner Cartridge for Epson T044	PK		Epson	EPST044520	\$ 27.96	
50	Color Toner cartridge for Epson	EA	1	Epson	EPSS191089	\$ 19.19	
51	Black Toner cartridge for Epson	EA	1	Epson	EPST044120	\$ 17.95	
52	Black Toner cartridge for Epson	EA	1	Epson	EPST043120	\$ 25.10	
53	Black Toner cartridge for Epson	EA	1	Epson	EPSS189108	\$ 20.15	
54	Black Toner cartridge for Epson	EA	1	Epson	EPSS187093	\$ 17.62	
55	Multi-color Toner Cartridge for C80	PK		Epson	EPST032520	\$ 28.07	
56	Black Toner	EA	1	Epson	EPST032120	\$ 25.10	
57	Black/Red Toner	EA	1	EPSON	EPSERC38B	\$ 2.69	
58	Stylus Toner Cartridge for CLR900, 2/pack	PK	2	EPSON	EPST003012	\$ 39.36	
59	Photo Toner Cartridge for 2000P	EA	1	EPSON	EPST016201	\$ 14.11	
60	Black Stylus Toner Cartridge for 480SXU	EA	1	EPSON	EPST013201	\$ 11.04	
61	Hi-Yield Toner Cartridge for HP LaserJet 4000	EA	1	Guybro	GB27X	\$ 59.28	
62	Black LaserJet Toner Cartridge for HP 2100	EA	1	Guybro	GB96A	\$ 53.56	
63	Black LaserJet Toner Cartridge for HP 1100	EA	1	Guybro	GB92A	\$ 35.00	
64	Black LaserJet Toner Cartridge for HP 4EX	EA	1	Guybro	GB98A	\$ 35.00	
65	Black Toner Cartridge for LaserJet 8100, F/HP	EA	1	Guybro	GB82X	\$ 92.73	
66	Black Toner Cartridge for LaserJet 5SI, 8000 Yld.	EA	1	Guybro	GB09A	\$ 63.05	
67	Black Toner Cartridge for HP LaserJet, 5000 Yld	EA	1	Guybro	GB29X	\$ 70.05	
68	No. 61A Black Toner Cartridge for LaserJet 4100 Series	EA	1	Hewlett	HEWC8061A	\$ 82.36	
69	No. # Smart Print Black Toner Cartridge for HP 4100N, 10,000 Yld	EA	1	Hewlett	HEWC8061X	\$ 98.31	
70	No. 06A Microfine Black Toner Cartridge for LaserJet 5L/6L Series &	EA	1	Hewlett	HEWC3906A	\$ 51.48	

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71	Toner Print Cartridge for HP Colot LaserJet 4000 series, 6,000 Yld	EA	1	Hewlett	HEWC4127A	\$ 82.28
72	Toner Print Cartridge for HP Color LaserJet 4000/4050	EA	1	Hewlett	HEWC4127X	\$ 98.31
73	Yellow Toner Print Cartridge for HP Color LaserJet 4500/4550	EA	1	Hewlett	HEWC4194A	\$ 103.09
74	BlackToner Cartridge for LaserJet 4500	EA	1	Hewlett	HEWC4191A	\$ 71.03
75	Toner Cartridge for HP LaserJet 5P/5MP	EA	1	Hewlett	HEWC3903A	\$ 74.35
76	Toner Cartridge for LaserJet 4V-4MV, each	EA	1	Hewlett	HEWC3900A	\$ 94.62
77	Toner Cartridge for LaserJet 4V-4MV, carton	CT		Hewlett	HEWC3900A	\$ 94.62
78	No. 43X High-Yield Laser Toner Cartridge for LaserJet 9000	EA	1	Hewlett	HEWC8543X	\$ 228.15
79	Toner Cartridge for HP LaserJet II,III,IIID	EA	1	Hewlett	HEW92295A	\$ 78.26
80	Toner Print Cartridge for HP Laserjet 3SI/4SI	EA	1	Hewlett	HEW92291A	\$ 109.12
81	Toner Cartridge for HP LaserJet 4/5, 8800 Yld.	EA	1	Hewlett	HEW92298X	\$ 90.23
82	Toner Cartridge for HP LaserJet 4/5, 6800 Yld.	EA	1	Hewlett	HEW92298A	\$ 47.25
83	Toner Cartridge for HP LaserJet 5SI/5SIMX	EA	1	Hewlett	HEWC3909A	\$ 158.99
84	Hi-Yield Toner Cartridge for HP 1200/1220	EA	1	Hewlett	HEWC7115X	\$ 63.49
85	Fax LaserJet Toner Cartridge for IIP	EA	1	Hewlett	HEW92275A	\$ 79.41
86	Print Cartridge for Color LaserJet 4600 Series, Cyan	EA	1	Hewlett	HEWC9721A	\$ 144.76
87	Print Cartridge for Color LaserJet 4600 Series, Yellow	EA	1	Hewlett	HEWC9722A	\$ 144.76
88	Print Cartridge for Color LaserJet 4600 Series, Magenta	EA	1	Hewlett	HEWC9723A	\$ 144.76
89	Toner Cartridge for LJ4L/4ML	EA	1	Hewlett	HEW92274A	\$ 84.13
90	Black Toner Pirnt Cartridge for HP 5000/n/gn	EA	1	Hewlett	HEWC4129X	\$ 135.53
91	No. 15 Black InkJet Cartridge for HP DeskJet 810C	EA	1	Hewlett	HEWC6615D	\$ 22.97
92	Laser Toner Cartridge for HP 1200/1220	EA	1	Hewlett	HEWC7115A	\$ 47.41
93	Yellow Toner Print Cartridge for HP Color LaserJet 8500/8550	EA	1	Hewlett	HEWC4152A	\$ 146.45
94	Print Cartridge for HP Color LaserJet 5500 Series, Yellow	EA	1	Hewlett	HEWC9732A	\$ 217.13
95	Magenta Laser Toner Print Cartridge, 8500 Yld.	EA	1	Hewlett	HEWC4151A	\$ 146.45
96	Print Cartridge for HP Color LaserJet 5500 Series, Magenta	EA	1	Hewlett	HEWC9733A	\$ 217.13
97	Cyan Toner Print Cartridge for HP Color LaserJet 8500/8550	EA	1	Hewlett	HEWC4150A	\$ 146.45
98	Print Cartridge for Color LaserJet 5500 Series, Cyan	EA	1	Hewlett	HEWC9731A	\$ 217.13
99	Black Toner Cartridge for HP LaserJet, 2,500 Yld	EA	1	Hewlett	HEWC4092A	\$ 48.93
100	Black Laser Toner Cartridge, 17,000 page yld	EA	1	Hewlett	HEWC4149A	\$ 94.29
101	Toner Print Cartridge for Color LaserJet 5500 Series, Black	EA	1	Hewlett	HEWC9730A	\$ 155.93
102	Black Toner Print Cartridge for HP, 20,000 Yld	EA	1	Hewlett	HEWC4182X	\$ 149.49
103	No. 14 Color InkJet Cartridge for 23ML, 470 Yld.	EA	1	Hewlett	HEWC5010D	\$ 20.38
104	No. 14 Black InkJet Cartridge for 26ML, 830 Yld.	EA	1	Hewlett		\$ 18.08
105	No. 11 Ink Cartridge for Color Inkjet cp1700 Printer, Yellow	EA	1	Hewlett	HEWC4838A	\$ 27.06
106	No. 11 Ink Cartridge for Color Inkjet cp1700 Printer, Magenta	EA	1	Hewlett	HEWC4837A	\$ 27.06
107	No. 11 Ink Jet Cartridge for Color Inkjet cp1700 Printer, Cyan	EA	1	Hewlett	HEWC4836A	\$ 27.06
108	No. 97 Tricolor InkJet Cartridge, 14ML	EA	1	Hewlett	HEWC9363W	\$ 27.93

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109	No. 96 Black InkJet Cartridge, 21ML	EA	1	Hewlett	HEWC8767W	\$ 25.18	
110	No. 95 Tricolor InkJet Cartridge, 7ML	EA	1	Hewlett	HEWC8766W	\$ 18.98	
111	No. 94 Black InkJet Cartridge, 11ML	EA	1	Hewlett	HEWC8765W	\$ 15.99	
112	No. 78 Color Ink Jet Cartridge (tri color) for HP	EA	1	Hewlett	HEWC6578A	\$ 49.56	
113	No. 10 Ink Cartridge for cp1700 & Business 3000 Color Inkjet Pntrers,	EA	1	Hewlett	HEWC4844A	\$ 26.28	
114	Toner Print Cartridge for HP Color LaserJet 2100 series	EA	1	Hewlett	HEWC4096A	\$ 77.15	
115	No. 10 InkJet Cartridge for PRINTHD, Yellow	EA	1	Hewlett	HEWC4803A	\$ 22.60	
116	No. 10 InkJet Cartridge for PRINTHD, Magenta	EA	1	Hewlett	HEWC4802A	\$ 22.60	
117	No. 10 InkJet Cartridge for PRINTHD, Black	EA	1	Hewlett	HEWC4800A	\$ 26.59	
118	No. 23 Print Cartridge for DeskJet 720C/722C/810 and Others, Tri-	EA	1	Hewlett	HEWC1823D	\$ 27.45	
119	No. 19 Black InkJet Toner Cartridge	EA	1	Hewlett	HEWC6628A	\$ 25.13	
120	No. 10 InkJet Cartridge, Cyan	EA	1	Hewlett	HEWC4801A	\$ 22.60	
121	Magenta Toner Print Cartridge for HP Color LaserJet 4500/4550	EA	1	Hewlett	HEWC4193A	\$ 103.09	
122	Cyan Toner Print Cartridge for HP Color LaserJet 4500/4550	EA	1	Hewlett	HEWC4192A	\$ 103.09	
123	Toner Cartridge for LJ9500, Yellow	EA	1	Hewlett	HEWC8552A	\$ 208.43	
124	Toner Cartridge for LJ9500, Magenta	EA	1	Hewlett	HEWC8553A	\$ 208.43	
125	Toner Cartridge for LJ9500, Black	EA	1	Hewlett	HEWC8550A	\$ 102.42	
126	Toner Cartridge for LJ9500, Black	EA	1	Hewlett	HEWC8551A	\$ 208.43	
127	Tri-Color Ink Cartridge, 2/pack	PK	2	Hewlett	HEWC1823T	\$ 42.59	
128	No. 58 Photo Ink Cartridge for HP7150	EA	1	Hewlett	HEWC6658A	\$ 20.50	
129	No. 56 Ink Jet Cartridge for Deskjet 5550, Black	EA	1	Hewlett	HEWC6656A	\$ 16.22	
130	Yellow Ink Cartridge 350 ML	EA	1	Hewlett	HEWC4848A	\$ 87.58	
131	Magenta Ink Cartridge, 350 ML	EA	1	Hewlett	HEWC4847A	\$ 87.58	
132	Cyan Ink Cartridge 350 ML	EA	1	Hewlett	HEWC4846A	\$ 92.00	
133	Black Ink Cartridge 350 ML	EA	1	Hewlett	HEWC4871A	\$ 108.23	
134	No. 57 Ink Jet Cartridge for Deskjet 5550, PhotoSmart 100, Tri-Color	EA	1	Hewlett	HEWC6657A	\$ 26.96	
135	No. 28 Tri-color Ink Cartridge 3320	EA	1	Hewlett	HEWC8728A	\$ 18.06	
136	No. 27 black Ink Cartridge for DJ3320	EA	1	Hewlett	HEWC8727A	\$ 15.41	
137	Black Toner Cartridge for HP 5SI, output and toner	EA	1	Hewlett	HEWC3909X	\$ 143.74	
138	Toner Cartridge for HP Q2612A, 2000 Yld.	EA	1	Hewlett	HEWQ2612A	\$ 58.99	
139	Black Hi-Yield Toner Cartridge for HP LaserJet, 49X	EA	1	Hewlett	HEWQ5949X	\$ 115.39	
140	Black Hi-Yield Toner Cartridge for HP LaserJet, 42X	EA	1	Hewlett	HEWQ5942X	\$ 187.95	
141	No. 49A Black Toner Cartridge for HP Laser Jet	EA	1	Hewlett	HEWQ5949A	\$ 59.65	
142	No. 42A Black Toner Cartridge for HP Laser Jet	EA	1	Hewlett	HEWQ5942A	\$ 124.04	
143	Black Toner Cartridge for HP LaserJet 11A	EA	1	Hewlett	HEWQ6511A	\$ 103.15	
144	Toner Cartridge for HP CLJ3500	EA	1	Hewlett	HEWQ2670A	\$ 94.23	
145	Multicolor InkJet Cartridge for Deskjet 850C/855	EA	1	Hewlett	HEW51641A	\$ 24.60	
146	Black Toner Cartridge for Deskjet 850C/855	EA	1	Hewlett	HEW51645A	\$ 24.08	

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147	Toner Cartridge for Q2610, 12000 Yld	PK		Hewlett	HEWQ2610D	\$ 148.51
148	No. 78 Color Ink Jet Cartridge for HP	EA	1	Hewlett	HEWC6578D	\$ 27.03
149	Tri-color Toner Cartridge	EA	1	Hewlett	HEW51649A	\$ 25.66
150	No. 13X Smart Print High Yield Black Toner Cartridge for LaserJet 1300	EA	1	Hewlett	HEWQ2613X	\$ 73.87
151	No. 13A Smart Print Black Toner Cartridge for LaserJet 1300 Series	EA	1	Hewlett	HEWQ2613A	\$ 58.00
152	No. 10A Smart Print Black Toner Cartridge for LaserJet 2300 Series	EA	1	Hewlett	HEWQ2610A	\$ 97.49
153	Black Toner Cartridge for Deskjet	EA	1	Hewlett	HEW51626A	\$ 24.97
154	Magenta Toner Cartridge	EA	1	Hewlett	HEW51640M	\$ 20.91
155	Black Toner Cattridge	EA	1	Hewlett	HEW51640A	\$ 20.34
156	Large Print Cartridge for Deskjet/Deskwriter 600 Series, Black	EA	1	Hewlett	HEW51629A	\$ 24.97
157	Black Toner Cartridge for HP DJ/DW 300	EA	1	Hewlett	HEW51633M	\$ 21.64
158	Laser Drum Kit, 50,000 Blk Yld., 12,500 Color Yld.	EA	1	Hewlett-	HEWC4153A	\$ 130.11
159	Black Laser Transfer Kit, 100,000 Yld.	EA	1	Hewlett-	HEWC4196A	\$ 178.54
160	Yellow Toner Cartridge for HP2000 SER 1830PG CA	EA	1	Hewlett-	HEWC4842A	\$ 27.23
161	No. 20 Black InkJet Cartridge for DJ610C/ DJ612C	EA	1	Hewlett-	HEWC6614D	\$ 23.74
162	Magenta Toner Cartridge for HP2000 SER 1830PG CA	EA	1	Hewlett-	HEWC4843A	\$ 27.23
163	Cyan Toner Cartridge for HP2000 SER 1830PG CA	EA	1	Hewlett-	HEWC4841A	\$ 27.23
164	Tricolor Toner Cartridge for Deskjet 840C/842C	EA	1	Hewlett-	HEWC6625A	\$ 21.70
165	Laser FUSR, 110V, Black, 100,000 Yld.	EA	1	Hewlett-	HEWC4197A	\$ 209.61
166	Yellow Design Toner Cartridge	EA	1	Hewlett-	HEW51644Y	\$ 20.91
167	Cyan Design Toner Cartridge	EA	1	Hewlett-	HEW51644C	\$ 20.91
168	Magenta Design Toner Cartridge	EA	1	Hewlett-	HEW51644M	\$ 20.91
169	Laser transfer Kit, Black, 150,000 Yld.	EA	1	Hewlett-	HEWC4154A	\$ 286.40
170	Smart LaserJet Toner Cartridge for 4600	EA	1	Hewlett-	HEWC9720A	\$ 107.00
171	Laser FUSR, 110V, 100,000 Yld.	EA	1	Hewlett-	HEWC4155A	\$ 231.35
172	Cyan Printhead, 80	EA	1	Hewlett-	HEWC4821A	\$ 79.11
173	Yellow Printhead, 80	EA	1	Hewlett-	HEWC4823A	\$ 79.11
174	Magenta Printhead, 80	EA	1	Hewlett-	HEWC4822A	\$ 79.11
175	HP Duplicate Use Q8Q3388A #ABA	EA	1	Hewlett-	HEWQ3388A	\$ 88.71
176	Drum for LJ 2500	EA	1	Hewlett-	HEWC9704A	\$ 129.12
177	HP Duplicate Use M9Q2230A #ABA	EA	1	Hewlett-	HEWQ2230A	\$ 107.02
178	Black Drum LaserJet 9500	EA	1	Hewlett-	HEWC8560A	\$ 131.82
179	Hi-Yield Laser Toner Cartridge	EA	1	Highman	OM98588	\$ 31.87
180	Fax Toner Cartridge for 9900, 15,000 Yld.	EA	1	Imagistics	IMG8157	\$ 400.08
181	Toner Cartridge for F/3400	EA	1	Imagistics	IMG8186	\$ 119.94
182	Fax Laser Toner	EA	1	Imagistics	IMG8168	\$ 117.29
183	Drum F/3400	EA	1	Imagistics	IMG8187	\$ 178.12
184	Imagistics Duplicate Use S58157	EA	1	Imagistics	IMG8157	\$ 400.08


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185	Black Toner Cartridge for FS1800/3800, 20 Yld.	EA	1	Kyocera	KYOTK60	\$ 45.96
186	Black Toner cartridge for Lexmark T520/T522	EA	1	Lexmark	LEX12A6830	\$ 117.93
187	HP Laserjet Print Cartridge , 4/plus	EA	1	Lexmark	LEX140198A	\$ 61.28
188	Prebate Black Toner Cartridge, 3000 Yld.	EA	1	Lexmark	LEX12A7400	\$ 77.11
189	Prebate Toner Cartridge for T620/T622	EA	1	Lexmark	LEX12A6865	\$ 162.94
190	Black Prebate Toner Cartridge for Lexmark Optra-T	EA	1	Lexmark	LEX12A5840	\$ 110.59
191	Black Hi-Yield Prebate Toner Cartridge for Lexmark Optra-T	EA	1	Lexmark	LEX12A5845	\$ 143.24
192	Toner Cartridge for HP Laserjet 5M, 5N, 4M, 5BX	BX	5	Lexmark	LEX140198S	\$ 156.24
193	BlackPrebate Laser Toner Cartridge , 23000Yld.	EA	1	Lexmark	LEX12A0825	\$ 213.21
194	Black Non-Prebate Laser Toner Cartridge, 23,000 page yld	EA	1	Lexmark	LEX12A0725	\$ 248.86
195	Black Hi-Resolution waterproof InkJet Cartridge	EA	1	Lexmark	LEX12A1975	\$ 25.74
196	Black Toner for Lexmar Optra-E	EA	1	Lexmark	LEX69G8256	\$ 54.62
197	Black Toner Cartridge for Lexmark Return Pro, 5000 Yld.	EA	1	Lexmark	LEX12A7460	\$ 94.99
198	Black Toner Cartridge for Lexmark Return Pro, 21000 Yld.	EA	1	Lexmark	LEX12A7462	\$ 284.35
199	Black Toner Cartridge for HP 2100/220	EA	1	Lexmark	LEX140196A	\$ 56.37
200	Black Waterproof Toner Cartridge	EA	1	Lexmark	LEX13400HC	\$ 15.95
201	Black Prebate Toner Cartridge	EA	1	Lexmark	LEX1382920	\$ 142.43
202	Black Laserjet Toner Cartridge for 5SI/5SIMX	EA	1	Lexmark	LEX140109A	\$ 95.56
203	Black High-Yield Toner Cartridge for Lexmark Laser Jet Optra T	EA	1	Lexmark	LEX1382625	\$ 122.05
204	No. 16 Black Toner Cartridge	EA	1	Lexmark	LEX10N0016	\$ 23.71
205	Black Hi-Yield Toner Cartridge, 21000 Yld.	EA	1	Lexmark	LEX12A7362	\$ 290.85
206	Hi-Yield Toner Cartridge for E320/E322	EA	1	Lexmark	LEX08A0477	\$ 110.28
207	Prebate Toner Cartridge, 17,600 Yld.	EA	1	Lexmark	LEX1382925	\$ 191.45
208	No. 70 Hi-Resolution Black Toner	EA	1	Lexmark	LEX12A1970	\$ 25.28
209	No. 20 Hi-Resolution Color Toner	EA	1	Lexmark	LEX15M0120	\$ 25.30
210	Toner Cartridge, Standard Yld.	EA	1	Lexmark	LEX12A8300	\$ 71.66
211	Print Cartridge for LaserJet 4000	EA	1	Lexmark	LEX140127X	\$ 72.91
212	Toner Cartridge for Optra E310	EA	1	Lexmark	LEX13T0101	\$ 110.86
213	Black Toner Cartridge for HP4000	EA	1	Lexmark	LEX140127A	\$ 64.52
214	Black Toner Cartridge for HP5SI	EA	1	Lexmark	LEX140109X	\$ 105.88
215	Toner Cartridge, DIA-FINE	EA	1	Lexmark	LEX1382100	\$ 175.73
216	Toner Cartridge, DIA-FINE	EA	1	Lexmark	LEX1382150	\$ 220.64
217	Toner Cartridge for 4039	EA	1	Lexmark	LEX1380850	\$ 183.33
218	Hi-Yield Toner Cartridge	EA	1	Lexmark	LEX12A8305	\$ 106.39
219	Black Hi-Yield Toner Cartridge for Lexmark Optra-T	EA	1	Lexmark	LEX12A5745	\$ 275.46
220	Prebate Hi-Yield Toner Cartridge for Lexmark E21/E323	EA	1	Lexmark	LEX12A7405	\$ 114.22
221	Hi-Yield Toner Cartridge for E321/E323	EA	1	Lexmark	LEX12A7305	\$ 136.56
222	No. 17 Moderate Yld. Black toner Cartridge	EA	1	Lexmark	LEX10N0217	\$ 15.02

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223	Toner Cartridge for Konica 2223, 6/carton	CT	6	MIN	MIN947225	\$ 93.13
224	Fax Toner for PB 9900	EA	1	Mitchell	MITCL9900	\$ 38.68
225	Fax Toner for PB 9800	EA	1	Mitchell	MITCL9800	\$ 37.84
226	Toner Cartridge for LaserJet 5SI 8000	EA	1	Mitchell	MITCL7020M	\$ 57.53
227	Toner Cartridge compatible for HP 1200	EA	1	Mitchell	MITCL7054	\$ 24.27
228	Fax toner for PitneyBowes 9900	EA	1	Mitchell	MITCL9900	\$ 45.50
229	Fax toner for PitneyBowes 9800	EA	1	Mitchell	MITCL9800	\$ 37.84
230	Black Toner Cartridge, 5000/N/GN, Ultrap	EA	1	Mitchell	MITCL7042	\$ 43.47
231	No. # Black Print Toner Cartridge for Mitchell 610, 612,614,616	EA	1	Mitchell	MITCL7039	\$ 36.96
232	Black High-Yield Toner Cartridge for Lexmark Optra T	EA	1	Moreco	MOR12A584	\$ 60.29
233	Toner Cartridge for LaserJet HP 5L/6L	EA	1	Moreco	MORC3906A	\$ 20.60
234	Toner Cartridge for LaserJet 5P, 5MP	EA	1	Moreco	MORC3903A	\$ 20.95
235	Black Laser Toner Cartridge, 20,000 page yld	EA	1	Moreco	MORC4182X	\$ 55.32
236	Toner Cartridge for HP LaserJet 4/5GE, 8800 Yld.	EA	1	Moreco	MOR92298X	\$ 36.18
237	Black HP LaserJet Toner Cartridge for 5SI/5SIMX	EA	1	Moreco	MORC3909A	\$ 46.11
238	Toner Cartridge for LJ4L/4ML	EA	1	Moreco	MOR92274A	\$ 18.67
239	BlackSmart Toner Cartridge for 4100N, 10,000 Yld.	EA	1	Moreco	MORC8061X	\$ 43.98
240	Black Laser Toner, 25000 Yld.	EA	1	Moreco	MORC4092A	\$ 24.83
241	Black Toner Print Cartridge for HP Color LaserJet 4000/4050	EA	1	Moreco		\$ 82.28
242	Black Toner Cartridge for HP LaserJet 4/5, 6800 Yld	EA	1	Moreco	MOR92298A	\$ 21.25
243	Black toner Cartridge for 5000/N/GN, ULTRAP	EA	1	Moreco	MORC4129X	\$ 51.07
244	Black Fax Toner, thermal transfer ribbon, Donor Film	BX	1	Muratec	MURPF100	\$ 42.18
245	Fax Thermal Transfer Ribbon, Donor Film	EA	1	Muratec	MURPF110	\$ 11.48
246	Black Fax Developer, 30,000 Yld.	EA	1	Muratec	MURDA200	\$ 100.76
247	Fax Drum, 10,000 Yld.	EA	1	Muratec	MURDK201	\$ 62.24
248	Black Toner Cartridge for MFX2000, 5000 Yld.	EA	1	Muratec	MURTS4200	\$ 62.39
249	Fax Toner for F80/F90, 3/pack	PK	3	Muratec	MURTS201	\$ 39.52
250	Fax Toner for F60, Thermal Ribbon, 2/pack	PK	2	Muratec	MURPF155	\$ 40.08
251	Fax Toner, HY, Muratec, black; 5,500 Yld	EA	1	Muratec	MURTS120	\$ 72.94
252	Fax Toner for PB9900	EA	1	Nu-Kote	NUKFT46R	\$ 68.67
253	Hi-Yield Toner Cartridge for AP9510	EA	1	Nu-Kote	NUKLT104R	\$ 66.70
254	Ribbon Toner, BK/RD, 6/box	BX	6	Nu-Kote	NUKBR506	\$ 4.01
255	Fax Thermal Ribbon, 2/box	BX	2	Nu-Kote	NUKB3942	\$ 24.11
256	Black Nylon Ribbon Toner, MATRIX	EA	1	Nu-Kote	NUKBM188	\$ 1.12
257	Ribbon Toner for Fujitsu DL3600	EA	1	Nu-Kote	NUKBM238	\$ 1.48
258	Ribbon for F/IBM Wheel Writer	EA	1	Nu-Kote	NUKB192	\$ 0.99
259	Black Ribbon for F/Epson LQ800	EA	1	Nu-Kote	NUKBM203	\$ 1.08
260	Black Toner Cartridge for HP IIISI, 4SI	EA	1	Nu-Kote	NUKBCBO91	\$ 26.01

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261	Black Toner Cartridge for HP 4L,4P,PX	EA	1	Nu-Kote	NUKBCBO74	\$ 22.77	
262	Black Toner Cartridge for HP 4M/5M, EX	EA	1	Nu-Kote	NUKBCBO98	\$ 26.39	
263	Extra Jumbo Toner cartridge	EA	1	Nu-Kote	NUKBCBO98	\$ 31.87	
264	Laser Toner Cartridge for Canon	EA	1	Nu-Kote	NUKBCBOFX	\$ 28.76	
265	Laser Toner Cartridge for HP 4000, Xjumbo	EA	1	Nu-Kote	NUKBCBO27	\$ 46.24	
266	Laser Toner Cartridge for HP 4000, STD	EA	1	Nu-Kote	NUKBCBO27	\$ 37.26	
267	Toner Cartridge for LaserJet Canon L4000	EA	1	Nu-Kote	NUKBCBOFX	\$ 28.76	
268	Toner Cartridge for LaserJet 5P, 5MP	CT	1	Nu-Kote	NUKBCBO03	\$ 26.01	
269	Black HP 5SI, WX, LEX, OP	EA	1	Nu-Kote	NUKBCBO09	\$ 48.19	
270	Toner Cartridge for FX7 Canon 710	EA	1	Nu-Kote	NUKFT39R	\$ 47.39	
271	Toner Cartridge for HP8100	EA	1	Nu-Kote	NUKBCBO82	\$ 73.93	
272	Toner Cartridge for HP5000	EA	1	Nu-Kote	NUKBCBO29	\$ 56.57	
273	Toner Cartridge for HP2100	EA	1	Nu-Kote	NUKBCBO96	\$ 43.52	
274	Toner Cartridge for HP 1100	EA	1	Nu-Kote	NUKBCBO92	\$ 27.94	
275	Black Toner Cartridge for Brother AX10	EA	1	Nu-Kote	NUKB199	\$ 0.71	
276	Black Toner Cartridge for Okidata ML 390/391	EA	1	Nu-Kote	NUKBM249	\$ 1.05	
277	OLIVETTI,ET 201-221	EA	1	Nu-Kote	NUKB136	\$ 0.80	
278	Print Cartridge for KX KA, 83 PANA	EA	1	Panceg	PANKXFA83	\$ 26.37	
279	Fax Black Toner Cartridge	EA	1	Panceg	PANKXFA65	\$ 21.52	
280	Fax Toner Cartridge for PB1200, 6/box	BX	6	Pitney Bowes	PIB8179	\$ 218.31	
281	Ribbon Toner refill, 2/carton	CT	2	PM Computer	PMC97	\$ 30.54	
282	Toner Cartridge for TYP 5110, AFCO 5000	EA	1	Ricoh	RIC430208	\$ 141.97	
283	Fax Toner Cartridge for Ricoh 4700L	EA	1	Ricoh	RICTYPE150	\$ 65.71	
284	Toner Cartridge for Aficio 1022/1027	EA	1	Ricoh	RIC885288	\$ 20.65	
285	Fax Toner, Ricoh, black	EA	1	Ricoh	RIC430222	\$ 88.66	
286	Black Fax Toner Type 3105D, 23,000 Yld.	EA	1	Ricoh	RIC885247	\$ 44.30	
287	Fax Drum, 30,000 Yld.	EA	1	Ricoh		\$ 104.86	
288	RoyType Cartridge for Lexmark 12A5745	EA	1	Royal C	RYC911845	\$ 105.03	
289	Toner Cartridge for Sharp AL1000	EA	1	Sharp	SHRAL100T	\$ 106.33	
290	Thermal Ribbon for UX500, 1000	EA	1	Sharp	SHRUX15CR	\$ 22.58	
291	Inkjet Toner Cartridge for UX-C70B	EA	1	Sharp	SHRUXC70B	\$ 26.46	
292	Toner Cartridge for AP9310	EA	1	Unisys	UNI81930094	\$ 86.36	
293	Remanufactured toner cartridge for HP 8100/8150	EA	1	Vetera	VETRC4182	\$ 68.28	
294	Toner Cartridge for F/DC240/265, 6/carton	CT	6	Xerox	XER6R1006	\$ 224.31	
295	Black Toner Cartridge for Lexmark 12A5845	EA	1	Xerox	XER113R001	\$ 209.58	
296	Fax Thermal Transfer Ribbon, Compatable	PK	1	Nu-Kote	NUKB3592	\$ 34.25	
297	No. 45 Black Toner Cartridge, 2/pack	PK	2	Office Max	OM98675	\$ 17.08	
298	HP Print Cartridge C8543X	EA	1	Office Max	OM98890	\$ 115.74	

Office Supplies		Appendix B			Contract No. 071B6200135		
299	black Toner Cartridge for HP C8061X	EA	1	Office Max	OM98889	\$ 44.26	
300	Black Toner Cartridge for Lexmark 1382925	EA	1	Office Max	OM98859	\$ 53.34	
301	Black Toner Cartridge for Lexmark 12A5845	EA	1	Office Max	OM98860	\$ 85.30	
302	Black Toner Cartridge for HP C4096A	EA	1	Office Max	OM98881	\$ 43.52	
303	Black Toner Cartridge for HP Q2612A	EA	1	Office Max	OM98894	\$ 33.35	
304	Black Toner Cartridge for HP Q1338A	EA	1	Office Max	OM98891	\$ 53.50	
305	Black Toner Cartridge for C4182X	EA	1	Office Max	OM98885	\$ 62.84	
306	Black Toner Cartridge for HP C4129X	EA	1	Office Max	OM98884	\$ 48.08	
307	Housebrand Black Toner Cartridge compatible with HP C4127X	EA	1	Office Max	OM98883	\$ 46.24	
308	Black Toner Cartridge for HP C4127A	EA	1	Office Max	OM98882	\$ 37.26	
309	Black Toner Cartridge for HP C4092A	EA	1	Office Max	OM98880	\$ 27.94	
310	Black Toner Cartridge for HP C3909A	EA	1	Office Max	OM98879	\$ 56.69	
311	Black Toner Cartridge for HP C3906A	EA	1	Office Max	OM98878	\$ 23.31	
312	Black Toner Cartridge for HP C3903A	EA	1	Office Max	OM98877	\$ 26.01	
313	Black Toner Cartridge for HP 92298X	EA	1	Office Max	OM98875	\$ 31.87	
314	Black Toner Cartridge for HP 92298A	EA	1	Office Max	OM98874	\$ 26.39	
315	Black Toner Cartridge for Canon FX3	EA	1	Office Max	OM98805	\$ 21.30	
1	Remanufactured Black Toner Cartridge for HP LaserJet5L	EA	1	Guybro	GB06AGB06	\$ 29.09	
2	Remanufactured Toner Cartridge for HP C8061X	EA	1	Guybro	GB61XGB61	\$ 58.68	
3	Remanufactured Toner Cartridge for HP 92298X	EA	1	Guybro	GB98XGB98	\$ 47.99	
4	Remanufactured Toner Cartridge for LaserJet 4000	EA	1	Laser T	C4127X-LT	\$ 47.06	
5	Remanufactured toner cartridge for the Lexmark T632/T634	EA	1	Lexmark	LEX12A7610	\$ 271.62	
6	Remanufactured Toner Cartridge for Lexmark Optra-T	EA	1	Lexmark	LEX12A5140	\$ 136.92	
7	Remanufactured toner cartridge for the Lexmark T630, T632/T634	EA	1	Lexmark	LEX12A7612	\$ 190.14	
8	Black Remanufactured Hi-Yield Toner Cartridge	EA	1	Lexmark	LEX12A7465	\$ 306.88	
9	Remanufactured toner cartridge for LaserJet 8100, CLASC	EA	1	Mitchell	MITCL7044	\$ 50.93	
10	Remanufactured toner cartridge for HP 98A, CLAS1C	EA	1	Mitchell	MITCL7010	\$ 17.56	
11	Remanufactured toner cartridge for HP 27X, CLAS1C	EA	1	Mitchell	MITCL7041	\$ 31.18	
12	Remanufactured Black toner cartridge for Canon FX-4	EA	1	Mitchell	MITCL7005	\$ 15.68	
13	Remanufactured toner cartridge for C4092A, CLAS1C	EA	1	Mitchell	MITCL7007	\$ 19.03	
14	Remanufactured toner cartridge for C3909X	EA	1	Mitchell	MITCL7020X	\$ 35.98	
15	Remanufactured toner cartridge for 3903X, CLASIC	EA	1	Mitchell	MITCL7020	\$ 32.47	
16	Remanufactured Toner Cartridge for HP 92298X, Hi-Yield	EA	1	Mitchell	MITCL7010X	\$ 20.99	
17	Remanufactured Black Toner Cartridge for HP 51645A	EA	1	Mitchell	MITCL9645	\$ 7.53	
18	Remanufactured HI-Yield toner cartridge for HP 4100	EA	1	Nu-kote	NUKBCBO61	\$ 44.26	
19	Remanufactured Black Laser Toner Cartridge	EA	1	Nu-kote	NUKLT75R	\$ 34.08	
20	Remanufactured Toner Cartridge for HPIV, OFFSHELF	EA	1	Nu-kote	NUKLT76R	\$ 37.73	
21	Remanufactured Black Toner Cartridge for HP Q1339A	EA	1	Nu-kote	NUKBCBO33	\$ 70.01	

22	Toner Cartridge for TYP 5110, AFCO 5000	Ricoh	RIC430208	\$ 141.97
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Reamed Multipurpose Paper Contract Pricing

Line #	Product Description	Weight	Size	White/ Colors	Brightness	1-399 Cartons	400-839 Cartons	840 Cartons to Truckload
1	Standard Multipurpose Copy Paper	20#	8 1/2 x 11	White	Minimum 88	\$ 23.40	\$ 23.20	\$ 22.76
2	Standard Multipurpose Copy Paper, 3HP	20#	8 1/2 x 12	White	Minimum 89	\$ 24.94	\$ 24.94	\$ 24.94

All of the above paper is reamed in cartons of ten reams, 5000 sheets per carton, deliverable by carton. All paper is recycled with 30% post-consumer waste.